

Department of Public Works and Highways Information Management Service IT SERVICE DESK

HARDWARE AND SOFTWARE PURCHASE REQUEST FORM

DT7000 14/00070

						f	Request ID No. R77688-VV62258	
		RITE T			QUEST out by Requester)	10.00	* - 07	14
DPWH Site	Application: Feb 8, 2024 e: District Engineering Off Local Nos.: 74005			cidental 2 II, Tangu	2nd DEO, REg ub City	gion X	Request for (please choose): (i) Hardware / IT Equipment (ii) Software	
Туре	of Hardware/Software	Descrip	tion /Purp	ose /Name	of End-user	No. of units	Office Unit (Division/Section)	
Printer	•	A4 MF Print Laureen B.		use of Fin	ance Sect.,	1	Finance	
Printer	-		Printer A3 Colour, Print Scan Copy/for use in Maint, Sect. T.F. Apat J. Peñas, J.B. Pareja			3	Maintenance	Ī
UPS		3			ng unit,Tessie a,C. Hotelano	4	Maintenance	
Printer	The state of the s	Printer (Mu in Quality A			3 in 1 for use ez	V 1	Quality Assurance and Hydrology	
Desktop			sktop (Administrative Use), for use in ality Assurance Sect., J. Peñas, V. Leopoldo			2	Quality Assurance and Hydrology	•
*Please use a	another request form, if necessary.							
have read and	of understand the Guidelines on the l	best remark To	m mor Inch		EMENT	ahamatian and f	Communication Technology (ICT) Resources, Dep	
							in accordance with the Sanctions stated in Secti	
	MENCITA P. FUENTES Supply Officer		JENNI	FER P. D	Officer Officer	-	CAROL LYN C. ABINALES Head of Office	
(549	gnatuse over Printed Name) /		EV		OF REQUEST		(Signature over Printed Name)	
Dated Rece Latest Inves	tived: 02/14/24 ntory Report on record:	Jan. 2024	D	ated Evalua	at by TTAMS-IMS) sted: 02	2/16/24	Procurement under projects: n/a	
Has submitt	ted the PPMP & ILG for IT Equi			YVES C	NO Fiscal Year	2024		
			Assess	ment base	d on approved P	PMP	0 2	-
Office	Hardware / Software	e	Approved Quantity	Remainin Balance	g Status	5	Remarks	
FS: I	Multifunction Inkjet Prin	iter (A4)	1 - Approved.				For our detailed evaluation, please see attached Annex A.	
MS: N	Multifunction Inkjet Prin	ter (A3)	3	<u> </u>	Approved.	-	se attached Affiles A.	
MS: L	JPS (for Workstation)		4	-	Approved.			
QAS: N	Multifunction Inkjet Prin	ter (A4)			Approved.			
QAS.	Desktop (admin)		2,	-	Approved.			
Evaluated	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		Ends Hill		XXXXX WWW. ERGANIA, JR.		Approved by: RHALF & CAWALING	
	T Assets Management Section gnature over Profed Name)			f, User Supp mature over Pri	To		Director, Information Management Service (Signature over Printed Name)	ce



Standard Technical Specifications for **ICT Equipment**

Issue Date:	11-Dec-23					
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-08a					
Revision No.	4					
Page No.	Page 1 of 2					

Name of Equipment: MULTIFUNCTION INKIET PRINTER (A4)

Description: For daily document prin	ting, copying and scanning
Main Equipment Components	Specification
General	
Print Technology	Inkjet (Color)
Print Speed	Draft: 22 ppm or ISO: 9 ipm; speed measured using A4/Letter size pape
Print Quality	600 x 600 dpi
Copy Speed	Draft: 6 cpm or ISO: 5.5 ipm; speed measured using A4/Letter size paper
Scan Resolution	1200 dpi
Scan Features	Multi-sheet scan to single PDF file
Scan Type	Flatbed and ADF
Duty Cycle	5,000 pages per month
Ink System	Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.
Network Interface	Fast Ethernet
IO Ports	USB 2.0; Ethernet (RJ-45)
Paper Handling	
Duplex Printing	Automatic two-sided printing
Paper Trays	Two Trays (Standard Input tray, Multi-purpose tray)
Maximum Media Size	Legal (8.5in x 14in)
Media Type	Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.
Software	
Supported OS	Windows 11, 10, 8.1 (32-bit and 64-bit)
Drivers	Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.
Accessories	
Ink Tank	Pre-installed ink tanks with additional three (3) standard ink refill bottles per color.
Cables and Connectors	All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least 10 years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required.

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.



Standard Technical Specifications for ICT Equipment

Issue Date:	11-Dec-23			
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-08a			
Revision No.	4			
Page No.	Page 2 of 2			

Name of Equipment: MULTIFUNCTION INKIET PRINTER (A4)

Description: For daily document printing, copying and scanning

Warranty and Maintenance: The Supplier is required to provide a one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am - 5:00pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes:

N/A

Prepared by:

Checked by:

MARY JANE N. PANTOJA

Chief, Business Innovation Division

RHALF B. CAWALING

Director, Information Management Service

Approved by:

ADOR GEANLAS, CESO IV



Standard Technical Specifications for ICT Equipment

Issue Date:	11-Dec-23			
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-03a			
Revision No.	4			
Page No.	Page 1 of 2			

Name of Equipment: DESKTOP COMPUTER for Administrative Use

Description:	For	Administrative	Use
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Description: For Administrative (Jse
Main Equipment Components	Specification
Computer	
Processor & Chipset	Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent
Internal Memory	8 GB DDR4
Storage	1TB 7200RPM HDD
Display & Graphics	21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); Integrated graphics memory
Audio	Integrated Sound Card with internal / external speaker
Expansion Slot	4 slots on-board, at least 1 PCI Express slot
I/O Ports	6 USB (2 front, 4 rear at least 1 Type-C), VGA, Audio, HDMI / Display Port, Ethernet (RJ-45)
Network Interface	Integrated Gigabit Ethernet
Casing	Two (2) external drive bays
Software	
Operating System	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.
Recovery Media	All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.
Office Software	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
Accessories	Specification
Keyboard	Manufacturer's Standard (same brand as the Computer)
Mouse	Optical with mouse pad (same brand as the Computer)
Webcam	2MP FHD
Headset	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop)
Power Supply	Manufacturer's Standard
Cables and Connectors	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).
Other Requirements:	

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's certificate is required.

