



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
ILIGAN CITY DISTRICT ENGINEERING OFFICE

Region X  
Seminary Drive, Del Carmen, Iligan City

Name of Procuring Entity: **DPWH-Iligan City DEO** Request for Quotation : 2025-06-0065  
Revised on: Date: June 3, 2025  
Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: Administrative Section

**COMPANY NAME:**

**ADDRESS:**

**TEL. NO./FAX NO.:**

**TIN:**

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 pm of **June 9, 2025** the return envelope attached herewith, to the BAC Secretariat, Iligan City District Engineering Office, Seminary Drive, Del Carmen, Iligan City.

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period within **thirty (30) c.d.** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Attach Certified True Copy of PhilGeps Registration Number, Mayor's Permit and Omnibus Sworn Statement (if ABC is above 50K), **Income/Business Tax Return if ABCs above P500K.**
- The Approved budget ceiling for this procurement is **P 372,229.80**
- RFQ must be signed by an authorized signatory.
- Bidders shall submit original brochures of the product (if applicable)
- Please indicate the brand for each item being offered.
- Bidder/s shall submit sealed quotation.
- All interested suppliers must submit their respective request for Quotation personally at DPWH-Iligan City DEO.

**MARK ANTHONY C. BADELLES**

BAC Chairman

Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	BALLPOINT PEN, Black, 5mm, 50pcs/box	4			
	BALLPOINT PEN, Blue, 5mm, 50pcs/box	1			
	BATTERY, dry cell, AA, 2 pieces per blister pack	15			
	CLIP, binder 9Double Clips) 1-1/4", 12pcss/box	15			
	CLIP, binder 9Double Clips) 3/4", 12pcss/box	15			
	Clip Binder, 1" Width, 12pcs/box	15			
	Clip Binder, 2" Width, 12pcs/box	15			
	CORRECTION TAPE, 1 piece in individual plastic	75			
	COSTUMIZED A4 SIZE BINDER WITH HARD COVER with DPWH LOGO	275			
	CUTTER KNIFE, big	5			
	ENVELOP, EXPANDING, A4, kraft, brown, 100pcs/box	5			
	EXTERNAL HARD DRIVE 2TB, portable, USB 3.0 Port with case/bag	18			
	FOLDER, legal, WHITE, with tab, 100pcs/pack	10			
	Fastener, Plastic, colored, 50sets/box	10			
	GLUE, all purpose, gross weight: 200grams min.	40			
	MARKER, PERMANENT, bullet type, Black	10			
	MAPED Stapler No. 35	11			
	Puncher, paper, Heavy Duty, with two hole guide, 1pc in individual box	5			
	PAPER, PHOTO, A4, glossy, 220gsm, 25pcs/pack	82			
	PENCIL, SHARPENER, metal/plastic, with lever handle, heavy duty	10			
	RULER, PLASTIC, 12", clear	10			
	Stamping Date, self-inking stamp	5			
	Stamp pad, felt pad, min 60mm x 100mm	5			
	Long Tape measure, 2 sided reading, 100m	3			
	Measuring Wheel 318MM-12	8			
	Steel Tape, 8m	15			
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**Notes:**

- Specifications of main equipment must be indicated or reflected in the original brochure, manual or technical papers that can be downloaded or reflected in the website of the manufacturer.
- Accessories shall be noted "complied" on the bidding documents and shall be checked for compliance upon delivery.
- Other Requirements shall be supported by Certificate/s or Documents supporting its compliance.

**TOTAL AMOUNT**

**Please write total amount in words**

**Please specify brand name, if applicable.**

**P.R. No.: 2025-05-0080** For use in the operation of Finance Section and Construction Section

Brand and Model: \_\_\_\_\_  
Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_  
Price Validity: \_\_\_\_\_

**After having carefully read and accepted your General Conditions, I / We quote you in the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.**

**BAC-Secretariat:**  
Email: [dpwh.ilgcdeo@gmail.com](mailto:dpwh.ilgcdeo@gmail.com)

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Address

