



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ILIGAN CITY DISTRICT ENGINEERING OFFICE

Region X
Seminary Drive, Del Carmen, Iligan City

Name of Procuring Entity: **DPWH-Iligan City DEO** Request for Quotation : 2024-03-0018
Revised on: Date: March 2, 2024
Standard Form/Title: **REQUEST FOR QUOTATION** Office/End-User: Quality Assurance Section

COMPANY NAME:

ADDRESS:

TEL. NO./FAX NO.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 pm of **March 8, 2024** the return envelope attached herewith, to the BAC Secretariat, Iligan City District Engineering Office, Seminary Drive, Del Carmen, Iligan City.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within **thirty (30) c.d.** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Attach Certified True Copy of PhilGeps Registration Number, Mayor's Permit and **Omnibus Sworn Statement (if ABC is above 50K), Income/Business Tax Return if ABCs above P500K.**
- The Approved budget ceiling for this procurement is **P 468,797.76**
- RFQ must be signed by an authorized signatory.
- Bidders shall submit original brochures of the product (if applicable)
- Please indicate the brand for each items being offered.
- Bidder/s shall submit sealed quotation.
- All interested suppliers must submit their respective request for Quotation personally at DPWH-Iligan City DEO.

AL-HUSSEIN T. MACARAMBON
BAC/Chairman

Supplier must quote for all of the items.
Any erasure, correction or alteration made
by the Supplier in any of the items shall
render the bid non-complying, hence, a
ground for disqualification.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Office Supplies				
	All purpose Glue (240 grams)	5	Piece		
	Ball Pen (Black)	20	Box		
	Binder Clip 1"	20	Box		
	Binder Clip 2"	10	Box		
	Binding Ring	40	Piece		
	Clear PVC Cover, Size: A4 100pcs/pack	10	Pack		
	Clearbook	20	Piece		
	Clip Board, A4	10	Piece		
	Clip Board, Legal	10	Piece		
	Correction Tape	10	Piece		
	Consumized A4 size Binder with Hard Cover	50	Piece		
	Double Sided Tape 1"	20	Roll		
	Engineering's Field Book	50	Piece		
	Envelope Brown, Long (50 pcs/ Pack)	10	Pack		
	Erasable Pen	20	Box		
	FujiFilm Apeos C3060 Toner Cartridge Black (K)	1	Cartridge		
	FujiFilm Apeos C3060 Toner Cartridge Magenta (M)	1	Cartridge		
	FujiFilm Apeos C3060 Toner Cartridge Cyan (C)	1	Cartridge		
	FujiFilm Apeos C3060 Toner Cartridge Yellow (Y)	1	Cartridge		
	Heavy Duty Puncher	12	Piece		
	Magazine/Data File Box 12"x13"x16"	10	Piece		
	Masking Tape	40	Pack		
	Mechanical Pencil	4	Piece		
	Paper Clip Coated Assorted Color (32mm)	20	Box		
	Paper Clip Coated Assorted Color (48mm)	20	Box		
	Paper, A3 size, 80gsm	14	Ream		
	Paper, A4, 80gsm size: 210mmx296mm, book paper, for laser/inkjet printers	100	Ream		
	Paper, legal size, 80gsm size: 216mmx330mm (8 1/2x13"), book paper	50	Ream		
	Pentel Pen	10	Box		
	Official Record Books	50	Piece		
	Ruler (Plastic Transparent 12")	15	Piece		

Scientific Calculator fx 991ex	1	Unit		
Scissor 4" Blade	12	Piece		
Scotch Tape 1"	50	Piece		
Sign pen (blue) 0.8	10	Box		
Sign pen (black) 0.9	10	Box		
Frixion pen	20	Piece		
Stabilo, Highlighter Pen	20	Piece		
Stamp pad	10	Piece		
Stamp pad ink	10	Bottle		
Staple Wire #35	20	Box		
Stapler #35	10	Piece		
Steel Tape	10	Piece		
Stick note, Tabbing, 5 Colours, Size: 0.6"x2/1.5cmx1.5cmx5x100Sheets	50	Pack		
Sticky Notes 3"x4"	50	Pad		
Storage Box with cover with DPWH logo 12"x13"16"	10	Piece		
Tape Dispenser for 1" Scotch tape	20	Piece		
Wheel Measure	1	Piece		
White Board Eraser	10	Piece		
White Board Marker	10	Box		

****Nothing Follows****

Notes:

1. Specifications of main equipment must be indicated or reflected in the original brochure, manual or technical papers that can be downloaded or reflected in the website of the manufacturer.
2. Accessories shall be noted "complied" on the bidding documents and shall be checked for compliance upon delivery.
3. Other Requirements shall be supported by Certificate/s or Documents supporting its compliance.
4. All technical specifications issued prior to the date of this issuance

TOTAL AMOUNT

Please write total amount in words

Please specify brand name, if applicable.

P.R. No.: 2024-02-0024 For use in the Quality Assurance Section Laboratory and Office Operations of DPWH-Iligan City District Engineering Office.

Brand and Model: _____

Warranty: _____

Delivery Period: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you in the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

BAC-Secretariat:

Email: dpwh.ilgcdeo@gmail.com

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Address