Components: All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer installed.



Standard Technical Specifications for ICT Equipment

Issue Date:	11-Dec-23				
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-03a				
Revision No.	4				
Page No.	Page 2 of 2				

name of Equipment: DESKTOP COMPUTER for Administrative Use

Description: For Administrative Use

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: All equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes:

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Administrative Use tech specs.

Prepared by:

Checked by:

MARY JANE N. PANTOJA
Chief, Business Innovation Division

Director, Information Management Service

WEC

Approved by:

ADOR G. CANLAS, CESO IV

2024 PPMP and ILG for IT Equipment and Software Misamis Occidental 2nd DEO, Region X

In reference to the above subject, please be informed that we have reviewed and evaluated the said documents and have provided our comments below:

Office	Item	ICT Inventory	Qty	Remarks				
Finance Section	×	15	17	As to purpose, this Office approves procurement of two (2) units of Desl Computer for Administrative Use for Quality Assurance Section.				
Maintenance Section	Desktop Computer	9	1	For the remaining units, please specify purpose it is intended and the soft				
Quality Assurance Section		8	6	application to be installed upon req technical specification and certification so assess the appropriate specifications issued.				
Finance Section	Laptop	1	10	Please specify the purpose it is software application to be request for technical sp	intended and the installed upon pecification and			
Quality Assurance Section	Computer	2	1	certification so we can assess the appropri				
				I this office	annyours the			
				As to quantity, this Office approves the procurement of Multifunction Inkjet Printe (A4) as follows: Office Approved				
Finance Section		6	2	- Onnec	Quantity			
				Finance Section	1			
				Quality Assurance Section	1			
Quality Assurance Section	Printer	6	6	As for the remaining unit, please and type upon request specification and certification is the appropriate specifications to the appropriate specifications to the appropriate specifications to the appropriate specifications for printed are not intended for technical specifications for printed this Office are network-to-document scanning capability.	for technica so we can assess to be issued. e shared resources r 1:1 use. The nters provided by ready and has			
				As to quantity, this Office approves the procurement of three (3) units of Multifunction Inkjet Printer (A3).				
Maintenance Section	Printer, A3	2	3	It is reiterated that printers are and are <u>not intended for</u> technical specifications for pri this Office are <u>network-document scanning capabi</u>	r 1:1 use. The nters provided by ready and ha			

	THE RESERVE AND ADDRESS OF THE PARTY OF THE	Tomanan	-	
Finance Section		7	5	As to purpose, this Office approves the procurement of four (4) units of UPS (for Workstation) for the Maintenance Section. However, it is noted that the allotted unit cost of PHP 16,500.00 . It is reminded that procuring ICT equipment above the standard specifications issued by this Office is not cost-efficient for the
Maintenance Section	UPS 1000 VA (APC)	1	4	As for the remaining units, please provide detailed justification for the purpose it is intended upon request for technical specification and certification. It is informed that the standard technical
Quality Assurance Section		5	14	specification of UPS for workstation is only 650VA/390W. It is also reminded that it is unwise to keep spare UPS as its battery automatically discharges over time. It is reminded that in compliance with Section 18 of the Revised IRR of R.A 9184's ruling on brand named procurement, reference to brand names (APC) is not allowed.
Maintenance Section	Smartphone -	2	9	Upon request for technical specification, please submit the following for reassessment : 1. Detailed justification for the procurement of smartphone. 2. List of intend end-users: complete name, designation, employment status, and supporting documents i.e. Project Designation Order (PDO), updated list of
Quality Assurance Section		1	5	Maintenance Point Person (MPP). It is reiterated that this office only provides technical specifications for smartphone <u>solely intended</u> for <u>geo-tagging</u> activities performed by employees who do actual geotagging activities on a regular basis, <u>as part of their core function</u> .

It is advised to conduct a market survey to qualified Suppliers of various brands and models in your respective area using the DPWH standard technical specifications in order to get the actual market price.

In conducting the market survey, it is advised that quotations with components that are way above the standard technical specifications be **excluded** from your market survey data as it may **distort** the result of the Average Cost and Actual Market Price of the conducted Market Survey.

Moreover, it is strongly advised that the IT Support Officer shall **ensure Supplier's compliance** against the DPWH standard technical specifications used in canvassing, and the said compliance be indicated in the Certification on Market Survey.

For audit consideration, assess your IT requirement diligently to ensure that the existing IT resources of your office are fully maximized, and that IT Procurement is driven by necessity and promotes efficient utilization and greater productivity.

saftment of Public Works and Highways information Management Service IT SERVICE DESK Bonifacio Drive, Port Area, Manila

(Signature over Printed Name)

