



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol

25-04-042

Name of Procuring Entity : Request for Quotation (P.R. No.):
Revised on : Date: APR 08 2025
Standard Form/Title : REQUEST FOR QUOTATION Office/End-User: DPWH-Bohol 2nd DEC

COMPANY NAME :

ADDRESS

TEL No. /FAX No :

TIN No :

APPROVED FOR POSTING

THERESA OLIVIA F LOPES

DISTRICT PUBLIC INFORMATION OFFICER
in the return enveloped

SIGNATURE:

DATE:

4-10-25

TERMS AND CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within 15 Calendar Days upon receipt of the approved funded Purchase Order (P.O.)
Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years for Equipment from the date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPIS Registration Certificate/Mayor's Permit/DTI/Income Tax Return/Omnibus Sworn Statement shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product.
- Please indicate the brand of each item being offered.
- The approved budget ceiling for the procurement is ₱ 289,723.00.

DIOSCORO C. VISTOLBAZO
BAC CHAIRMAN 9.

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Genuine Epson Ink, 001 Black, 127ml	20	btl		
2	Genuine Epson Ink, 001 Cyan, 70ml	11	btl		
3	Genuine Epson Ink, 001 Magenta, 70ml	11	btl		
4	Genuine Epson Ink, 001 Yellow, 70ml	11	btl		
5	Genuine Epson Ink, 003 Black, 65ml	75	btl		
6	Genuine Epson Ink, 003 Cyan, 65ml	12	btl		
7	Genuine Epson Ink, 003 Magenta, 65ml	12	btl		
8	Genuine Epson Ink, 003 Yellow, 65ml	12	btl		
9	Genuine Epson Ink, 008 Black, 127ml	34	btl		
10	Genuine Epson Ink, 008 Cyan, 70ml	16	btl		
11	Genuine Epson Ink, 008 Magenta, 70ml	16	btl		
12	Genuine Epson Ink, 008 Yellow, 70ml	16	btl		
13	External Hard Drive 1tb	5	pc		
14	External Solid State Drive, 1tb, w/ SSD Enclosure Support	2	pc		
15	Flash Drive, 64GB OTG 3.0, Type C	20	pc		
16	Flash Drive, 32GB OTG 3.0, Type C	5	pc		
17	Flash Drive, 64gb, USB 2.2 plug and play	13	pc		
18	Flash Drive, 32GB, USB 2.2 plug and play	39	pc		
19	Flash Drive, 16GB, USB 2.2 plug and play	4	pc		
20	Flash Drive, 8GB, USB 2.2 plug and play	4	pc		
21	Genuine HP Ink Cartridge #680 - Black	35	cart		
22	Genuine HP Ink Cartridge #680 - Tri-Color	28	cart		
23	Genuine HP Ink Cartridge #682 - Black	10	cart		
24	Genuine HP Ink Cartridge #682 - Tri-Color	8	cart		
25	Keyboard, USB Connection type	9	pc		
26	Mouse, optical, USB connection type	8	pc		
	X-----X-X-X-X			total -----	

Purpose: for use in the DPWH Bohol 2nd DEO. (Planning and Design Section, Admin. Section, Finance Section, Procurement Unit, Const. Section, Quality Assurance Section and Maint. Section)

Brand and Model: _____

Warranty: _____

Delivery period: _____

Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for the delivery period, warranty and price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 518-8051 / 518-8050
email: dpwhboh2@yahoo.com

Printed Name / Signature / Date

Tel. No / Cellphone No. / E-mail Address

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**
Office Location : **Ubay, Bohol**

