



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**NORTHERN SAMAR 2<sup>nd</sup>**  
**DISTRICT ENGINEERING OFFICE**  
Brgy. Burabud, Laoang, Northern Samar, Region VIII



Name of Procuring Entity :	N. Samar 2nd DEO	Request for Quotation (P.R. No.)	2024-07-0058	7/1/2024
Revised on :		Date		
Standard Form/Title :	REQUEST FOR QUOTATION	Office/End-User	ADMINISTRATIVE SECTION	
COMPANY NAME :				
ADDRESS :				
TEL. NO./FAX No. :				
TIN :				

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. of \_\_\_\_\_ in the return envelope attached herewith, Procurement Unit, 2nd Floor, Brgy. Burabod, Laoang, Northern Samar.

**TERMS and CONDITIONS :**

- All entries must be typewritten or legibly written.
- Delivery period within 30 days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- PhilGEPS Certificate, DTI/SEC-COR, BIR-COR, Mayor's Permit, Latest BIR ITR, Tax Clearance & Omnibus Sworn Statement shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product .
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is P 481,254.00

  
**FRANCIS Y. TAÑALA**  
Engineer III/BAC Chairman

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Alcohol, Ethyl, 500 ML	66	bottle		
2	Alcohol, Ethyl, Gallon	5	gallon		
3	Correction Tape, 8m	24	piece		
4	Sign Pen, Medium Tip, black, .3mm	18	piece		
5	Paper, Multi-Copy, A4, 80 GSM	95	ream		
6	Paper, Letter size, 80 GSM	15	ream		
7	EPSON L3150 Ink, 003, Black, Genuine	25	bottle		
8	EPSON L3150 Ink, 003, Cyan, Genuine	20	bottle		
9	EPSON L3150 Ink, 003, Magenta, Genuine	20	bottle		
10	EPSON L3150 Ink, 003, Yellow, Genuine	20	bottle		
11	EPSON L210 Ink, T6641, Black, Genuine	23	bottle		
12	EPSON L210 Ink, T6642, CYAN, Genuine	29	bottle		
13	EPSON L210 Ink, T6643, Magenta, Genuine	29	bottle		
14	EPSON L210 Ink, T6644, Yellow, Genuine	29	bottle		
15	EPSON Ink 774-Black, Genuine	10	bottle		
16	EPSON Ink 673-Cyan, Genuine	10	bottle		
17	EPSON Ink 673-Magenta, Genuine	10	bottle		
18	EPSON Ink 673-Yellow, Genuine	10	bottle		
19	EPSON Ink 673-Black, Genuine	10	bottle		
20	EPSON Ink 673-Light Cyan, Genuine	10	bottle		
21	Dishwashing Liquid, 475ml	52	bottle		
22	Bar Soap, 125 grams, Jambo	27	bar		
23	Air Freshener, 275g	55	bottle		
24	Disinfectant Spray, 400 g	30	bottle		
25	Handwash, 500ml, branded	50	bottle		
26	Rag, 1 kilo/bundle	5	kilo		
27	Cutter	2	piece		
28	Photo Paper, A4,	10	pack		
29	Record Book, 300 pages	10	book		
30	Puncher, Heavy Duty	2	piece		
31	Ruler, Steel	2	piece		
32	Staple Wire No. 35	3	box		
33	Tape, Transparent, 24mm	15	roll		
34	Tape, transparent, 48mm	15	roll		
35	Tape, Masking, 48mm	5	roll		
36	Ballpen, ordinary, Black	24	piece		
37	Sign Pen, Black.05, Branded	74	piece		



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**FRANCISCO Y. TAÑALA**  
Engineer III/BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
38	Sign Pen, Blue 0.5, Branded	62	piece		
39	Folder, A4, White, 100 pcs/pack	1	pack		
40	Customize Document Binder, Long, with DPWH Logo	200	piece		
41	Duct Tape	10	roll		
42	Brown envelope A4, 100 pcs/pack	1	pack		
43	Linen Board, Assorted color, A4, 220 GSM, 10 pcs/pack	10	pack		
44	Photo Paper sticker, Premium Glossy, A4, 90 gsm, 20 pcs/pack	20	pack		
45	Photo Paper Premium Glossy, A4	10	pack		
46	Glass Cleaner with handle, 500ml	5	bottle		
47	Wifi Router	4	unit		
48	Network Switch, 8 ports	1	unit		
49	Starlink	1	unit		

TOTAL AMOUNT IN WORDS \_\_\_\_\_

Brand and Model :	_____	Warranty	_____
Delivery Period :	_____	Price Validity	_____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for

Telephone No.: \_\_\_\_\_  
c/o edmund somoray  
email: edmundsomoray@yahoo.com

\_\_\_\_\_  
Printed Name/Signature/Date

\_\_\_\_\_  
Tel. No. /Cellphone No. / E-mail Address