



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
DAVAO ORIENTAL 2ND DISTRICT ENGINEERING OFFICE
Matiao, City of Mati, Davao Oriental



Name of Procuring Entity :	25-06-150	P.R. NO: 25-05-181
Revised on:	Date: June 2, 2025	
Standard Form/Title :	Office/End-User: Planning & Design Section	
COMPANY NAME :	Procurement of Office Supplies for use of Planning and Design Section	
ADDRESS :		
TEL. NO. / FAX NO. :		
TIN NO.		

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of _____ in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH, City of Mati, Davao Oriental.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **10 days** upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate / Mayor's Permit / DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php980,000.00**

CRISPIN P. VALLES
Engineer III/OIC-Office
of the Asst. Dist. Engr.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	UPS Battery Back-up (650VA/360 watts)	3	piece		
2	Solar Generator (AC200MAX 2200W 2048Wh)	1	Unit		
3	Type C - OTG USB (32GB)	20	piece		
4	Office Chair	5	piece		
5	Survey Raincoat (with reflectorized & dpwh logo)	40	piece		
6	Epson Ink #003 - Black	20	bottle		
7	Epson Ink #003 - Yellow	20	bottle		
8	Epson Ink #003 - Magenta	20	bottle		
9	Epson Ink #003 - Cyan	20	bottle		
10	Toner Black (TN328 K)	10	piece		
11	Toner Cyan (TN328 C)	6	piece		
12	Toner Yellow (TN328 Y)	6	piece		

Brand and Model : _____
Delivery Periods : _____

Page 1 of 3 pages

Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address:



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
DAVAO ORIENTAL 2ND DISTRICT ENGINEERING OFFICE
Matiao, City of Mati, Davao Oriental



Name of Procuring Entity :	25-06-150	P.R. NO: 25-05-181
Revised on:	Date:	June 2, 2025
Standard Form/Title :	Office/End-User: Planning & Design Section	
COMPANY NAME :	Procurement of Office Supplies for use of Planning and Design Section	
ADDRESS :		
TEL. NO. / FAX NO. :		
		TIN NO.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of _____ in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH, City of Mati, Davao Oriental.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **10 days** upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate / Mayor's Permit / DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php980,000.00**

CRISPIN P. VALLES
Engineer III/OIC-Office
of the Asst. Dist. Engr.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
13	Toner Magenta (TN328 M)	6	piece		
14	Pad Board Double Sided Self-Healing lay Pads Cutting Mat	5	piece		
15	Pad Board Double Sided Self-Healing lay Pads Cutting Mat	5	piece		
16	Cutting protective Ruler (thickened metal ruler)(12")	10	piece		
17	Double Sided Photo Paper-Glossy (200gsm-A4-20's)	20	pack		
18	Vinyl Sticker Paper glossy (A4-20's)	50	pack		
19	Vinyl Sticker Paper mattle (A4-20's)	50	pack		
20	Stainless Steel Ruler (12")	10	piece		
21	Plastic 3-tier File Tray (black)	5	piece		
22	File Storage Rack (steel-5 layer)(6ft x 3ft x 1.25ft)	4	piece		
23	Double Sided Tape 2 inch	10	piece		
24	Double Sided Tape 1 inch	20	piece		

Brand and Model : _____

Page 2 of 3 pages

Delivery Periods : _____

Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

