



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
APAYAO 2ND DISTRICT ENGINEERING OFFICE
San Isidro Sur, Luna, Apayao, Cordillera Administrative Region



C

Name of Procuring Entity	Request for Quotation (P.R. No.)	2024-12-01/01
Revised on	Date	DEC 13 2024
Standard Form/Title	REQUEST FOR QUOTATION	DPWH-ASDEO
COMPANY NAME:	Office/End-User:	
ADDRESS		
TEL/FAX NO.	TIN. NO.	

Please quote your lowest price on the item(s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 2:00 p.m. of **DEC 18 2024** the return envelope attached herewith to the BAC Secretariat for Goods, DPWH-Apayao 2nd District Engineering Office, Luna, Apayao.

TERMS AND CONDITIONS

- All entries must be typewritten or legibly written.
- Delivery period within 60 CD upon receipt of the approved funded purchase order (P.O.). Administrative penalties pursuant to Sec. 09 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials, one year for equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Phil-GEPS Registration Certificate, Mayor's Permit shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product if applicable.
- Please indicate the brand for each item being offered.
- The approved budget ceiling for this procurement is **P 949,563.50**

JERRY A. RAGOJOS
Chief, Construction Section
Chairperson, Bids and Awards Committee
[Signature]

Item No.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Photo paper A4 Size (20 sheets)	20.00	packs		
2	heavy duty paper cutter A4 12X15 inches	1.00	pc		
3	Mobile pedestal 3 drawer ivory 390wX500dX600H	2.00	pcs		
4	Engineers Field Book	20.00	pcs		
5	4 colors 500 sheets /76x50mm post it	5.00	pcs		
6	12 colors 600 sheets /75x75mm post it	10.00	pcs		
7	bond paper A3	20.00	reams		
8	Bond Paper, Multi-purpose A4 210 X 297mm 70gsm, 500sheets	350.00	reams		
9	Stapler Big No.35 with remover	25.00	pcs		
10	Stapler wire No. 35 (5000pcs per box)	40.00	box		
11	Heavy duty staple remover	10.00	pcs		
12	puncher heavy duty w/ two hole guide (7cm hole)	18.00	pcs		
13	Plastic paper fasteners 50sets	20.00	box		
14	heavy duty extension cord with surge protection, 1 switch breaker, 5 meters	3.00	pcs		
15	sign pen liquid gel .5mm ball needle point black 1doz/box (BLACK)	20.00	box		
16	sign pen liquid gel .5mm ball needle point black 1doz/box (BLUE)	10.00	box		
17	ballpen fine ball point (black0 1doz/box)	15.00	box		
18	Ballpen black .3mm needle tip (BLUE)	5.00	box		
19	Ballpen black .3mm needle tip (BLACK)	15.00	box		
20	Sign Here Sticky notes stylish film index, 125 sheets/pack 5 in 1, repositional semi transparent self adhesive	30.00	box		
21	binder clip 15mm 12pcs/box	16.00	box		
22	binder clip 41mm 12pcs/box	10.00	box		
23	binder clip 50mm 12pcs/box	10.00	box		
24	Binder clip 25mm 12pcs/box	18.00	box		
25	Binder clip 32mm 12pcs/box	16.00	box		
26	Marker, whiteboard, black	15.00	box		
27	IM C2000 Ink (Black)	7.00	Pc		
28	IM C2000 Ink (Cyan)	5.00	Pc		
29	IM C2000 Ink (Magenta)	5.00	Pc		
30	IM C2000 Ink (Yellow)	5.00	Pc		