FINAL ANNUAL PROCUREMENT PLAN FOR FY 2025

P.R. No. 1	Contract Package (Description)	Procurement Method	ABC ² (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 d before submission	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	SUPPLIES									
	1. Common Office Supplies	Public Bidding	4,937,728.79							
	2. Common Computer Supplies/Consumables	Public Bidding	6,920,958.00							
	3. Common Janitorials Supplies	Public Bidding	1,220,620.00							
	4. Common Office Equipment	Public Bidding	2,020,482.00							
	5. IT Equipment and Software	Public Bidding	9,002,358.90							
	6. Common Electrical Supplies	shopping	223,885.00							
	7. Repair and Maintenance of Vehicles									
	7.a. Quality Assurance Section	Small Value Procurement	592,520.00							
	7.b. Construction Section	Small Value Procurement	521,800.00							
	7.c. Finance Section	Small Value Procurement	136,400.00							
	7.d. Planning and Design Section	Small Value Procurement	643,350.00							
	7.e. Maintenance Section (EAO)	Small Value Procurement	666,700.00							
	7.f. Maintenance Section (RM)	Public Bidding	2,110,310.00							
	7.g. Office of the Assistant District Engineer	Small Value Procurement	359,700.00							
	7.h. Office of the District Engineer	Small Value Procurement	211,300.00							
	7.i. Administrative Section	Small Value Procurement	364,250.00							
	8. Fuels and Oils	Public Bidding	3,696,000.00							
	9. Furniture and Fixture	shopping	185,000.00							
	10. Fire Fighting Equipment & Accessories	Small Value Procurement	92,000.00							
	11. Aircondition Maintenance Services	Small Value Procurement	350,800.00							
	12. Maintenance Materials	Public Bidding	40,385,846.40							
	13. Elevator Maintenance Services	Direct Contracting	320,000.00							

14. Technical & Scientific Equipment	Public Bidding	4,350,000.00							
15. Heavy Equipment Road Rental	Small Value Procurement	677,976.00							
16. Other Categories	Public Bidding	4,345,249.69							
17. Heavy Equipment/Machineries	Public Bidding	15,976,000.00							
INVENTORY									
1. Inventory/Common Office Supplies	Public Bidding	1,489,359.00							
2. Inventory/Common Computer Supplies	shopping	999,363.71							
3. Inventory/Common Office Devices	shopping	95,779.30							
4. Inventory/Common Janitorials Supplies	shopping	226,552.00							
5. Inventory/Common Office Equipment	shopping	19,392.00							
6. Inventory/IT Equipment and Software	shopping	9,000.00							
Total Budget Amount		103,150,680.79	Php						

PREPARED BY:

BA

PRIMITIVA E. ABAN
Procurement Engineer

RECOMMENDED BY:

[Signature]

DIOGENE C. MENDOZA
Assistant District Engineer
BAC Chairperson

APPROVED BY:

[Signature]

FERNANDO J. TALAGSA
OIC - District Engineer

¹PR No. = Purchase Request No.

²ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

Stock No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
1	bitl	Genuine Epson Ink, 001 Black, 127ml	20	520.00	10,400.00
2	bitl	Genuine Epson Ink, 001 Cyan, 70ml	11	415.00	4,565.00
3	bitl	Genuine Epson Ink, 001 Magenta, 70ml	11	415.00	4,565.00
4	bitl	Genuine Epson Ink, 001 Yellow, 70ml	11	415.00	4,565.00
5	bitl	Genuine Epson Ink, 003 Black, 65ml	75	405.00	30,375.00
6	bitl	Genuine Epson Ink, 003 Cyan, 65ml	12	405.00	4,860.00
7	bitl	Genuine Epson Ink, 003 Magenta, 65ml	12	405.00	4,860.00
8	bitl	Genuine Epson Ink, 003 Yellow, 65ml	12	405.00	4,860.00
9	bitl	Genuine Epson Ink, 008 Black, 127ml	34	1,055.00	35,870.00
10	bitl	Genuine Epson Ink, 008 Cyan, 70ml	16	850.00	13,600.00
11	bitl	Genuine Epson Ink, 008 Magenta, 70ml	16	850.00	13,600.00
12	bitl	Genuine Epson Ink, 008 Yellow, 70ml	16	850.00	13,600.00
13	pc	External Hard Drive 1tb	5	5,500.00	27,500.00
14	pc	External Solid State Drive, 1tb, w/ SSD	2	7,000.00	14,000.00
		Enclosure Support			
15	pc	Flash Drive, 64GB OTG 3.0, Type C	20	600.00	12,000.00
16	pc	Flash Drive, 32GB OTG 3.0, Type C	5	580.00	2,900.00
17	pc	Flash Drive, 64gb, USB 2.2 plug and play	13	550.00	7,150.00
18	pc	Flash Drive, 32GB, USB 2.2 plug and play	39	450.00	17,550.00
19	pc	Flash Drive, 16GB, USB 2.2 plug and play	4	429.00	1,716.00
20	pc	Flash Drive, 8GB, USB 2.2 plug and play	4	308.00	1,232.00
21	cart	Genuine HP Cartridge #680 - Black	35	690.00	24,150.00
22	cart	Genuine HP Cartridge #680 - Tri-Color	28	690.00	19,320.00
23	cart	Genuine HP Cartridge #682 - Black	10	690.00	6,900.00
24	cart	Genuine HP Cartridge #682 - Tri-Color	8	690.00	5,520.00
25	pc	Keyboard, USB Connection type	9	225.00	2,025.00
26	pc	Mouse, optical, USB connection type	8	255.00	2,040.00
		X-----XXX			
					289,723.00