HARDWARE AND SOFTWARE PURCHASE

REQUEST FORM

Request 10 No. R72846-W58810 REQUEST (to be filled out by Requester) Date of Application: Oct 6, 2023 Request for (please choose): DPWH Site: District Engineering Office 2nd Tangub City, Misamis Occidental (9) Hardware / IT Equipment Contact / Local Nos.: O Software Type of Hardware/Software No. of units Description /Purpose /Name of End-user Office Unit (Division/Section) /licenses Laptop(Application Use)/Utilized for Online 1 Laptop Procurement Office Bidding purpose needed by the BAC Unit/ 2 UPS to replace defective existing unit, UP5 Procurement Office Sofronia C. Uy, Aaron S. Agbulos *Please use another request form, if necessary AGREEMENT I have read and understood the Guidelines on the Procurement, Turn-over, Inspection, Disposal, and Inventory of Information and Communication Technology (ICT) Resources, Department Order No. 167, series 2022, and hereby agree to abide to these; that any violation thereof shall be subject to disciplinary actions in accordance with the Sanctions stated in Section 5. Requested by: Assessed by: (for RO and DEO only) Approved by: as to purpose HIME CARMENCITA P. FUENTES JENNIFER P. DELA FUENTE CAROL LYN C. ABINALES Supply Officer IT Support Officer Head of Office (Signature over Printed Name) (Signature over Printed Name): (Signature over Printed Name) **EVALUATION OF REQUEST** 10-24-23 11-14-23 Dated Received Dated Evaluated: Procurement under projects: Aug 2023 N/A Latest Inventory Report on record: 2023 Has submitted the PPMP & ILG for IT Equipment and Software? Fiscal Year. Assessment based on approved PPMP Office Hardware / Software Approved Remaining Status Remarks Quantity Balance PO: Laptop (admin) For our detailed evaluation, Approved. please see attached annex PO: UPS (workstation) Approved. 2 Evaluated by: Approved by FORTUNATO G. BERGANIA, JR. RHALF B CAWALING Chief, IT Assets Management Section Chief, User Support Division Director, Information Management Service

(Signature own Printed



Bonifacio Drive, Port Area, Manila Request 10 No. R77698-W62262 REQUEST (to be filled out by Requester) Request for (please choose): Date of Application: Feb 1, 2024 (6) Hardware / IT Equipment DPWH Site: District Engineering Office DPWH-MODEO II, Tangub City O Software 74005 Contact / Local Nos.: No. of units Office Unit (Division/Section) Description /Purpose /Name of End-user Type of Hardware/Software /licenses Desktop (Specialized Application Software 6 Planning and Design Desktop Use), for use in Planning & Design/Personnel 1 Desktop (Administrative Use), for use in Planning and Design Desktop Planning and Design/PDS Staff 2 UPS to replace defective existing unit, Planning and Design UPS Dionisio Anonas, Leo Ulyndell Gumera Desktop (Administrative Use), for use in Administrative Desktop Administrative Section, Rosie L. Maghanoy *Please use another request form, if necessary have read and understood the Guidelines on the Procurement, Turn-over, Inspection, Diaposol, and Inventory of Information and Communication Technology (ICT) Resources, Department Order No. 167, series 2022, and hereby agree to abide to these; that any violation thereof shall be subject to disciplinary actions in accordance with the Sanctions stated in Section 5. Approved by: Assessed by: (for RO and DEO only) Requested by: as to quartity. 火難送人 CAROL LYN C. ABINALES JENNIFER P. DELA FUENTE CARMENCITA P. FUENTES Head of Office IT Support Offices Supply Officer (Signature over Printed Name) (Signature over Printed Name) (Signature over Printed Name) **EVALUATION OF REQUEST** (To be filled-out by ITAMS-IMS) Procurement under projects: Dated Evaluated: 02/16/24: 02/20/24 Dated Received: 02/14/24: 02/19/24 0/8 Latest Inventory Report on record: Jan 2024 Has submitted the PPMP & ILG for IT Equipment and Software? VYES NO Fiscal Year: Assessment based on approved PPMP Remarks Approved Remaining Status Hardware / Software Office Quantity Balance For our detailed evaluation, please see attached Annex A. 8 Approved PDS Desktop (specialized) Approved. PDS: Desktop (admin) Approved UPS (for Workstation) 2 PDS: Approved. AS: Desktop (admin) Approved by: Evaluated by:

Chief, IT Assets Management Section

FORTUNATO G. BERGANIA, JR.

Chief, User Support Divisi (Segusture over trivited to

RHALF & CAWALING

Director, Information Management Service or (Printed Name)

Department of Public Works and Highways Information Management Service IT SERVICE DESK Bonifacio Drive, Port Area, Manie

HARDWARE AND SOFTWARE PURCHASE REQUEST FORM

Request ID No. R72417-W58445

		R	EQ	JE	ST	
(to	be	fille:	t out	by	Feed	enter:

Date of Application: Sep 26, 2023

Contact / Local Nos.: 74005

DPWH Site: District Engineering Office 2nd Tangub Cit, Misamis Occidental

Request for (please choose):

(a) Hardware / IT Equipment

Software

Type of Hardware/Software	Description Purpose Name of End-user	No. of units /Nounses	Office Unit (Division/Section)
Desktop	Desktop(Administrative Use), for use in Public Information Office, Pelagia D. Dahilog	1	Public Relation Office / PIO
195	UPS to replace defective existing unit, Sofia J. Parmisana	(1)	Cash / Admin
PS	UPS to replace defective existing unit, Jenny V. Morales	27	Records / Admin
P\$ 194	UPS to replace defective existing unit, Carmencia P. Fuentes	2	Supply and Property / Admin
Teace and another request form, if hereboary	UPS to replace defective existing unit, Jason S. Biccy, Napoleon B. Fernan, L. C. Pamplio	15	Construction

AGREEMENT

CARMENCETA P. PUENTES	✓ as to quantity	(for RO and DEO only) A as to purpose My/22 R. DELA FUENTE	0	carol Lyn C. Abinales Head of Office (Signature over Pented Name)	
Supply Officer (Signature over Primed Name)		upport Officer e over Printed Name)	75		
	EVALUA (To be	ATTON OF REQUEST			
Dated Received: 10-13-23 alest Inventory Report on record: Aug 20 las submitted the FFMF & B.G for IT Equipment a	023	Evaluated: 10-14-23 S () NO Piscal Year: 20:		M/A	
Office Hamburare / Software	Approved Rem	t based on approved PRMP naining Status lance	**	Remarks	
PIO: Desktop (admin)	1	- Approved.	For our d	etailed evaluation	
AS: UPS (workstation)	6	- Approved.		e attached annex	
CS: CS (workstation)	15	- Approved.			
000000000000000000000000000000000000000	000000000000000000000000000000000000000	000000000000000000000000000000000000000			
NOEMIR. LIM Chief. 17 Acousts Management Section		S. BERGAN A, JR.	Approved by-	8 CAWALING	



