



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol

25-04-043

Name of Procuring Entity : Request for Quotation (P.R. No.):
Revised on : Date: **APR 08 2025**
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User: Admin. Section

COMPANY NAME :

ADDRESS

TEL No. /FAX No :

TIN No :

APPROVED FOR POSTING

EMERESA OLIVIA F LOPUS
DISTRICT PUBLIC INFORMATION OFFICER
in the return enveloped
SIGNATURE:

DATE:

4-10-25

DIOGORDO C. VIRTUDAZO
BAC CHAIRMAN

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and

submit your quotation duly signed by your representative not after 10:00A.M. of _____
attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District, Ubay, Bohol.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the approved funded Purchase Order (P.O.)
Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years for Equipment from the date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPIS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand of each item being offered.
8. The approved budget ceiling for the procurement is ₱ 97,900.00.

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Multi Function Floor Polisher with Accessories =Base Plate Diameter 20" =Voltage 220V-240V =Power 1,500W =Speed 1,500rpm =Power Cable Length 12 mtrs	1	unit		
2	Battery for UPS =Sealed Rechargeable Battery - 12V =7.2AH/20HR =LCL 12V 7.2P =Constant Voltage Charge =Cycle Use: 14.4 - 15.0V (25°) =Initial Current: Less than 1.2 A =Standby Use: 13.6-13.8V (25°)	5	unit		
3	Box/Floor Fan =Power 95 watts =20 inches in Diameter with adjustable fan head =3 speed setting	1	unit		
4	Digital Multimeter	1	pc		
5	Water Dispenser, Hot and Cold with Spacious Cabinet Dimension, H106cm/W32cm/D39cm X-----X-X--X	1	unit		
				total -----	

Purpose: for use in the Administrative Section.

Brand and Model: _____

Warranty: _____

Delivery period: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for the delivery period, warranty and price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 518-8051 / 518-8050
email: dpwhboh2@yahoo.com

Printed Name / Signature / Date

Tel. No / Cellphone No. / E-mail Address

14. Technical & Scientific Equipment	Public Bidding	4,350,000.00							
15. Heavy Equipment Road Rental	Small Value Procurement	677,976.00							
16. Other Categories	Public Bidding	4,345,249.69							
17. Heavy Equipment/Machineries	Public Bidding	15,976,000.00							
INVENTORY									
1. Inventory/Common Office Supplies	Public Bidding	1,489,359.00							
2. Inventory/Common Computer Supplies	shopping	999,363.71							
3. Inventory/Common Office Devices	shopping	95,779.30							
4. Inventory/Common Janitorials Supplies	shopping	226,552.00							
5. Inventory/Common Office Equipment	shopping	19,392.00							
6. Inventory/IT Equipment and Software	shopping	9,000.00							
Total Budget Amount		103,150,680.79							

PREPARED BY:



PRIMITIVA E. ABAN
Procurement Engineer

RECOMMENDED BY:


DIOSDORO C. MIRANDA
Assistant District Engineer
BAC Chairperson

APPROVED BY:


FERNANDO J. TALAGSA
OIC - District Engineer

¹PR No. = Purchase Request No.
²ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: Admin. Section
Office Location : Libay, Bohol

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2025

P.R. No. ¹	Contract Package (Description)	Procurement Method	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC ² (Fund Source)	PROCUREMENT SCHEDULE							
								Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 c.d. before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)	
	1. Common Office Supplies	shopping	2,439,650.80	162,310.80	88,490.80	106,660.80									
	2. Common Computer Supplies / Consumables	shopping	116,640.00	389,680.00	116,640.00	401,680.00									
	3. Common Janitorials Supplies	shopping	177,490.00	174,400.00	183,610.00	174,400.00									
	4. Common Office Devices and Equipment	shopping	628,000.00												
	5. Furniture and Fixture	shopping		185,000.00											
	6. IT Equipment and Software	shopping	14,000.00	1,046,160.00											
	7. Other Categories	shopping	1,116,495.00	166,720.00											
	8. Common Electrical Supplies	shopping	6,500.00	80,300.00		67,400.00									
	9. Fire Fighting Equipment & Accessories	shopping		92,000.00											
	10. Air Condition Maintenance Services	shopping	154,200.00	87,700.00	87,700.00	87,700.00									
	11. Elevator Maintenance Services	shopping	160,000.00		160,000.00										
TOTAL EVERY QTR. -----			4,812,975.80	2,384,270.80	636,440.80	837,840.80									
Total Budget Amount			8,674,528.20												

PREPARED BY:

Checked By:

EVALUATED BY: (To be included in the DPWH Budget Proposal)

LEO P. ALIGAN
Admin. Officer II

THERESA OLIVIA F. LOPOS
Supply Officer II

NILA B. VIRTUDAZO
Budget Officer

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ITEMIZED LIST OF GOODS CY 2025

Office/Unit: ADMINISTRATIVE SECTION
District: DPVH-Bohol 2nd District Engineering Office, Ubay, Bohol

GOODS		TOTAL				DISTRIBUTION BY QUARTERS							
Category / Nature and Description / Specification	UNIT	PRICE	QTY	CALENDAR		1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
				AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY
COMMON OFFICE EQUIPMENT													
1 Water Dispenser, Hot and Cold	unit	12,000.00	2	24,000.00	2	24,000.00							
2 Floor Polisher, Base Plate 20" Diameter, with accessories	unit	70,000.00	1	70,000.00	1	70,000.00							
3 Airconditioning Unit, 2.0 HP, Wall Mounted, Inverter	unit	120,000.00	2	240,000.00	2	240,000.00							
4 Automatic Hand Dryer, 1800W	unit	4,500.00	7	31,500.00	7	31,500.00							
5 Automatic Sensor Dispenser (for Alcohol and Liquid Soap)	unit	3,500.00	7	24,500.00	7	24,500.00							
6 Refrigerator, Inverter	unit	35,000.00	2	70,000.00	2	70,000.00							
7 Box Fan, 20 inch	unit	5,500.00	2	11,000.00	2	11,000.00							
8 Tripod	unit	15,000.00	1	15,000.00	1	15,000.00							
9 Camera	unit	90,000.00	1	90,000.00	1	90,000.00							
10 Lens	unit	60,000.00	1	60,000.00	1	60,000.00							
TOTAL EVERY QTR.						628,000.00							
GOODS													
Furniture and Fixture													
1 Chair, Senior Executive	pc	35,000.00	1	35,000.00		-		35,000.00					0
2 Chair, Junior Executive	pc	15,000.00	10	150,000.00		-		150,000.00					
TOTAL EVERY QTR.						-		185,000.00					

CY 2025

Office/Unit: ADMINISTRATIVE SECTION
District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

[illegible]