



## **REQUEST FOR QUOTATION FOR NEGOTIATED PROCUREMENT UNDER SMALL VALUE PROCUREMENT**

The Department of Public Works and Highways, Camarines Norte District Engineering Office, through its Bids and Awards Committee (BAC), invites eligible suppliers to submit REQUEST FOR QUOTATION for this contract to wit:

PR Number : 2023-12-080  
Contract Name : **Purchase of Field Uniforms/Equipment/Supplies/PPEs and Office Supplies for National Road Traffic Survey Program (NRTSP) Use/Activities**  
Brief Description : Office Equipment and Supplies  
Approved Budget for the Contract (ABC) : Php **439,242.00**  
Tender Documents : N/A  
Source of Fund : SR2023-04-009490/FY 2023 RA 11936  
Duration : 30 Calendar Days

The BAC will conduct Alternative Mode of procurement through Negotiated Procurement under **SMALL VALUE PROCUREMENT**, Rule XVI, section 53.9 of the IRR of RA 9184 in accordance with the BAC Resolution No. **CN-G-2024-03-007** dated **March 5, 2024**, duly approved by the HOPE.

To be eligible to bid for this contract, a contractor must meet the following major requirements: (a) Duly licensed Filipino citizen/sole proprietorship (b) Partnerships duly organized under the laws of the Philippines and which at least sixty percent (60%) of the interest belongs to citizen of the Philippines; (c) Corporation duly organized under the Philippines, and which at least sixty percent (60%) of the outstanding capital stock belongs to citizens of the Philippines.

The prospective bidder must submit Mayor's/Business Permit; PhilGEPS Registration Certificate; Income/Business Tax Return for ABC's above Php 500,000.00 and; Omnibus Sworn Statement for ABC's above P50,000.00.

Per GPPB Resolution No. 15-2021, prospective bidders are required to upload and maintain current the following eligibility documents in the PhilGEPS:

- a. Registration Certification (SEC/DTI Registration)
- b. Mayor's/Business permit or its Equivalent Documents
- c. Tax Clearance
- d. PCAB License and Registration for Infrastructure Projects; and
- e. Audited Financial Statements

Any expired document among the afore-cited eligibility documents shall render the PhilGEPS Platinum Registration Certificate as automatically suspended and its validity shall resume only once the said expired document is already updated with the PhilGEPS.

For recently expired Mayor's Permit, the recently expired Mayor's Permit together with official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the LGU shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Platinum Registration and Membership.

The BAC will request all invited/interested bidders on **March 15, 2024**, until 10:00am, to submit the best offer based on the technical and financial requirements.

The schedule of key procurement activities for this Contract is shown below:

Activity	Time	Place
1. Posting to submit Request for Quotation (RFQ)	<b>March 8, 2024</b>	a) <a href="http://www.PhilGEPS.gov.ph">www.PhilGEPS.gov.ph</a> b) <a href="http://www.dpwh.gov.ph">www.dpwh.gov.ph</a> c) DPWH, Bulletin Board
2. Receipt and submission of Quotation (RFQ) and the conduct of Negotiation	<b>10:00AM, March 15, 2024</b>	<b>BAC/Procuring Office, DPWH-CNDEO, Daet, Camarines Norte</b>

The Department of Public Works and Highways, Camarines Norte District Engineering Office reserves the right to accept or reject any of the submitted Quotation and to annul the procurement process any time before Contract award, without incurring any liability to the affected bidder/s, in accordance with the provisions of Section 41 of RA 9184 and its IRR.

Any request for additional information concerning this bidding shall be directed to the following:

**ROMEO B. MESOGA**

BAC Chairperson  
DPWH, Camarines Norte District Engineering Office  
Daet Camarines Norte  
Tel. Number: (054) 571-2203  
Email: dpwh.cndeo@hotmail.com

**ROSHELLE J. VILLAMOR**

Procurement Engineer/Head-BAC Secretariat  
DPWH, Camarines Norte District Engineering Office  
Daet Camarines Norte  
Tel. Number: (054) 571-2203  
Email: dpwh.cndeo@hotmail.com

APPROVED BY:

**SGD**

**ROMEO B. MESOGA**

Chief, Construction Section  
BAC Chairperson

NOTED:

**SGD**

**EDWIN A. BERMAL**

District Engineer






Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**CAMARINES NORTE DISTRICT ENGINEERING OFFICE**  
Daet, Camarines Norte, Region V

Name of Procuring Entity: Request for Quotation (P.R.No.) : **2023-12-080**  
Revised on: Date : **Dec. 27, 2023**  
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : **DPWH-CNDEO**  
**COMPANY NAME** : **PLANNING & DESIGN**  
**ADDRESS** : **SECTION**  
**TEL. NO./FAX No.** : **TIN** :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than \_\_\_\_\_ of \_\_\_\_\_ in the return envelope attached herewith, to the BAC Secretariat for DPWH, Camarines Norte District Engineering Office.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within **Thirty (30) days** upon receipt of the approved funded Purchased Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPIS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product if applicable
7. Please indicate the brand for each item being offered. (if applicable)
8. The approved budget ceiling for this procurement is **P 439,242.00**

  
**ROMEO B. MESOSA**  
Engineer III  
Chairman, BAC

ITEM NO.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	RTIA Field Uniform, Polo Shirt Dri Fit	44	pcs		
2	RTIA Field Uniform, Long Sleeve with Logo	44	pcs		
3	Cap with DPWH Logo	44	pcs		
4	Standard Reflectorized Safety Vest, with DPWH Logo	44	pcs		
5	Umbrella with DPWH Logo	44	pcs		
6	Vacuum Flask with handle, Stainless Steel, Double Wall, BPA Free. Leak Proof, 12hrs hot, 24hrs cold 40oz	44	pcs		
7	Rain Boots	35	pcs		
8	Field Shoes	10	pcs		
9	Gloves leather Heavy Duty	5	pairs		
10	Electric Fan, Industrial with stand 18" Metal Blade	3	pcs		
11	Quick Dry Enamel White	4	gals		
12	Reflectorized Traffic Paint, White	4	liters		
13	Reflectorized Traffic Paint, Black	4	liters		
14	Paint Brush 2"	4	pcs		
15	Electrical Tape 3/4"	10	pcs		
16	Stranded Wire, 150m, THHN 5mm2	2	boxes		
17	Weatherproof Socket	15	pcs		
18	Enclosed Circuit Breaker, 40A	2	set		
19	Aluminum Insulation Foam, Double, 10mm thk 50m/roll	1	roll		
20	G.I. Tie Wire #16	2	kgs		
21	Figure 8 Road Cleat	25	pcs		
22	Vent (End Plug)	50	pcs		
23	Welded Battery Pack - 6V	5	pcs		
24	Road "O" Tubes (30m/roll)	5	rolls		
25	Bitumen Tape (20m/roll)	1	rolls		
26	Rice Cooker, 10cups	2	pcs		
27	Masking Tape 2"	20	pcs		
28	Photo Paper A4 Size, Gloss 12pcs/pack	5	packs		
29	Permanent Marker, broad (black)	10	pcs		
30	Toner TN228 Black	2	pcs		
31	Ballpen, Gel Type, 0.50mm (20-black; 20-blue)	40	pcs		
-X-X-X-					

**PURPOSE :** Purchase of Field Uniforms/Equipment/Supplies/PPEs and Office Supplies for National Road Traffic Survey Program (NRTSP) use/activities.

Brand and Model : \_\_\_\_\_ Warranty : \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. 4400314  
5712203

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address