Standard Technical Specifications for ICT Equipment

Issue Date:	11-Dec-23
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-11b
Revision No.	4
Page No.	Page 1 of 1

Name of	of	Equipment:	UPS	(650VA)	for	Workstation
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Description: Continuous power supply and data loss prevention

Main Equipment Components	Specification
Power Ratin	egs 650VA/390W 230V - Input/Output Voltage
	5 minutes back-up power at half load
	8 hours recharge time
Outi	ets 2 power output / connectors
Featu	Built-in Automatic Voltage Regulator (AVR), Automatic Self-Test (built- in), Alarms (Online, on battery, replacement battery, and overload)
Accessories	Specification
Cables and Connects	All necessary cables and connectors.

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least five (5) years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required.

Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier is required to provide a one (1) year warranty for parts and on-site labor from the date of the Inspection and Acceptance Report.

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Aditional Notes:

N/A

Prepared by:

Checked by:

MARY JANE N. PANTOJA Chief, Business Innovation Division

WES

RHALF B. CAWALING
Director, Information Management Service

Approved by:

ADOR G. CANLAS, CESO IV



central OfFice

Standard Technical Specifications for ICT Equipment

Issue Date:	11-Dec-23
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-03a
Revision No.	4
Page No.	Page 1 of 2

Name of Equipment: DESKTOP COMPUTER for Administrative Use

Description: For Administrative Use

Main Equipment Components	Specification				
Computer	No. contraction and in the property of August contract that the desired and appropriate for the contraction of the contraction				
Processor & Chipset	Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent				
Internal Memory	8 GB DDR4				
Storage	1TB 7200RPM HDD				
Display & Graphics	21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); Integrated graphics memory				
Audio	Integrated Sound Card with internal / external speaker				
Expansion Slot	4 slots on-board, at least 1 PCI Express slot				
I/O Ports	6 USB (2 front, 4 rear at least 1 Type-C), VGA, Audio, HDMI / Display Port, Ethernet (RJ-45)				
Network Interface	Integrated Gigabit Ethernet				
Casing	Two (2) external drive bays				
Software					
Operating System	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
Recovery Media	All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				
Office Software	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
Accessories	Specification				
Keyboard	Manufacturer's Standard (same brand as the Computer)				
Mouse	Optical with mouse pad (same brand as the Computer)				
Webcam	2MP FHD				
Headset	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop)				
Power Supply	Manufacturer's Standard				
Cables and Connectors	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's certificate is required.

Components: All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer installed.



Standard Technical Specifications for ICT Equipment

Issue Date:	11-Dec-23
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-03a
Revision No.	4
Page No.	Page 2 of 2

Name of Equipment: DESKTOP COMPUTER for Administrative Use

Description: For Administrative Use

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: All equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 9pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes:

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Administrative Use tech specs.

Prepared by:

Checked by:

MARY JANE N. PANTOJA Chief, Business Innovation Division RHALF B. CAWALING
Director, Information Management Service

Approved by:

ADOR G. CANLAS, CESO IV Undersecretary, Technical Services and Information Management Service

DPWH-MODEO FUND RMU-HIS

Form No. IMS-2021-07-02

Information Management Service IT SERVICE DESK

Department of Public Works and Highways HARDWARE AND SOFTWARE PURCHASE RECLIVED 422024 DATE: REQUEST FORM Bonifacio Drive, Port Area, Manila THVIC Request ID No. R78948-W63153 REQUEST filled out by Requ Request for (please choose): Date of Application: Feb 22, 2024 Misamis Occidental 2nd DEO, Region X (9) Hardware / IT Equipment DPWH Site: District Engineering Office DPWH-MODEO II, Tangub City Software Contact / Local Nos.: 74005 No. of units Type of Hardware/Software Description /Purpose /Name of End-user Office Unit (Division/Section) /licenses Plotter, (for use in Construction Section) 1 Plotter Construction Engr. Joel A. Jalem RTK, (for use in Construction Section), Engr. 1 Others (specify) Construction Reymart Sheen Curayag Total Station Survey Instrument (for use in 1 Others (specify) Construction Construction Section), Engr. A. Jimenez Jr. AGREEMENT have read and understood the Guidelines on the Procurement, Turn-over, Inspection, Disposal, and Inventory of Information and Communication Technology (ICT) Resources, Department Order No. 167, series 2022, and hereby agree to abide to these; that any violation thereof shall be subject to disciplinary actions in accordance with the Sanctions stated in Section 5. Requested by: Assessed by: (for RO and DEO only) Approved by: as to purpose as to quantify JENNIFER PODELA FUENTE CARMENCITA P. FUENTES CAROL LYN C. ABINALES IT Support Officer Supply Officer Head of Office (Signature over Printed Name) "Sonature over Printed Name" (Signature over Printed Name) **EVALUATION OF REQUEST** (To be filled-out by ITAMS-IMS) Procurement under projects: Dated Evaluated: 03/06/24 Dated Received: 03/07/24 test Inventory Report on record: Jan. 2024 n/a Has submitted the PPMP & ILG for IT Equipment and Software? (VIYES (Fiscal Year: Assessment based on annequed PDMP Office Approved Remaining Hardware / Software Status Remarks Quantity Balance Multifunction Inkjet Plotter CS: Approved For our detailed evaluation, please (Color, 36") see attached Annex A. Evaluated by: Approved by:

Chief, IT Assets Management Section (Signature over Printed Neme) (5)

FORTUNATO G. BERGANIA, JR.