cs	as	fs	ms	pds	gas	pu
			15	5		
			7	4		
			7	4		
			7	4		
10	35		15			15
5						7
5						7
5						7
12	10				12	
6	5				5	
6	5				5	
6	5				5	
5						
	2					
15			5			
10			3		5	
10		4		10		15
		4				
	4					
	20		5	10		
	15		5	8		
				10		
				8		
2		2		5		
2		4	2			

Name of Office: CONSTRUCTION SECTION
Office Location: BOHOL, 2ND DEO, Ubay, Bohol

PROCUREMENT SCHEDULE

[illegible]

APPROVED BY:

OLC - District Engineer

¹PR No. = Purchase Request No.
²ABC = Approved Budget for the Contract

ITEMIZED LIST OF GOODS
PPMP, FY 2025

Office/Unit: CONSTRUCTION SECTION
District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

Category / Nature and Description / Specification COMMON COMPUTER SUPPLIES/CONSUMABLES	UNIT	PRICE	QTY	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
				AMOUNT	QTY	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	AMOUNT	QTY	AMOUNT	QTY
1 Xerox DC S2320 Drum Cartridge (Imaging Drum)	pcs	10,290.00	2	20,580.00	1	10,290.00	-	-	-	-	-	-	-
2 Develop Ineo+ Toner TN328C (Cyan)	cart	23,300.00	5	116,500.00	5	116,500.00	-	-	-	-	-	-	-
3 Develop Ineo+ Toner TN328K (Black)	cart	8,800.00	5	44,000.00	5	44,000.00	-	-	-	-	-	-	-
4 Develop Ineo+ Toner TN328M (Magenta)	cart	23,300.00	5	116,500.00	5	116,500.00	-	-	-	-	-	-	-
5 Develop Ineo+ Toner TN328Y (Yellow)	cart	23,300.00	5	116,500.00	5	116,500.00	-	-	-	-	-	-	-
6 Epson Ink (BK 003)	tube	480.00	30	13,800.00	15	6,900.00	6,900.00	-	-	-	-	-	-
7 Epson Ink (C 003)	tube	480.00	18	8,280.00	10	4,600.00	3,680.00	-	-	-	-	-	-
8 Epson Ink (M 003)	tube	480.00	18	8,280.00	10	4,600.00	3,680.00	-	-	-	-	-	-
9 Epson Ink (Y 003)	tube	480.00	18	8,280.00	10	4,600.00	3,680.00	-	-	-	-	-	-
6 Epson Ink (BK 008)	tube	1,100.00	33	36,300.00	18	19,800.00	16,500.00	-	-	-	-	-	-
7 Epson Ink (C 008)	tube	850.00	19	16,150.00	10	8,500.00	7,650.00	-	-	-	-	-	-
8 Epson Ink (M 008)	tube	850.00	19	16,150.00	10	8,500.00	7,650.00	-	-	-	-	-	-
9 Epson Ink (Y 008)	tube	850.00	19	16,150.00	10	8,500.00	7,650.00	-	-	-	-	-	-
10 Genuine Toner Cartridge CT202384	cart	6,500.00	10	65,000.00	10	65,000.00	-	-	-	-	-	-	-
11 HP 728, 300ml, Cyan, DesignJet Ink Cartridge	cart	12,500.00	5	62,500.00	5	62,500.00	-	-	-	-	-	-	-
12 HP 728, 300ml, Magenta, DesignJet Ink Cartridge	cart	12,500.00	5	62,500.00	5	62,500.00	-	-	-	-	-	-	-
13 HP 728, 300ml, Matte Black, DesignJet Ink Cartridge	cart	12,500.00	5	62,500.00	5	62,500.00	-	-	-	-	-	-	-
14 HP 728, 300ml, Yellow, DesignJet Ink Cartridge	cart	12,500.00	5	62,500.00	5	62,500.00	-	-	-	-	-	-	-
15 HP 728 DesignJet Printhead Replacement Kit	pc	31,500.00	1	31,500.00	1	31,500.00	-	-	-	-	-	-	-
16 HP Cartridge #678 Black	cart	456.25	20	9,125.00	20	9,125.00	-	-	-	-	-	-	-
17 HP Cartridge #678 Tri-Color	cart	456.00	19	8,664.00	19	8,664.00	-	-	-	-	-	-	-
18 HP Toner Cartridge, 336A	cart	4,800.00	25	120,000.00	15	72,000.00	48,000.00	-	-	-	-	-	-
19 Toner Cartridge, Developer TN116	tube	3,500.00	25	87,500.00	15	52,500.00	35,000.00	-	-	-	-	-	-
20 HP DesignJet T830 MFP Printhead	pcs	25,000.00	1	25,000.00	1	25,000.00	-	-	-	-	-	-	-
TOTAL EVERY QTR.						983,580.00	140,000.00	-	-	-	-	-	-
PROGRAM TOTAL AMOUNT:						1,123,580.00							

