Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol

25-03-081

Name of Procuring Entity :	Request for Quotation (P.R. No.):
Revised on :	Date: MAR 24 2025
Standard From/Title : **REQUEST FOR QUOTATION**	Office/End-User: DPWH-Bohol 2nd DEO
COMPANY NAME :	
ADDRESS	
TEL No. /FAX No : TIN No :	

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not after 10:00A.M. of ______ in the return enveloped attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District , Ubay, Bohol.

APPROVED FOR POSTING
THERESA OLIVIA F LOPOS
DISTRICT PUBLIC INFORMATION OFFICER
SIGNATURE:
DATE: 3/28/2025

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the apporved funded Purchase Order (P.O.) Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years It Equipment from the date of acceptance by the end - user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworm Statement shall attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand of each items being offered.
8. The approved budget ceiling for the procurement is ₱ 704,660.75

DIOSCORO C. VERTUDAZO
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Ballpoint Pen, 0.5mm, Black, 12 pcs per box	45	dzn		
2	Ballpoint Pen, 0.5mm, Blue, 12 pcs per box	17	dzn		
3	Ballpoint Pen, 0.5mm Green, 12 pcs per box	4	dzn		
4	Battery, Double A, 1.5volts, 4 pcs per pack	9	pack		
5	Battery, Triple A, 1.5volts, 4 pcs per pack	9	pack		
6	CORRECTION PEN, disposable	39	piece		
7	CORRECTION TAPE, disposable, 8 mtrs long	76	piece		
8	Cutter Knife, big	2	piece		
9	DOUBLE CLIP / BINDER CLIP, 1 inch	92	piece		
10	DOUBLE CLIP / BINDER CLIP, 19mm, 12 pcs per box	1	box		
11	DOUBLE CLIP / BINDER CLIP, 2 inch	192	piece		
12	Duct Tape, 2", Silver	30	roll		
13	ENVELOPE, documentary, Long, brown	142	piece		
14	ENVELOPE, expanded, Long, Brown, with garter	83	piece		
15	Eraser, rubber	17	piece		
16	FOLDER, Expanded, Green (Long)	65	piece		
17	FOLDER, Ordinary, White (Long)	490	piece		
18	Glue, all purpose , 240 grams	5	btl.		
19	Glue Stick, 7mm	25	piece		
20	G-tec Refill C3 (Blue)	2	dzn		
21	G-tec Refill C3 (Black)	3	dzn		
22	G-tec Refill C3 (green)	2	dzn		
23	G-tec Refill C4 (Blue)	2	dzn		
24	G-tec Refill C4 (Black)	2	dzn		
25	G-tec Refill C4 (Green)	2	dzn		
26	INK Refill for Pentil Pen, black, 30ml	2	bottle		
27	MARKER, Highlighter,fluorescent, green	33	piece		
28	MARKER, Highligther, fluorescent, Orange	5	piece		
	x-------------------------------x-x-x-x			***sub total*** ------------	
PURPOSE:	for use in the DPWH Bohol 2nd DEO.(Planning and Design Section, Admin. Section, Finance Section, Procurement Unit, Const. Section, Quality Assurance Section and Maint. Section)				

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol

Name of Procuring Entity :	Request for Quotation (P.R. No.): 25-03-031
Revised on :	Date: MAR 24 2025
Standard From/Title : **REQUEST FOR QUOTATION**	Office/End-User: DPWH-Bohol 2nd DEO
COMPANY NAME :	
ADDRESS	
TEL No. /FAX No : TIN No :	

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and

submit your quotation duly signed by your representative not after 10:00A.M. of ______________ in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District , Ubay, Bohol.