Chief, User Support Divisio (Signature over Princes Game)

RHALF B. CAWALING Director, Information Management Service

(Signature sixte Printed Name)



Standard Technical Specifications for ICT Equipment

CENTRAL OFFICE

Doc. Code: DPWH-IMS-OMP-IMSPPS-04-08k
Revision No. 5
Page No. Page 1 of 2

lame of Equipment: MULTIFUNCTION INKJET PLOTTER (Color, 36")

Description: For printing, scanning, and copying of technical documents in large format (A1 size)

Main Equipment Components	Specification
ieneral	
Print Technology	Inkjet (Color)
Print and Copy Speed	80 A1 per hour
Print Quality	2400 x 1200 dpi
Scan Resolution	600 dpi
Ink System	Genuine Ink Cartridge (Pigment-based); Ink Cartridge must be available nationwide. Certificate of Authenticity is required.
Network Interface	Gigabit Ethernet
IO Ports	RJ-45, USB 2.0 / 3.0
Power	240 VAC
'aper Handling	
Maximum Media Size	11" - 36" wide
Media Type	Bond and coated, technical paper, film, and photographic paper
Document finishing	Sheet feed; roll feed; automatic cutter (cuts all media except canvas)
oftware	
Supported OS	Windows 11, 10, 8.1 (32-bit and 64-bit)
Drivers	Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.
ccessories	Specification
Ink Cartridge	Pre-installed ink cartridge with additional three (3) high yield ink cartridge per color
Cables and Connectors	All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange)
Printer Stand	Manufacturer's Standard
Media Bin	Manufacturer's Standard
)ther Requirements:	

Ither Requirements:

irand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. Init model must be in current catalog and not end-of-life. Manufacturer's certificate is required.

legulatory: ENERGY STAR certified (with Energy Star Stamp). For Printers that do not carry Energy Star label, an ppropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the nanufacturer or attest report from a recognized body to demonstrate compliance with this requirement.

ocumentation and Media: The equipment shall be supplied with standard manufacturer documentation, on ny electronic storage media and hard copy version where available.

Varranty and Maintenance: The Supplier is required to provide a three (3) year warranty for parts and onsite ibor from the date of the Inspection and Acceptance Report (IAR).



Standard Technical Specifications for ICT Equipment

Doc. Code: DPWH-IMS-OMP-IMSPPS-04-08k
Revision No. 5
Page No. Page 2 of 2

Director, Information Management Service

Vame of Equipment: MULTIFUNCTION INKIET PLOTTER (Color, 36")

Description: For printing, scanning, and copying of technical documents in large format (A1 size)

Fechnical Support: The local technical support through telephone and email, 8 hours per day (8:00am - 5:00pm), i days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes:

N/A

repared by:

Checked by:

WMARY JANE N. PANTOJA
Chief, Business Innovation Division

Approved by:

ADOR G. CANLAS, CESO IV



Department of Public Works and Highways Information Management Service IT SERVICE DESK Bonifacio Drive, Port Area, Manila

HARDWARE AND SOFTWARE PURCHASE

REQUEST FORM

			-	-		per per constitue de la consti		
			NAME OF THE OWNER, WHEN			- And the Control of	Request DNc. R77688-W62258	(Company)
Contract Contract of		-	Phylini i implementary w	(to be filled	OUEST out by Requester)			CONTRACTOR
DPWH	of Application: Feb 8, 2024 (Site: District Engineering Off ct / Local Nos.: 74005	Mis fice DPV	samis Oc WH-MODE	ccidental 2	and DEO RE	gion X	Request for (please choose): (a) Hardware / IT Equipment (b) Software	
P	ype of Hardware/Software	Descr	iption /Pur	pose /Name	of End-user	No. of units /licenses	Office Unit (Division/Section)	
Prints	7	A4 MF Pri Laureen B		use of Fina	ance Sect,	1	Finance	
Printe		Printer A3 Maint, Sec	Colour, P t. T.F. Ap	rint Scan Co at J. Peñas,	py/for use in J.B. Pareja	3	Maintenance	H
UPS		UPS to rep Fer Apat, .	place defe Jed Peñas	ctive existin , M. Medina	g unit,Tessie ,C. Hotelano	4	Maintenance	H
Printe		Printer (Mi in Quality	ulti-Functi Assurance	on Printer) : , Kirby Pere	3 in 1 for use	1	Quality Assurance and Hydrology	
Deskt			sktop (Administrative Use), for use in 2 Blity Assurance Sect., J. Peñas, V. Leopoldo			Quality Assurance and Hydrology	7	
have nead	and understand the Guidelines on the P	ocurement, To	ern-over, Irap	AGREE ection, Disposal	Service Service Service and Service Se	formation and C	onemarication Technology (ICT) Resources, Depain accordance with the Sanctions stated in Section	artmen
C/	ARMENCITA P. PUENTES Supply Officer (Signature over Printed Name)		ćs	T Support Company			CAROL LYN C. ABINALES Read of Office (Signature over Printed Name)	The state of
****				(To be filled-out		-		
	eceived: 02/14/24	*	I	Datted Evaluati	ed: 02/	16/24	Procurement under projects:	
	riventory Report on record: mitted the PPMP & ILG for IT Equip	Jan. 202 ment and Sc	The state of the s	Vies O	NO Fiscal Year:	2024	n/a	
			Assess	ment based	on approved PP	9452		
Office	Hardware / Software		Approved Quantity	Remaining Balance	Status		Remarks	
FS:	Multifunction Inkjet Print		1	-	Approved.	Fo	or our detailed evaluation, please attached Annex A.	se_
MS:	Multifunction Inkjet Printe	er (A3)	3		Approved.	-300%		Harrowsen
MS:	UPS (for Workstation)	-	4	-	Approved.			-
QAS: Multifunction Inkjet Printer (A4) 1 - Approved.								
QAS	Desktop (admin)		21	-	Approved.			-
valuate	XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX		End Will	MULLIQUE	XXXX UUUU RGANIA, JR.	á	Approved by: RHALF & CAWALING	
Chief	, IT Assets Management Section	-		, User Suppor			Director, Information Mapagement Service	



