



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
CEBU CITY DISTRICT ENGINEERING OFFICE
Regional Office VII, V. Sotto Street, Cebu City



Name of Procuring Entity : DPWH - CCDEO

Request for Quotation (P.R. No.) : 2025-05-0004

Revised on :

Date : May 5, 2025

Standard Form/Title : **REQUEST FOR QUOTATION**

Office/End-User : Planning and Design

COMPANY NAME :

ADDRESS :

TEL. NO./FAX No. :

TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. 23 MAY 2025 the return envelope attached herewith, to the BAC Secretariat for Goods, 2nd Floor, V. Sotto Street, Cebu City

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within (30) calendar days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Certificate/Mayor's Permit.
shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certification of the product.
7. Please indicate the brand for each items being offered.
8. Omnibus Sworn statement for ABC above Php 50,000
9. Income Business Tax Return for ABC above Php 500,000
10. The approved budget ceiling for this procurement is **Php 478,022.45**

ALFREDO E. HERNANDEZ
Assistant District Engineer
BAC - Chairperson

Item No.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	Amonia Liquid 5 ltr	5	gal		
2	Ballpen - Pilot (Black)	5	doz		
3	Ballpen - Pilot (Blue)	5	doz		
4	Battery (AA) - (Energizer) (48pcs./box)	10	box		
5	Battery (AAA) - (Energizer Max) (48pcs./box)	10	box		
6	Binder Clip (32mm) (12pcs./box)	5	box		
7	Binder Clip - 3" (12pcs./box)	5	box		
8	Binder Clip - 2" (12pcs./box)	5	box		
9	Binder Clip - 1" (12pcs./box)	5	box		
10	Bond Paper - Legal (Sub 20)	10	ream		
11	Bond Paper - A3	50	ream		
12	Bond Paper - A4, 70 gsm (Sub 20)	50	ream		
13	Bulldog Clip (Big) 2" - Stainless	50	box		
14	Calculator - Scientific (FX 991 ES PLUS)	4	unit		
15	Clipboard (Long)	10	pc		
16	Fastener - Aluminum	40	box		
17	Folder - Long (White)	200	pcs.		
18	Marking Pen, whiteboard, black (12pcs./box)	1	box		
19	Marking Pen, whiteboard, blue (12pcs./box)	1	box		
20	Marking Pen, permanent, red (FINE) (12pcs./box)	5	box		
21	Marking Pen, permanent, black (FINE) (12pcs./box)	5	box		
22	Marking Pen, permanent, blue (FINE) (12pcs./box)	5	box		
*****Continue to Page 2*****				Sub-Total	
Purpose: Planning and Design Section Use.					
<div>The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items. Otherwise they will be subjected for disqualification.</div>					
				Page 1 of 3	

Brand and Model : _____
Delivery Period : _____

Warranty : _____
Price Validity : _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date
Tel. No. / Cellphone No./ E-mail Address



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Assistant District Engineer
BAC - Chairperson

Item No.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
23	Marking Pen, permanent, black (BROAD) (12pcs./box)	5	box		
24	Marking Pen, permanent, blue (BROAD) (12pcs./box)	5	box		
25	Mechanical Lead 0.7 (12pcs./box)	5	box		
26	Mechanical Pencil 0.7	5	pc		
27	Metal Drawer Cabinet Organizer (4 Drawer Vertical Cabinet 133 x 46x 62cm, gray)	2	pc		
28	Paper Clip - Jumbo	5	box		
29	Paper Clip - Small	5	box		
30	Pencil #2 12pcs/box	2	box		
31	Pencil Sharpener (A-5) - Heavy Duty	2	pc		
32	Post-it - (0.5"x3") (assorted)	5	pack		
33	Post-it - .5 (assorted color)	5	pcs.		
34	Post-it super sticky note assorted color (3x3) - 5 pcs/pack	5	pack		
35	Post-it super sticky note assorted color (2x2)	5	pc		
36	Post-it super sticky note assorted 76mmx76mm - 5pcs/pack	5	pack		
37	Post-it flags anguettes banderitas - 12pack/box	5	box		
38	Post-it arrow flags 120- 24 pack/box	5	box		
39	Plastic Folder Jacket - Long	200	pc		
40	Plastic Folder Jacket - Short	200	pc		
41	Plastic Storage Box (87L)	5	pc		
42	Sensitize Paper	50	roll		
43	Staple Wire, standard, #35	10	pc.		
44	Stamper (Certified True Copy)	5	unit		

*****Continue to Page 3*****

Sub-Total

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Item No.	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
45	Stamper Ink (Violet)	5	pc		
46	Stamp Pad, Felt Pad, 60mm x 100mm	5	bottle		
47	Sign Pen G-Tec 0.3 (Red) (12pcs/box)	2	box		
48	Sign Pen G-Tech C-3 Black (12pcs/box)	5	box		
49	Sign Pen G-Tech C-3 Blue (12pcs/box)	5	box		
50	Sign Pen G-Tech C-3 Red (12pcs/box)	5	box		
51	Sign Pen - Black, G-2 0.5 (12pcs/box)	10	box		
52	Sign Pen - Blue, G-2 0.5 (12pcs/box)	10	box		
53	Sign Pen, Black, G-2 0.7 (12pcs/box)	10	box		
54	Sign Pen, Blue, G-2 0.7 (12pcs/box)	10	box		
55	Staple Wire Chisel Pointed 27/17	50	box		
56	Staple Wire Chisel Pointed 23/13	50	box		
57	Whiteboard eraser	1	pc		
*****Nothing Follows*****				Sub-Total	
				Grand Total	
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