APPROVED FOR POSTING
THERESA OLIVIA F LOPOS
DISTRICT INFORMATION OFFICER
SIGNATURE:
DATE: 3/28/2025

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the apporved funded Purchase Order (P.O.) Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years It Equipment from the date of acceptance by the end - user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworm Statement shall attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand of each items being offered.
8. The approved budget ceiling for the procurement is ₱ 704,660.75

DIOSDORO C. ORTIZDAZO
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
29	Marking Pen, Pentel Pen, Permanent, Fine, black	27	pcs.		
30	Multipurpose Paper, A3, Subs. 20	59	ream		
31	Multipurpose paper, A4, Subs. 20	875	ream		
32	Multipurpose paper, A4, Subs. 24	10	ream		
33	Multipurpose Paper, Long, Subs. 20	97	ream		
34	Multipurpose Paper, Long, Subs. 24	6	ream		
35	OFFICE PASTE, 200grams	10	cup		
36	PAPER CLIP, Vinyl Coated, 33mm	20	box		
37	PAPER CLIP, Vinyl Coated, 50mm	51	box		
38	PAPER FASTENER, 15 inches Long, Vinyl Coated	10	box		
39	PAPER FASTENER, Vinyl Coated, 50 sets/box	55	box		
40	Pencil w/ eraser, wood (Ordinary)	2	dzn		
41	PENCIL, mechanical, for 0.5mm lead	30	piece		
42	Photopaper, A4, 200gsm, (20pcs per pack)	48	pack		
43	Puncher Heavy Duty (guide left and right)	13	piece		
44	RECORD BOOK, 300 pages, Hardbound, Stock No. 85	3	piece		
45	Record Bppk, 200 pages, Blue	2	piece		
46	Roller Ball Pen, 0.3, black, 12 pcs per box	20	dzn		
47	Roller Ball Pen, 0.4, black, 12 pcs per box	15	dzn		
48	Roller Ball Pen, 0.7, black, 12 pcs per box	14	dzn		
49	Rubber Bond (Stationery No. 18), 225 grams	11	box		
50	RULER, 12 inches, Aluminum	2	piece		
51	RULER, 12 inches, Plastic	15	piece		
52	Scissor, 7"	14	piece		
53	Stamp Pad, felt pad, 60mm x 100mm	4	piece		
54	STAPLE WIRE, No. 35, 5000staples, per box	11	box		
55	STAPLER, heavy duty, standard with remover, #35	15	piece		
56	Sticky Note,3x3"	15	pack		
57	Sticky Note,8x6"	5	pack		
	x-------------------------------x-x-x-x			*sub total -----------*	
PURPOSE:	for use in the DPWH Bohol 2nd DEO.(Planning and Design Section, Admin. Section, Finance Section, Procurement Unit, Const. Section, Quality Assurance Section and Maint. Section)				

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol

25-03-031

Name of Procuring Entity : Request for Quotation (P.R. No.):
Revised on : Date: MAR 2 4 2025
Standard From/Title : **REQUEST FOR QUOTATION** Office/End-User: DPWH-Bohol 2nd DEO
COMPANY NAME :
ADDRESS
TEL No. /FAX No : TIN No :

APPROVED FOR POSTING
THERESA OLIVIA F LOPOS
DISTRICT PUBLIC INFORMATION OFFICER
SIGNATURE:
DATE: 3/24/2025

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not after 10:00A.M. of ______ in the return enveloped attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District , Ubay, Bohol.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the apporved funded Purchase Order (P.O.) Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years It Equipment from the date of acceptance by the end - user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworm Statement shall attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand of each items being offered.
8. The approved budget ceiling for the procurement is ₱ 704,660.75

DIOSDADO C. MARTUDAZO
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
58	Tape, double sided, 1 inch	50	roll		
59	TAPE, packaging, 50 meters length, 2"	13	roll		
60	TAPE, transparent, 50 meters(1 Inch)	45	roll		
61	Folder, Ordinary, Green (Long)	200	piece		
62	Tape Dispenser for 1 inch Tape, Big	3	piece		
63	White Board, 60x40cm	7	piece		
64	White Board Eraser	7	piece		
65	White Board Marker	7	piece		
66	Bond Paper, Color green, A4	6	ream		
67	TAPE, transparent, 50 meters(2 Inch)	15	roll		
68	A2 Matte Film (Mylar Paper) Size 24 inches x 20 meter, 75 microns Prime, 2,inch core, semi transparent	20	roll		
69	A2 Matte Film (Mylar Paper), Size 24 inches x 20 meter x 100 microns, 3 core	10	roll		
70	Plotter Paper 30" wide x 100 meters long	10	roll		
71	Tracing Paper 36" x 100 yards	10	roll		
	x-------------------x-x-x-x		*sub total* ------------		
			GRAND TOTAL ------------		