CENTRAL OFFICE

Standard Technical Specifications for ICT Equipment

Issue Date: 11-Dec-23

Doc. Code: DPWH-IMS-OMP-IMSPPS-04-08a

Revision No. 4

Page No. Page 1 of 2

Name of Equipment: MULTIFUNCTION INICIET PRINTER (A4)

Description: For daily document printing, copying and scanning

Main Equipment Components	Specification
General	
Print Technology	Inkjet (Color)
Print Speed	Draft: 22 ppm or ISO: 9 ipm; speed measured using A4/Letter size paper
Print Quality	600 x 600 dpi
Copy Speed	Draft: 6 cpm or ISO: 5.5 ipm; speed measured using A4/Letter size paper
Scan Resolution	1200 dpi
Scan Features	Multi-sheet scan to single PDF file
Scan Type	Flatbed and ADF
Duty Cycle	5,000 pages per month
Ink System	Continuous Ink Supply System or Ink Tank System (original or built-in) Refill must be available nationwide. Certificate of Authenticity is required
Network Interface	Fast Ethernet
IO Ports	USB 2.0; Ethernet (RJ-45)
Paper Handling	
Duplex Printing	Automatic two-sided printing
Paper Trays	Two Trays (Standard Input tray, Multi-purpose tray)
Maximum Media Size	Legal (8.5in x 14in)
Media Type	Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels cardstock, photo, brochures.
Software	
Supported OS	Windows 11, 10, 8.1 (32-bit and 64-bit)
Drivers	Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.
Accessories	
Ink Tank	Pre-installed ink tanks with additional three (3) standard ink refill bottles per color.
Cables and Connectors	All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least 10 years in the Philippines. Unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required.

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.



Standard Technical Specifications for ICT Equipment

Issue Date:	11-Dec-23		
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-08a		
Revision No.	4		
Page No.	Page 2 of 2		

Name of Equipment: MULTIFUNCTION INICIET PRINTER (A4)

Description: For daily document printing, copying and scanning

Warranty and Maintenance: The Supplier is required to provide a one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am - 5:00pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes:

N/A

Prepared by:

Checked by:

MARY JANE N. PANTOJA

Chief, Business Innovation Division

RHALF B. CAWALING

Director, Information Management Service

Approved by:

ADOR G. CANLAS, CESO IV

Department of Public Works and Highways Information Management Service IT SERVICE DESK Boolfacto Drive, Port Area, Manila

RMU-HRAS RECLIVED: 2 22 2024 Form No. IMS-2021-07-02
DATE: 2 27 70 PA
HARD MARE AND SOFTWARE PURCHASE

REQUEST FORM

BOHRSON DAIVE, FOR ALCO,	112.112				Req	Dest ID No. R77698-W6226	52
			REQUEST	numetae)			
Date of Application: Feb 1, 202 DPWH Site: District Engineering (Contact / Local Nos.: 74005			be filled out by Rec	pesser)		equest for (please choose): Hardware / IT Equipment Software	t
Type of Hardware/Software	Desci	ription /Purpose	Name of End	-user	No. of units	Office Unit (Division/S	ection)
Desktop	Desktop Use), for	(Specialized Appuse in Planning	elication Soft & Design/Pe	ware Irsonnel	<u>√</u> 6	Planning and Design	
Desktop		(Administrative and Design/PDS		in	1	Planning and Design	
UPS		eplace defective Anonas, Leo Uly			2	Planning and Design	
Desktop		(Administrative rative Section, F			1	Administrative	
					1		
*Please use another request form, if necessary							
have read and understood the Guidelines on		T Inmedia	AGREEMEN		Information and C	terrimunication Technology (ICT) Res	ources, Departme
have read and understood the Guidelines on Order No. 167, series 2022, and hereby a	the Procurement gree to abide to th	, Turn-over, Inspectionse; that any violation	n thereof shall be	subject to d	isciplinary actions	in accordance with the Sanctions star Approved by:	ted in Section 5.
CARMENCITA P. FUENTI Supply Officer (Signature over Printed Name)	<u>.</u>	(Sgrad	Support Office take over Printed N UATION OF the filled-out by IT	r ame)		CAROL LYN C. ABIN Head of Office (Signature over Printed	
Dated Received: 02/14/24;	Jan 20	Date 24 d Software?	red Evaluated:	02/16/2 Fiscal Ye	ar: 2024	n/a	jects <u>:</u>
		Assessm	ent based on	<i>approved</i>	hbbsh		
Office Hardware / Sc	ftware	Approved f	Remaining Bakence	Statu	15	Remarks	
PDS: Desktop (specializ	zed)	[6]		Approve	ed.	For our detailed evaluate see attached Annex A.	tion, please
PDS: Desktop (admin)		1		Approve	ed.		
PDS: UPS (for Worksta	tion)	2		Approv	ed.		
AS: Desktop (admin)		[1]	<u></u>	Approv	red.		
XXXXXXXXXXX	XXXXXXXXX	XXXXXXXXXXXX	XXXXXXXXX	(XXX		 	
Evaluated by: Mulum NOEMI R. LIM			ATO G. BER		DR.	RHALF B. CAWA Director, Information Manual	
Chief, IT Assets Management S	ection		, User Support			Director, Information Madary (Signature over Prints	ethern Service d Nama)



CENTRAL OFFICE

Standard Technical Specifications for ICT Equipment

Doc. Code: DPWH-IMS-OMP-IMSPPS-04-03b
Revision No. 4
Page No. Page 1 of 2

Name of Equipment: DESKTOP COMPUTER (Specialized Software Application Use)

