



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**QUIRINO DISTRICT ENGINEERING OFFICE**  
Cabarroguis, Quirino, Region II




Procuring Entity	: DPWH - QDEO	P.R. No.	: 2025-06-85
Revised on	:	Date	: 06/03/2025
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End User	: Planning and Design Section
COMPANY NAME *	:		
ADDRESS *	:		
TEL. NO. /FAX. No. *	:	TIN *	:
PhilGEPS Reg. No. *	:	Email *	:

Please quote your lowest price on the item(s) listed, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of June 24, 2025 in the return envelope attached herewith, to the Bids and Award Committee, Quirino District Engineering Office, Cabarroguis, Quirino.

**TERMS and CONDITIONS:**

1. All entries must be type written or legibly written.
2. Delivery period within 30 CD upon receipt of the approved funded Purchased Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies and materials; One (1) year for Equipment; Three (3) years IT Equipment from date of acceptance by the end user.
4. Price Validity shall be for a period of 60 calendar days
5. A. PhilGEPS Registration Number  
B. Mayor's Permit shall be attached upon submission of the quotation.
6. Please indicate the brand for each items being offered.
7. The approved budget ceiling for this procurement is P 270,590.00

  
**FERDINAND JINGGO M. YTING**  
Officer-in-Charge  
Office of the Assistant District Engineer  
BAC Chairman

ITEM No.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Paper, Multicopy, A4, 80gsm ✓	65 ✓	ream ✓		
2	Expandable Folder ✓	13 ✓	pc ✓		
3	Ballpen, Black, 12pcs/box ✓	10 ✓	box ✓		
4	Ballpen, Blue, 12pcs/box ✓	10 ✓	box ✓		
5	Envelope, ordinary, krafts, long ✓	30 ✓	pc ✓		
6	Staple wire, standard, no. 35, 26/6 ✓	14 ✓	box ✓		
7	Measuring wheel/walking measure, manual, 12"Ø, 10000mlrs ✓	4 ✓	set ✓		
8	Clip board with cover, legal size ✓	4 ✓	pc ✓		
9	Solar Light, 100 watts ✓	2 ✓	set ✓		
10	Solid-state drive (3.2 SSD), external 1TB ✓	1 ✓	pc ✓		
11	Mouse wired with mouse pad ✓	2 ✓	unit ✓		
12	Flash drive, USB, 3.0, 32GB ✓	6 ✓	pc ✓		
13	Marker permanent, twin, black (1.0mm & 0.4mm) ✓	17 ✓	pc ✓		
14	Ink Black, T9741 (1,520.5ml), high capacity ✓	1 ✓	cart ✓		
15	Ink Cyan, T9742 (735.2 ml), high capacity ✓	1 ✓	cart ✓		
16	T-Shirt with DPWH logo ✓	52 ✓	pc ✓		
17	Jacket with hood & DPWH logo ✓	45 ✓	pc ✓		
18	Hat with DPWH logo ✓	20 ✓	pc ✓		

2025-06-85 - Supply and Delivery of Office Supplies for use in the Automated Traffic Data Collection Program, this district.

Place of Delivery:

The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all items. Otherwise they will be subjected for disqualifications

Posting: June 21, 2025

TOTAL PHP

TOTAL AMOUNT IN WORDS:

Brand and Model  
Delivery Period

Warranty  
Price Validity

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.



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\_\_\_\_\_  
Printed Name / Signature / Date

\_\_\_\_\_  
Tel. No./CP No. & email address

**Note: Fill out all Fields with Asterisk \***