ITEMIZED LIST OF GOODS
PPMIP, FY 2025

Office/Unit: CONSTRUCTION SECTION
District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

Category / Nature and Description / Specification IT EQUIPMENT / SOFTWARE AND OTHERS	UNIT	PRICE	TOTAL		DISTRIBUTION BY QUARTERS			
			QTY	AMOUNT	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.
1 DESKTOP COMPUTER (Specialized Application)	unit	170,000.00	5	850,000.00	5			
2 DESKTOP COMPUTER (General Use)	unit	120,000.00	5	600,000.00	5			
3 LAPTOP (Specialized Application)	unit	180,000.00	5	900,000.00	5			
4 Printer, MFP A4 (Print + scan + copy)	unit	35,000.00	5	175,000.00	5			
5 External Hard Drive (500GB)	piece	3,245.00	5	16,225.00	5			
6 External Hard Drive (1TB)	piece	9,000.00	5	45,000.00	5			
7 Smartphone, for Geotagging (Latest Model)	unit	30,000.00	10	300,000.00	10			
8 FLASH DRIVE, 64GB, USB 2.0	piece	550.00	20	11,000.00	20			
9 FLASH DRIVE, 32GB, USB 2.0	piece	450.00	20	9,000.00	20			
10 FLASH DRIVE, 64GB, USB 2.0 (OTG)	piece	600.00	20	12,000.00	20			
11 FLASH DRIVE, 64GB, USB 2.0 (OTG)	piece	700.00	20	14,000.00	20			
12 MOUSE, optical, USB connection type	piece	350.00	15	5,250.00	15			
13 MOUSE, optical, Wireless (Bluetooth)	piece	550.00	15	8,250.00	15			
14 MOUSE PAD	piece	210.00	15	3,150.00	15			
15 KEYBOARD, USB connection type	piece	300.00	15	4,500.00	15			
16 KEYBOARD, Wireless (Bluetooth)	piece	850.00	15	12,750.00	15			
TOTAL EVERY QTR.				2,116,125.00				
PROGRAM TOTAL AMOUNT:				2,116,125.00				

PREPARED BY:


MARTIN A. PELARADA
Chief, Construction Section

CHECKED BY:


THERESA OLIVIA F. LOPEZ
Supply Officer II