Description: For Specialized Software Application Use

Description: For Specialized 3010	vare Application osc
Main Equipment Components	Specification
Computer Processor & Chipset Internal Memory Storage Display & Graphics	Core-i7 (12th Gen), 8-cores and 64-bit or its equivalent 32GB DDR4 1TB 7200RPM HDD + 512GB SSD 23-inch to 24-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); 6 GB dedicated
Audio Expansion Slot I/O Ports Network Interface Casing Software Operating System	Integrated Sound Card with internal / external speaker 4 slots on-board, atleast 1 PCI Express slot 6 USB (2 front, 4 rear at least 1 Type-C), VGA, Audio, HDMI / Display Port, Ethernet (RJ-45) Integrated Gigabit Ethernet Two (2) external drive bays Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.
Recovery Media Office Software	All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free. Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferrable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
Accessories	Specification
Keyboard Mouse Webcam Headset Power Supply	Manufacturer's Standard (same brand as the Computer) Optical with mouse pad (same brand as the Computer) 2MP FHD Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop) Manufacturer's Standard
Cables and Connectors	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).
Other Requirements:	

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. Manufacturer's certificate is required.

Components: All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer installed.



CENTRAL OFFICE

Standard Technical Specifications for ICT Equipment

Issue Date :	11-Dec-23
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-03b
Revision No.	4
Page No.	Page 2 of 2

Name of Equipment: DESKTOP COMPUTER (Specialized Software Application Use)

FUUIL VVUIKS AND MIGHWAYS

Description: For Specialized Software Application Use

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next bu 3ss day.

Additional Notes:

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Specialized Software Application Use tech specs.

Prepared by:

Checked by:

MARY JANE N. PANTOJA Chief, Business Innovation Division

RHALF 8. CAWALING
Director, Information Management Service

Approved by:

ADORG CANLAS

CENTRAL OFFICE Standard Technical Specifications for ICT Equipment

Issue Date:	11-Dec-23
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-11b
Revision No.	4
Page No.	Page 1 of 1

Name of Equipment	UPS (650VA)	for Workstation
-------------------	-------------	-----------------

Description: Continuous power supply and data loss prevention

Main Equipn	nent Co	omponents	Specification
4		Power Ratings Outlets Features	650VA/390W 230V - Input/Output Voltage 5 minutes back-up power at half load 8 hours recharge time 2 power output / connectors Built-in Automatic Voltage Regulator (AVR), Automatic Self-Test (built-in), Alarms (Online, on battery, replacement battery, and overload)
4 <i>ccessories</i>			Specification
Cables and Connectors		and Connectors	All necessary cables and connectors.

Other Requirements:

Frand and Model: Must be an International Brand Name with existence of at least five (5) years in the Philippines. Init model must be in current catalog and not end-of-life. Manufacturer's certificate is required.

Jocumentation and Media: The equipment shall be supplied with standard manufacturer documentation, on my electronic storage media and hard copy version where available.

Varranty and Maintenance: The Supplier is required to provide a one (1) year warranty for parts and on-site abor from the date of the Inspection and Acceptance Report.

echnical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - :00pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next usiness day.

Idditional Notes:

1

N/A

repared by:

Checked by:

MARY JANEN. PANTOJA

MAC

Chief, Business Innovation Division

RHALF B. CAWALING

Director, Information Management Service

Approved by:

ADOR G. CANLAS, CESO IV



Issue Date:	11-Dec-23
Doc. Gode:	DPWH-IMS-OMP-IMSPPS-04-03a
Revision No.	4
Page No.	Page 1 of 2

Name of Equipment	DESKTOP	COMPUTER	for	Administrative Use	
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Description: For Administrative Use Main Equipment Components Specification 5 Computer Processor & Chipset Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent Internal Memory 8 GB DDR4 Storage 1TB 7200RPM HDD Display & Graphics 21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); Integrated graphics memory Integrated Sound Card with internal / external speaker Audio 4 slots on-board, at least 1 PCI Express slot Expansion Slot 6 USB (2 front, 4 rear at least 1 Type-C), VGA, Audio, HDMI / Display I/O Ports Port, Ethernet (RJ-45) Network Interface Integrated Gigabit Ethernet Casing Two (2) external drive bays Software Operating System Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery. Recovery Media All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free. Office Software Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and

	primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
Acussories	Specification
Keyboard Mouse Webcam	Manufacturer's Standard (same brand as the Computer) Optical with mouse pad (same brand as the Computer) 2MP FHD
Headset	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop)
Power Supply	Manufacturer's Standard
Cables and Connectors	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

Other Requirements:

Frand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's certificate is required.

components: All Components must be the same brand as the Computer (except for the webcam, and headset) and manufacturer installed.



Standard Technical Specifications for ICT Equipment

CENTRAL OFFICE

LANIC AANLUS OLIG LIIGUAANS

Issue Date:	11-Dec-23
Doc. Code:	DPWH-IMS-OMP-IMSPPS-04-03a
Revision No.	4
Page No.	Page 2 of 2

Name of Equipment: DESKTOP COMPUTER for Administrative Use

Description: For Administrative Use

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

Documentation and Media: All equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier is required to provide a 1-yr warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support shall include telephone and email, 8 hours per day (8:00am - 5:00nm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next bu. ass day.

Additional Notes:

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Administrative Use tech specs.

