



Republic of the Philippines
 DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
REGIONAL OFFICE X
 Engineers' Hill, Bulua, Cagayan de Oro City



Name of Procuring Entity: Request for Quotation (P.R. No.): X7-24-07-282
 Revised on: Date: July 2, 2024
 Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: PDD

COMPANY NAME:
ADDRESS:
TEL. NO./FAX NO.: **TIN:**

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 am on SEP 10 2024, the return envelope attached herewith, to the BAC Secretariat, 2nd Floor Administration Building, DPWH Regional Office X, Engineers' Hill, Bulua, Cagayan de Oro City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **thirty (30) c.d.** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. Attach Certified True Copy of PhilGeps Registration Number, Mayor's Permit and **Omnibus Sworn Statement (if ABC is above 50K), Income/Business Tax Return if ABCs above P500K.**
6. The Approved budget ceiling for this procurement is **Php 602,049.06**
7. RFQ must be signed by an authorized signatory.
8. Bidders shall submit original brochures of the product (if applicable)
9. Please indicate the brand for each items being offered.
10. Bidder/s shall submit sealed quotation.

(Signature)
VIRGIE G. NAYVE, AER
 Chief, Construction Division
 BAC Chairman

Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
IT-S-017	Document Scanner (A3)	2	unit		P
	<i>Main Equipment Components</i>				
	<i>Specification</i>				
	<i>General</i>				
	<i>Scan Technology</i> - Flatbed with Automatic Document Feeder (ADF) or Sheetfed				
	<i>Sensors</i> - Charged Coupled Device (CCD) or Contact Image Sensor (CIS); Ultrasonic sensor for multifeed detection				
	<i>Scan Speed</i> - 30 ppm				
	<i>Color Depth</i> - 24-bit				
	<i>Scan Resolution</i> - 600 dpi				
	<i>Duty Cycle (daily)</i> - 4,000 pages				
	<i>File Format</i> - PDF, searchable PDF, JPG, BMP, TIFF				
	<i>File Destination</i> - USB, Network Folder, Scan to Management Software				
	<i>Duplex Scanning</i> - Automatic two-sided scanning				
	<i>Network Interface</i> - Gigabit Ethernet				
	<i>IO Ports</i> - USB 2.0; Ethernet (RJ-45)				
	Paper Handling				
	<i>Maximum Media Size</i> - A3 (11.7 in x 17 in)				
	<i>Media Type</i> - Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures				
	Software				
	<i>Compatible OS</i> - Windows 11, 10, 8.1 (32-bit and 64-bit)				
	<i>Management Software</i> - Pre-installed scanning applications software				

