



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CENTRAL OFFICE
Manila



Name of Procuring Entity : Request for Quotation (P.R. No.): **C-0113-0073-24**
Revised on: Date: **March 01, 2024** ABC: **Php702,000.00**
Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: **Information Management Service**
Mode of Procurement: **Shopping (b)**

COMPANY NAME : PHILGEPs No.:
ADDRESS : TCC No.:
TEL./FAX NUMBER : TIN:

Please submit your quotation for the item(s) listed below, which may be submitted in person at Room 503, Bidding Room, Procurement Service, 5th Floor, DPWH Bldg., Bonifacio Drive, Port Area, Manila, or thru registered mail, facsimile or E-mail, not later than 9:00 A.M. of March 13, 2024.

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within **20 working days** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of 3 months for office supplies from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPs Registration Number and Mayor's Permit shall be attached upon submission of the quotation. DTI /SEC and Latest Tax Clearance shall be submitted before the award of Purchase Order (P.O.).
6. Bidders must quote for all of the items. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
7. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.

MEDMIR G. MALIG

Assistant Secretary for Technical Services and
Information Management Service
Acting Chairperson, BAC for Goods

Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Office Equipment Supplies and Consumables				
	Ink Cartridge for HP Deskjet 9020				
1	HP 965XL High Yield Black, Original Ink Cartridge, 3JA84AA	4	cart		
2	HP 965 Magenta, Original Ink Cartridge, 3JA78AA	4	cart		
3	HP 965 Cyan, Original Ink Cartridge, 3JA77AA	4	cart		
4	HP 965 Yellow, Original Ink Cartridge, 3JA79AA	4	cart		
	Toner Cartridge for HP LaserJet MFP M577				
5	HP 508A Yellow Original LaserJet Toner Cartridge, CF362A	5	cart		
6	HP 508A Cyan Original LaserJet Toner Cartridge, CF361A	7	cart		
7	HP 508A Magenta Original LaserJet Toner Cartridge, CF363A	5	cart		
8	HP 508A Black Original LaserJet Toner Cartridge, CF360A	15	cart		
	nothing follows				
	TOTAL AMOUNT (Php)				
	Please specify total amount in words (Php)				

Please specify brand names & model, if applicable.

• Brand Name & Model: _____

Warranty: _____

• Delivery Period: _____

Price Validity: _____

After having carefully read and accepted your general conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. 304-3530 Telefax: 304-3108/3208/3188

[alibin.mikko](mailto:alibin.mikko@dpwh.gov.ph) paulo@dpwh.gov.ph

Signature Over Printed Name/Date

Tel. no./Cellphone No./E-mail Address

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Website: <https://www.dpwh.gov.ph>

Tel. No(s): 5304-3000 / (02) 165-02