Prepared by:

Checked by:

MARY JANE N. PANTOJA Chief, Business Innovation Division

NEC

RHALF B. QAWALING
Director, Information Management Service

Approved by:

ADOR G. CANLAS, CESO IV



Department of Public Works and Highways Information Management Service IT SERVICE DESK Bonifacio Drive, Port Area, Manila

HAROWARE AND SOFTWARE PURCHASE REQUEST FORM

Request ID No. R72417-W58445

	RE	Qŧ	JEST

(to be filled out by Requester)

Date of Application: Sep 26, 2023

DPWH Site: District Engineering Office

2nd Tangub Cit, Misamis Occidental

Request for (please choose):

(e) Hardware / IT Equipment

O Software

Type of Hardware/Software	Description (Purpose (Name of End-user	No. of units /licenses	Office Unit (Division/Section)	
Desktop	Desktop(Administrative Use), for use in Public Information Office, Pelagia D. Dahilog	1	Public Relation Office / PIO	
JPS	UPS to replace defective existing unit, Sofia 3. Paimisana	2	Cash / Admin	
JPS	UPS to replace defective existing unit, Jenny V. Morales	2	Records / Admin	
UPS	UPS to replace defective existing unit, Carmencita P. Fuentes	2	Supply and Property / Admin	
UPS	UPS to replace defective existing unit, Jason S. Bicoy, Napoleon B. Fernan, L. C. Pampilo	15	Construction	

*Please use another request form, if necessar,

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- 1	PH.2	gr.	5	۲.	r	220	Ŧ٩	Н

I have read and understood the Guidelines on the Procurement, Turn-ever, Inspection, Disposal, and Inventory of Information and Communication Technology (ICT) Resources, Department Order No. 167, series 2022, and hereby agree to abide to these: that any violation thereof shall be subject to disciplinary actions in accordance with the Sanctions stated at Section 5. Approved by:

Requested by:

Dated Received:

Assessed by: (for RO and DEO only)

as to purpose J as to quantil

CARMENCETA P. FUENTES

Supply Officer (Signature over Printed Name) JENNIFER P. DELA FUENTE

IT Support Officer (Eignature over Printed Name) CAROL LYN C. ABINALES Head of Office

(Signature over Ponted Name)

EVALUATION OF REQUEST

(To se "Reprove by ITAMS-IMS"

10-14-23 Dated Evaluated:

Procurement under projects:

N/A

Aug 2023 est Inventory Report on record: mas submitted the PPMP & ILG for IT Equipment and Software?

10-13-23

Assessment based on approved PPMP

Office

Hardware / Software

Approved Remaining

Status

Remarks

Quantity Balance

Approved.

For our detailed evaluation,

PIO:

Desktop (admin)

6

Approved.

please see attached annex.

AS:

CS:

UPS (workstation) CS (workstation)

15

Approved.

Evaluated by:

MOEMI R. LIM

Chist, IT Assets Management Section

(Rignature over Printed Name)

FORTUNATO G. BERGANIA, JR.

Chief, Ligar Support Chiving Carrent with australia

Approved by:

RHALF & CAWALING

Director, Information Management Service (Signature over Printesi Bama)



Department of Public Works and Highways Information Management Service IT SERVICE DESK Bonifacio Drive, Port Area, Manila

HARDWARE AND SOFTWARE PURCHASE REQUEST FORM

112

				UEST	R	equest ID No. R77688-W62258		
Date of Application: Feb 8, 2 DPWH Site: District Engineeri Contact / Local Nos.: 74005	iVII		idental 2n	d DEO, REg City	jion X	Request for (please choose): Hardware / IT Equipment Software	stir is 1041-75	
Type of Hardware/Software Descri		scription /Purpose /Name of End-user			No. of units	Office Unit (Division/Section	1)	
Printer	1 = 35	A4 MF Printer/To be use of Finance Sect., Laureen B. Aquiño			1	Finance	-	
Printer	1-11	Printer A3 Colour, Print Scan Copy/for use in Maint. Sect. T.F. Apat J. Peñas, J.B. Pareja			3	Maintenance	-	
UPS	UPS to replace defective existing unit, Tessie Fer Apat, Jed Peñas, M. Medina, C. Hotelano				4	Maintenance	Ţ	
Printer	n Printer) 3 Kirby Perez	r) 3 in 1 for use 1 erez		Quality Assurance and Hydrolog	y [-			
Desktop	Desktop (Quality As			r use in ,V. Leopoldo	2	Quality Assurance and Hydrolog	y [-	
*Please use another request form, if neces	58/V.				A			
		Assessed	by: (for RO an	all be subject to dis		Communication Technology (TCT) Resources, D in accordance with the Sanctions stated in Sec Approved by:		
CAMO.	•	as to qu	antity /	as to purpose	F	ammy		
CARMENCITA P. FUEN	TES	JENNI	FER P. DE	LA FUENTE		CAROL LYN C. ABINALES		
Supply Officer (Signature over Printed Name)	94	(9)	#T Support O grature over Prin			Head of Office (Signature over Printed Name)		
			ALUATION (To be filled-out	OF REQUEST by ITAMS-IMS)				
Dated Received: 02/14/24 Latest Inventory Report on record: Jan. 202 Has submitted the PPMP & ILG for IT Equipment and S		24			2024	Procurement under projects: n/a		
THIS SUDMINICE CHEFFOR CLEEK	11 Equipment and		· · .	on approved P	See W. Par. T			
Office Hardware / S	Software	Approved Quantity	Remaining Balance	Status		Remarks		
FS: Multifunction Inkj	S: Multifunction Inkjet Printer (A4)		1 _ Ap			For our detailed evaluation, please see attached Annex A.		
MS: Multifunction Inkje	: Multifunction Inkjet Printer (A3)			Approved.				
MS: UPS (for Worksta	S: UPS (for Workstation)			Approved.	-			
AS: Multifunction Inkjet Printer (A4)				Approved				
QAS Desktop (admin)		2		Approved.				
Evaluated by: NOEMI R. LIM	XXXXXXXXXXXXX	Ende Will		XXXX WALLANDA RGANIA, JR.		Approved by: RHALF B CAWALING		
Chief, IT Assets Management Section		Chie	f, User Suppo	rNDivisio)	Oranies sales	Director, Information Management Service		