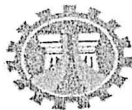


Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
METRO MANILA 2ND DISTRICT ENGINEERING OFFICE
Dr. A. Santos Ave. cor. West Service Access Road, Sucat, Parañaque City



Appendix 6.1

PURCHASE ORDER					
Supplier:	PHILCOPY CORPORATION			P.O. No.:	2025-06-0016
Address:	793 JP Rizal Ave., Poblacion, Makati City, Metro Manila			Date:	06/18/2025
Tel. No.:	(852) 2496-5678/Fax No. (046) 432-03-10				
TIN:	000-169-318-000			Mode of Procurement:	Direct Contracting
				under IRR of RA 9184	
				series of 2003	
Gentlemen:					
Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery:	MMIIDEO Supply & Property Mgt. Unit			Delivery Term:	w/in fifteen Working Days upon
Date of Delivery:				receipt of Approved P.O.	
				Payment Term:	Charge Account
Stock / Property No.	Unit	Description	Quantity	Unit Cost	Amount
O-814	cart.	KYOCERA TK-5275K	3	10,475.00	31,425.00
O-816	cart.	KYOCERA TK-5275C	3	11,025.00	33,075.00
O-815	cart.	KYOCERA TK-5275M	5	11,025.00	55,125.00
O-817	cart.	KYOCERA TK-5275Y	6	11,025.00	66,150.00
O-851	cart.	TK-8360K (Taskalfa 2554ci)	6	11,100.00	66,600.00
O-854	cart.	TK-8360C (Taskalfa 2554ci)	6	16,050.00	96,300.00
O-852	cart.	TK-8360M (Taskalfa 2554ci)	6	16,050.00	96,300.00
O-853	cart.	TK-8360Y (Taskalfa 2554ci)	6	16,050.00	96,300.00
O-696	cart.	TK-8349K (Taskalfa 2553ci)	10	8,895.00	88,950.00
O-693	cart.	TK-8349C (Taskalfa 2553ci)	5	16,055.00	80,275.00
O-694	cart.	TK-8349M (Taskalfa 2553ci)	5	16,055.00	80,275.00
O-695	cart.	TK-8349Y (Taskalfa 2553ci)	7	16,055.00	112,385.00
NOTE: Supply and Delivery of Office Supplies (Toner for Photo Copier Machine) for General Use of this District (CY 2025 - 3rd Quarter).			TOTAL:		903,160.00
(Total Amount in Words) NINE HUNDRED THREE THOUSAND ONE HUNDRED SIXTY PESOS ONLY					
In case of failure to make the full delivery within the time specified above, a penalty of (1/10) of one percent for every day of delay shall be imposed.					
Conforms to:			Very truly yours,		
 SHERYL B. QUIVAN Signature over Printed Name of Supplier 6/19/2025 Date			 RUEL H. CANLAS Signature over Printed Name of Authorized Official District Engineer Designation		
Fund Cluster: 01101101 Funds Available: 903,160.00			ORS/BURS No.: 2025-06-733 Date of the ORS/BURS: 6/18/25 Amount: 903,160.00		
 RAQUEL C. GUTIERREZ Accountant III			page 1 of 1		



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
 National Capital Region
METRO MANILA 2nd DISTRICT ENGINEERING OFFICE
 Dr. A. Santos Ave. Cor., West Service Access Road, Sucat, Parañaque City



PURCHASE REQUEST

Entity Name: Metro Manila 2nd District Engineering Office

Fund Cluster: _____

Office Section: General Use		P.R. No. <u>2025-06-0081</u>		Date: <u>06/09/2025</u>	
		Responsibility Center Code: _____			
Stock / Property No.	Unit	ITEM / DESCRIPTION	Quantity	UNIT COST	TOTAL COST
O-814	cart.	KYOCERA TK-5275K	3	10,475.00	31,425.00
O-816	cart.	KYOCERA TK-5275C	3	11,025.00	33,075.00
O-815	cart.	KYOCERA TK-5275M	5	11,025.00	55,125.00
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O-695	cart.	TK-8349Y (Taskalfa 2553ci)	7	16,055.00	<u>112,385.00</u>
CERTIFICATION This is to certify that items herein requisitioned are included in the Approved Annual Program/ APP FY-2025 ALEX H. BALAAN, PhD. Head, Procurement Unit					903,160.00
Purpose: <u>Supply and Delivery of Office Supplies (Toner for Photo Copier Machine) for General Use of this District (CY-2025-3rd Quarter).</u>					
Page 1 of 1					
Requested by:			Approved by:		
Signature: _____ Printed Name: MARITES L. FIRMALINO Designation: Chief, HRAS			Signature: _____ Printed Name: RUBY H. CANLAS Designation: District Engineer		