

Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS CAMARINES NORTE DISTRICT ENGINEERING OFFICE Daet, Camarines Norte, Region V



REQUEST FOR QUOTATION FOR NEGOTIATED PROCUREMENT UNDER SMALL VALUE PROCUREMENT

The Department of Public Works and Highways, Camarines Norte District Engineering Office, through its Bids and Awards Committee (BAC), invites eligible suppliers to submit REQUEST FOR QUOTATION for this contract to wit:

PR Number	: 2025-05-040			
Contract Name	: Purchase of Office Supplies for use of Planning and Design			
	Section			
Brief Description	: Field Accessories			
Approved Budget for t	he Contract (ABC) : Php 909,000.00			
Tender Documents	: N/A			
Source of Fund	: SR2025-02-005008, February 07, 2025, FY 2025 RA12116 Regular 2025 Current			
Duration	: 30 Calendar Days			

The BAC will conduct Alternative Mode of procurement through Negotiated Procurement under **SMALL VALUE PROCUREMENT**, Rule XVI, section 53.9 of the IRR of RA 9184 in accordance with the BAC Resolution No. **CN-G-2025-05-019** dated **May 21, 2025**, duly approved by the HOPE.

To be eligible to bid for this contract, a contractor must meet the following major requirements: (a) Duly licensed Filipino citizen/sole proprietorship (b) Partnerships duly organized under the laws of the Philippines and which at least sixty percent (60%) of the interest belongs to citizen of the Philippines; (c) Corporation duly organized under the Philippines, and which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines.

The prospective bidder must submit Mayor's/Business Permit; PhilGEPS Registration Certificate; Income/Business Tax Return for ABC's above Php 500,000.00 and; Omnibus Sworn Statement for ABC's above P50,000.00.

Per GPPB Resolution No. 15-2021, prospective bidders are required to upload and maintain current the following eligibility documents in the PhilGEPS:

- a. Registration Certification (SEC/DTI Registration)
- b. Mayor's/Business permit or its Equivalent Documents
- c. Tax Clearance
- d. PCAB License and Registration for Infrastructure Projects; and
- e. Audited Financial Statements

Any expired document among the afore-cited eligibility documents shall render the PhilGEPS Platinum Registration Certificate as automatically suspended and its validity shall resume only once the said expired document is already updated with the PhilGEPS.

For recently expired Mayor's Permit, the recently expired Mayor's Permit together with official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the LGU shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Platinum Registration and Membership.

The BAC will request all invited/interested bidders on **May 30, 2025**, until 10:00am, to submit the best offer based on the technical and financial requirements.

The schedule of key procurement activities for this Contract is shown below:

Activity	Time	Place	
1. Posting to submit Request for Quotation (RFQ)	May 23, 2025	a) <u>www.PhilGEPS.gov.ph</u> b) <u>www.dpwh.gov.ph</u> c) DPWH, Bulletin Board	
2. Receipt and submission of Quotation (RFQ) and the conduct of Negotiation	10:00AM, May 30, 2025	BAC/Procuring Office, DPWH- CNDEO, Daet, Camarines Norte	

The Department of Public Works and Highways, Camarines Norte District Engineering Office reserves the right to accept or reject any of the submitted Quotation and to annul the procurement process any time before Contract award, without incurring any liability to the affected bidder/s, in accordance with the provisions of Section 41 of RA 9184 and its IRR.

Any request for additional information concerning this bidding shall be directed to the following:

HELEN O. ASINAS

BAC Chairperson DPWH, Camarines Norte District Engineering Office Daet Camarines Norte Tel. Number: (054) 571-2203 Email: dpwh.cndeo@hotmail.com

ROSHELLE J. VILLAMOR

Procurement Engineer/Head-BAC Secretariat DPWH, Camarines Norte District Engineering Office Daet Camarines Norte Tel. Number: (054) 571-2203 Email: dpwh.cndeo@hotmail.com

APPROVED BY:

EN O. AS BAC Chairperson

NOTED:

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Republic of the Philippines DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS CAMARINES NORTE DISTRICT ENGINEERING OFFICE

Daet, Camarines Norte, Region V

Name of P	rocuring Entity:		Request fo	r Quotation	(P.R.No.) :	2025-05-040	
Revised or			Tequestio	. Quotation		May 16, 2025	
Standard F		REQUEST FOR QUOTATION		Offic	e/End-User :	DPWH-CNDEO	
COMPANY		REQUESTION QUOTATION		Onic		PLANNING &	
						DESIGN	
ADDRESS							
TEL. NO./		the first of the second s		TIN :	holow and submit	tuour quatation du	
signed by you for DPWH, Ca		rice on the item(s) listed below, subject to t er than of ngineering Office.				the BAC Secretari	
1. All entries	must be typewritten or le	egibly written.					
Administrative without valid	e penalties pursuant to S reason.	days_upon receipt of the approved funded sec. 69 of the Revised IRR-RA 9184 shall be	imposed for no	n-delivery	<u>A</u>		
 Warranty shall be for a minimun of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user. Price validity shall be for a period of sixty (60) calendar days. 					HELEN Assistant Di	HELEN O. ASINAS Assistant District Engineer	
5. G-EPS Reg	istration Certificate/Mayo	pr's Permit/DTI shall be attached upon subm ures showing certifications of the product if a		otation.		man, BAC	
		items being offered. (if applicable)					
8. The approv	ved budget ceiling for th	is procurement is P 909,000.00.					
ITEM NO.	ITEM	S & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRIC	
1	Mylar Paper (610r	nm x 20m), 100 microns	190	roll			
2		ItraChrome XD2 Black Ink 80ml	5	pc			
3	the second se	ItraChrome XD2 Cyan Ink 50ml	3	pc			
4		ItraChrome XD2 Magenta Ink 50ml	3	pc			
5		ItraChrome XD2 Yellow Ink 50ml	3	pc			
-X-X-X-							
				1			
	والمستقومة ليوقون والمستحد والم						
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	A		Mawanh				
Brand and			Warranty	:	N		
Delivery Pe	eriod :		Price Validit	y :	N	() () () () () () () () () () () () () (
After I Delivery Peri	having carefully read and od, Warranty and Price \	d accepted your General Conditions, \bar{I} / We faildity are left blank, it means that I concur	quote you on th with the Terms	e item(s) at price and Conditions	ces noted above. If specified by DPW	f the space for H.	
	Tel. No.	4400314 5712203		Printed Name / Signature / Date			
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		4/ +6692		Tel. No.	/ Cellphone No. /	E-mail Address	