



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**CENTRAL OFFICE**  
Manila



Name of Procuring Entity :	Request for Quotation (P.R. No.):	3C-0501-0260-24
Revised on:	Date: January 28, 2025	ABC: Php240,000.00
Standard Form/Title: <b>REQUEST FOR QUOTATION</b>		Office/End-User: Budget Division - FS
Mode of Procurement: <b>Shopping (Section 52.1(b))</b>		

COMPANY NAME :	PHILGEPS No.:
ADDRESS :	TCC No.:
TEL./FAX NUMBER :	TIN:

Please submit your quotation for the item(s) listed below, which may be submitted in person at Room 503, Bidding Room, Procurement Service, 5th Floor, DPWH Bldg., Bonifacio Drive, Port Area, Manila, or thru registered mail, facsimile or E-mail, not later than 9:00 A.M. of Feb 05, 2025.

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

**TERMS and CONDITIONS :**

1. All entries must be typewritten or legibly written.
2. Delivery period within twenty (20) working days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be
3. Warranty shall be for a minimum of three (3) months for supplies from date of acceptance by the End-User.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Number, Mayor's Permit shall be attached upon submission of the DTI /SEC and Latest Tax Clearance shall be submitted before the award of Purchase Order (P.O.).
6. To establish financial capability, bidders may attach/include in its quotation a Committed Line of Credit (CLC) equivalent to 10% of the ABC, from a commercial or Universal Bank.
7. For Small Value Procurement, Income and Business Tax Return shall be attached, (for ABCs above Php500,000.00
8. For Small Value Procurement with ABC above Php50,000.00, Omnibus Sworn statement shall be attached and submitted
9. Bidders must quote for all of the items and shall submit a proposal on each item and evaluation and award of contract will be undertaken on a lump sum basis.
10. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
11. The DPWH reserves the right to accept or reject any bid to annul the bidding process , and to

**MEDMIR G. MALIG**

Assistant Secretary for Technical Services  
and Information Management Service (IMS)  
Chairperson, BAC for Goods  
S.O. No. 72, Series of 2024

Item No.	ITEMS and DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Security Paper, for SAA (Sub-allotment Advice), 80gsm, 8.5" x 13", 50pcs per pad, with series no. and logo	400	pad		
	TOTAL AMOUNT (Php)				
	Please specify total amount in words (Php)				

Please specify brand names & model, if applicable.

- Brand Name & Model: \_\_\_\_\_
- Delivery Period: \_\_\_\_\_

Warranty: \_\_\_\_\_

Price Validity: \_\_\_\_\_

**After having carefully read and accepted your general conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.**

Tel. Nos. 5304-3530 / 5304-3188 / 5304-3208 / 5304-3108

Email Address: alibin.mikko\_paulo@dpwh.gov.ph

\_\_\_\_\_  
*Signature Over Printed Name/Date*

\_\_\_\_\_  
*Tel. No./Cellphone No./E-mail Address*

12.1.3 JRN/MVSG

Website: <https://www.dpwh.gov.ph>

Tel. No(s): 5304-3000 / (02) 165-02

