

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
DAVAO ORIENTAL
2ND DISTRICT ENGINEERING OFFICE
REGION XI

Matiao, City of Mati

Name of Procuring Entity :	Request for Quotation No. 24-06-332	P.R. NO: 24-06-336
Revised on:	Date: June 28, 2024	
Standard Form/Title :	Office/End-User: Maintenance Section	
COMPANY NAME :	For use in the Maintenance Section, DPWH, Matiao, City of Mati, Davao Oriental	
ADDRESS :		
TEL. NO. / FAX NO. :		
		TIN NO.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of _____ in the return envelope attached herewith, to the BAC Secretariat for Goods, DPWH, City of Mati, Davao Oriental.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **10 days** upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate / Mayor's Permit / DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product, if
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **Php313,397.95**


FIDELA M. BISEN
Asst. District Engineer
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Steel ruler	2	piece		
2	Arc file (blue data file folder), legal	50	piece		
3	Clear sheet protector Long (10 pcs/pack)	80	pack		
4	Bond paper A4 (70gsm)	75	ream		
5	Bond paper Long (70gsm)	50	ream		
6	Binder clips 2" width (12pcs/box)	6	box		
7	Binder clips 1" width (12pcs/box)	6	box		
8	Staple wire #35	6	box		
9	Correction tape	12	piece		
10	Scissor (big)	3	piece		

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Brand and Model : _____

Delivery Periods : _____

Price Validity : _____

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11	Sticky notes (5 in 1) arrow type	10	pack		
12	Sticky note (square type 3"x 3")	10	pack		
13	Sticky note (rectangular 3"x5")	10	pack		
14	USB 64gb	6	piece		
15	Folder brown long	95	piece		
16	File box (blue with cover)	30	box		
17	Puncher big	2	piece		
18	Mechanical pencil 0.5	6	piece		
19	G-Tech 0.3 pen	12	piece		
20	Stapler with remover #35	3	piece		

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21	Highlighter assorted color (6pcs/pack)	4	piece		
22	Permanent marker (broad)	2	box		
23	Permanent marker (narrow)	2	box		
24	Paper clip small	5	box		
25	Paper clip big	5	box		
26	Logbook 500 pages	4	piece		
27	Wheel meter	3	piece		
28	Clutch pencil with lead	3	piece		
29	Epson ink 008 -black	10	piece		
30	Epson ink 008 -cyan	5	piece		

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31	Epson ink 008 -yellow	5	piece		
32	Epson ink 008 -magenta	5	piece		
33	Drum Unit DR313 - Black	2	unit		
34	Drum Unit DR313 - CMY	2	unit		
35	Calculator Scientific	1	piece		
36	Cutter HD	2	piece		
37	Tornado mop	1	set		
38	Broom (walis lanot)	2	piece		
39	Cleaning cloth	2	pack		
40	Feather duster	3	piece		

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Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
41	Bleach, white original scent 1000ml	3	bottle		
42	Muriatic acid 1000ml	3	bottle		
43	Cleaning liquid toilet	3	bottle		
44	Pail	4	piece		
45	Kabo	4	piece		
46	Toilet paper	10	piece		
47	Handwashing liquid with scent	5	bottle		
48	Dishwashing liquid 250ml	5	bottle		
49	Powder soap	5	piece		
50	Toilet deodorizer 100g	6	piece		

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51	Air freshner (assorted scent)	3	bottle		
52	Multi insect killer 600ml	3	bottle		
53	Dustpan	2	piece		
54	Basin (for sink)	1	piece		
55	Trash bin (ISO colors) 45lts	3	piece		
56	Extension wire (10 meters long)	2	piece		

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