31	Heat Dissipation Laptop Stand (2 large fan, 5 level angle, 6 double speed & USB interface)	1.00	Pc		
32	white glue 200 grams with applicator	10.00	Pc		
33	heavy duty scissors stainless steel 8"	12.00	Pc		
34	correction tape, disposable, ausable (5mm x 9m)	50.00	pcs		
35	brown envelope short	50.00	Pc		
36	Trodat (RONALYN P. UBIÑA, District Engineer, AUREL A. PEREZ, Assistant District Engineer, ARJAY M. FERNANDEZ, Project Engineer/Engineer II, JEDICA C. AGATEP, Engineer II, RHODORAH B. HERMOSURA, Head Budget Unit, FROILAN ILDEFONSO C. LINGAN, Administrative Officer V, DESIREE HOPE B. AGUSTIN, Administrative Officer III/SO II, BENJAMIN V. DOMINGO, Head BAC Secretariat & BERNADETTE GARDE, Administrative Assistant I)	9.00	Pcs		
37	Multi Insect killer spray 500ml	32.00	Bot		
38	Jr. Executive chair, midback chair, black leatherette, with tilting mechanism and adjustable gaslift, chrome starbase	2.00	pcs		
39	Customized Binder, A4 Size with Hard Cover with thickness of 2.5 mm or more, PVC Royal Blue Cover and White Ply Leaf inside with 7"x3" Level arch file Mechanism with Radolock, Ring Pocket and Three (Colored Logo of Spine, Expansion of Least 75mm with white Background Portrait) Side Hole Type	200.00	Pcs		
40	steel tape (10m)	6.00	Pcs		
41	32GB flash drive	7.00	pcs		
42	SD Card for drone 256GB extreme pro	1.00	pc		
43	pencil 1 doz/box	5.00	box		
44	Heavy duty stapler	2.00	pcs		
45	scientific calculator (two way power) fx-991ES Plus	10.00	pcs		
46	Electronic calculator two way power big size 12 digits	1.00	pcs		
47	Tissue 3 ply (Extra soft, Toilet paper) 10 roll/pack 100% virgin pulp	35.00	pack		
48	Wet wipes 80pcs per pack	15.00	pcs		
49	25L Multipurpose microwave oven	1.00	unit		
50	rice cooker 3L	1.00	pc		
51	pressure cooker induction	1.00	pcs		
52	Kitchenware set cookware high quality cookware set, 10-	1.00	set		
53	spoon and fork extra thick	2.00	doz		
54	white ceramic bowl (soup bowl, medium size) white color	12.00	pcs		
55	ceramic plate white	12.00	pcs		
56	stainless steel cooking kitchen utensils set (4-5pcs)	1.00	set		
57	dishwashing liquid 250ml	12.00	gal		
58	high quality scouring pad sponge	18.00	pcs		
59	Car power inverter 500W with 220V AC Socket output & 3.1A USB output	5.00	pcs		
60	alcohol 70% antiseptic/disinfectant solution	7.00	gal		
61	pro powerbank 6000mAh 65W fast charging high capacity for laptop	6.00	pcs		
62	Ethyl Alcohol Spray 500ml 75% solution Antiseptic/Antibacterial	11.00	bottle		
63	sign pen liquid gel .5mm ball needle point black 1doz/box (Red)	2.00	box		
64	Long Bond Paper 8.5inx 13in Substance 20, 70gsm 500 Sheets	20.00	reams		
65	Paper, copy, for plain paper copier 210mmx297mm 700gsm 500 sheet light orange	100.00	reams		
66	Paper, copy, for plain paper copier 210mmx297mm 700gsm 500 sheet yellow	50.00	reams		
67	Paper, copy, for plain paper copier 210mmx297mm 700gsm 500 sheet light green	50.00	reams		
68	brown envelope A4	50.00	pc		
69	FOLDER WITH TAB A4 100PC/PACK	10.00	pack		
70	Record Book 500 pages	10.00	book		

71	Customized High Quality Print Notepad with Personalized Name Name 100 sheets / pad A6 105mm x 148mm, orange (Gay Anne L. Caluducan) -5pad (Jahren Gayle M. Calabiao) -5pad		10.00	pad	
72	Customized High Quality Print Notepad with Personalized Name 100 sheets / pad A5 149mm x 210mm, orange		10.00	pad	
73	Note pad 100 sheet / pad 4x6, assorted color		10.00	pad	
74	Note pad 100 sheets / pad 5x3, assorted color		10.00	pad	
75	Tape, Transparent 1" x 48mm		30.00	roll	
76	Fastener metal 70mm 50 sets / box		10.00	box	
77	Heavy duty Ant-slip cutter with blade 18mm		10.00	pck	
78	Mailing envelope 100's		1.00	box	
79	Brother DCP-L2540DW Toner (TN-2380)		10.00	cart	
80	Epson Ink Bottle 70ml (Black) #664		10.00	bottles	
81	Epson Ink Bottle 70ml (Cyan) #664		5.00	bottles	
82	Epson Ink Bottle 70ml (Magenta) #664		5.00	bottles	
83	Epson Ink Bottle 70ml (Yellow) #664		5.00	bottles	
84	Epson Ink Bottle 65ml (Black) #003		10.00	bottles	
85	Epson Ink Bottle 65ml (Cyan) #003		5.00	bottles	
86	Epson Ink Bottle 65ml (Magenta) #003		5.00	bottles	
87	Epson Ink Bottle 65ml (Yellow) #003		5.00	bottles	
88	Permanent Marker fine 1 doz / box black		2.00	box	
89	All-Purpose Glue 130g		20.00	pcs	
90	Expandable folder A4 Size		200.00	pc	
91	Expandable folder long		250.00	pc	
92	Expandable folder long (Blue)		50.00	pc	
93	Expandable folder long (Orange)		50.00	pc	
94	Circular Ring 70MM 10PCS/BOX		50.00	box	
95	Pencil 1doz./box		2.00	box	
96	Finger Tip		3.00	pcs	
97	Correctional Tape 10mm x 5mm Made from premium Quality Tape Material / box		30.00	box	
98	Air Freshener Lavender 275g		20.00	bot	
99	Stamp Pad Ink 60ml (Blue)		10.00	bot	
100	AA rechargeable Battery / 4 pcs per pack		2.00	pack	
101	Corkboard Bulletin Wooden Frame 40cm x 60cm		5.00	pcs	
102	Stabilo Boss Pastel Highlighter Assorted Colors		20.00	pcs	
103	Trodat RONALYN P. UBIÑA District Engineer AUREL A. PEREZ Assistant District Engineer GAY ANNE L. CALUDUCAN Chief, Finance Section JAHREN GAYLE M. CALABIAO Accountant II RHODORAH B. HERMOSURA Budget Officer II CERTIFIED PHOTOCOPY		6.00	pcs	
104	Wall Clock		1.00	pcs	
105	Knife (Small)		1.00	pcs	
106	USB 3.0-SuperSpeed with long Cable 7Ports Hub		10.00	pcs	
	SUPPLY AND DELIVERY OF OFFICE SUPPLIES FOR USE OF MAINTENANCE SECTION AND FINANCE SECTION				
	Prospective Suppliers must quote for all the items otherwise they will be subjected for disqualification.				

Brand and Model

Warranty

Delivery period

Price validity

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and price Validity are left blank, it means disqualification.

Printed Name/Signature/Date