



REQUEST FOR QUOTATION FOR NEGOTIATED PROCUREMENT UNDER SMALL VALUE PROCUREMENT

The Department of Public Works and Highways, Camarines Norte District Engineering Office, through its Bids and Awards Committee (BAC), invites eligible suppliers to submit REQUEST FOR QUOTATION for this contract to wit:

PR Number : 2025-05-040
Contract Name : **Purchase of Office Supplies for use of Planning and Design Section**
Brief Description : Field Accessories
Approved Budget for the Contract (ABC) : Php **909,000.00**
Tender Documents : N/A
Source of Fund : SR2025-02-005008, February 07, 2025, FY 2025 RA12116 Regular 2025 Current
Duration : 30 Calendar Days

The BAC will conduct Alternative Mode of procurement through Negotiated Procurement under **SMALL VALUE PROCUREMENT**, Rule XVI, section 53.9 of the IRR of RA 9184 in accordance with the BAC Resolution No. **CN-G-2025-05-019** dated **May 21, 2025**, duly approved by the HOPE.

To be eligible to bid for this contract, a contractor must meet the following major requirements: (a) Duly licensed Filipino citizen/sole proprietorship (b) Partnerships duly organized under the laws of the Philippines and which at least sixty percent (60%) of the interest belongs to citizen of the Philippines; (c) Corporation duly organized under the Philippines, and which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines.

The prospective bidder must submit Mayor's/Business Permit; PhilGEPS Registration Certificate; Income/Business Tax Return for ABC's above Php 500,000.00 and; Omnibus Sworn Statement for ABC's above P50,000.00.

Per GPPB Resolution No. 15-2021, prospective bidders are required to upload and maintain current the following eligibility documents in the PhilGEPS:

- a. Registration Certification (SEC/DTI Registration)
- b. Mayor's/Business permit or its Equivalent Documents
- c. Tax Clearance
- d. PCAB License and Registration for Infrastructure Projects; and
- e. Audited Financial Statements

Any expired document among the afore-cited eligibility documents shall render the PhilGEPS Platinum Registration Certificate as automatically suspended and its validity shall resume only once the said expired document is already updated with the PhilGEPS.

For recently expired Mayor's Permit, the recently expired Mayor's Permit together with official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the LGU shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Platinum Registration and Membership.

The BAC will request all invited/interested bidders on **May 30, 2025**, until 10:00am, to submit the best offer based on the technical and financial requirements.

The schedule of key procurement activities for this Contract is shown below:

Activity	Time	Place
1. Posting to submit Request for Quotation (RFQ)	May 23, 2025	a) www.PhilGEPS.gov.ph b) www.dpwh.gov.ph c) DPWH, Bulletin Board
2. Receipt and submission of Quotation (RFQ) and the conduct of Negotiation	10:00AM, May 30, 2025	BAC/Procuring Office, DPWH-CNDEO, Daet, Camarines Norte

The Department of Public Works and Highways, Camarines Norte District Engineering Office reserves the right to accept or reject any of the submitted Quotation and to annul the procurement process any time before Contract award, without incurring any liability to the affected bidder/s, in accordance with the provisions of Section 41 of RA 9184 and its IRR.

Any request for additional information concerning this bidding shall be directed to the following:

HELEN O. ASINAS

BAC Chairperson
DPWH, Camarines Norte District Engineering Office
Daet Camarines Norte
Tel. Number: (054) 571-2203
Email: dpwh.cndeo@hotmail.com

ROSHELLE J. VILLAMOR

Procurement Engineer/Head-BAC Secretariat
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APPROVED BY:

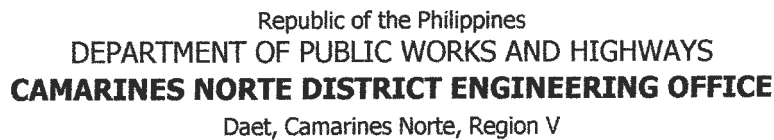


HELEN O. ASINAS
BAC Chairperson

NOTED:



EDWIN A. BERMAL
District Engineer



Tel. No. / Cellphone No. / E-mail Address