

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
DAVAO ORIENTAL
2ND DISTRICT ENGINEERING OFFICE
REGION XI
Matiao, City of Mati

Name of Procuring Entity :	Request for Quotation No. 24-07-356	P.R. NO: 24-07-356
Revised on:	Date: July 12, 2024	
Standard Form/Title :	Office/End-User: Procurement Unit	
COMPANY NAME : _____		
ADDRESS : _____		
TEL. NO. / FAX NO. : _____		
TIN NO. _____		

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of _____ in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH, City of Mati, Davao Oriental.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **10 days** upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate / Mayor's Permit / DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php420,387.00**


FIDELA M. BISEN
Asst. District Engineer
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Cork Board with stand (customized)	1	unit		
2	Steel rack	12	unit		
3	Bond paper A4 (70gsm)	200	ream		
4	Paper clip jumbo	3	box		
5	Paper clip small	3	box		
6	Glue (big)	5	piece		
7	Binder clips 2" width (12pcs/box)	9	box		
8	Binder clips 1" width (12pcs/box)	3	box		
9	Binder clips 1/2" width (12pcs/box)	3	box		
10	Double sided tape 1"	2	roll		

Page 1 of 3 pages

Brand and Model : _____

Delivery Periods : _____

Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

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BAC Chairperson

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11	Double sided tape 2"	2	roll		
12	Double sided tape 1/2"	2	roll		
13	Masking tape 1"	1	roll		
14	Masking tape 2"	2	roll		
15	Staple wire #35	5	box		
16	Staple wire #10	3	box		
17	Stapler remover - plier type	1	piece		
18	Photo paper 120gsm, glossy	3	pack		
19	Clear sheet protector A4 (10 pcs/pack)	80	pack		
20	Stapler with remover #35	1	piece		

Page 2 of 3 pages

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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
21	Ink Comcolor FT-black	1	piece		
22	Ink Comcolor FT 5430 - CMY	3	piece		
23	Arc file (blue data file folder), A4 size	150	piece		

Page 3 of 3 pages

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