Purpose: for use in the Administrative Section.

Brand andModel: ______ Warranty: ______
Delivery period: ______ Price Validity : ______

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for the delivery period, warranty and price Validity are left blank, it means that I concur with the Terms and Conditions specifed by DPWH.

Telefax: 518-8051 / 518-8050
email: dpwhbohol2@yahoo.com

Printed Name / Signature / Date

Tel. No / Cellphone No. / E-mail Address

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**
Office Location : **Ubay, Bohol**

FINAL ANNUAL PROCUREMENT PLAN FOR FY 2025

P.R. No. [1]	Contract Package (Description)	Procurement Method	ABC[2] (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	SUPPLIES									
	1. Common Office Supplies	Public Bidding	4,937,728.79							
	2. Common Computer Supplies/Consumables	Public Bidding	6,920,958.00							
	3. Common Janitorials Supplies	Public Bidding	1,220,620.00							
	4. Common Office Equipment	Public Bidding	2,020,482.00							
	5. IT Equipment and Software	Public Bidding	9,002,358.90							
	6. Common Electrical Supplies	shopping	223,885.00							
	7. Repair and Maintenance of Vehicles									
	7.a. Quality Assurance Section	Small Value Procurement	592,520.00							
	7.b. Construction Section	Small Value Procurement	521,800.00							
	7.c. Finance Section	Small Value Procurement	136,400.00							
	7.d. Planning and Design Section	Small Value Procurement	643,350.00							
	7.e. Maintenance Section (EAO)	Small Value Procurement	666,700.00							
	7.f. Maintenance Section (RM)	Public Bidding	2,110,310.00							
	7.g. Office of the Assistant District Engineer	Small Value Procurement	359,700.00							
	7.h. Office of the District Engineer	Small Value Procurement	211,300.00							
	7.i Administrative Section	Small Value Procurement	364,250.00							
	8. Fuels and Oils	Public Bidding	3,696,000.00							
	9. Furniture and Fixture	shopping	185,000.00							
	10. Fire Fighting Equipment & Accessories	Small Value Procurement	92,000.00							
	11.Aircondition Maintenance Services	Small Value Procurement	350,800.00							
	12. Maintenance Materials	Public Bidding	40,385,846.40							
	13. Elevator Maintenance Services	Direct Contracting	320,000.00							

	14.Technical & Scientific Equipment	Public Bidding	4,350,000.00							
	15.Heavy Equipment Road Rental	Small Value Procurement	677,976.00							
	16. Other Categories	Public Bidding	4,345,249.69							
	17. Heavy Equipment/Machineries	Public Bidding	15,976,000.00							
	INVENTORY									
	1. Inventory/Common Office Supplies	Public Bidding	1,489,359.00							
	2. Inventory/Common Computer Supplies	shopping	999,363.71							
	3. Inventory/Common Office Devices	shopping	95,779.30							
	4. Inventory/Common Janitorials Supplies	shopping	226,552.00							
	5. Inventory/Common Office Equipment	shopping	19,392.00							
	6. Inventory/IT Equipment and Software	shopping	9,000.00							
Total Budget Amount		**Php**	**103,150,680.79**							

PREPARED BY:

PRIMITIVA E. ABAN
Procurement Engineer

RECOMMENDED BY:

DIOSCORO C. VIRTUDAZO
Assistant District Engineer
BAC Chairperson

APPROVED BY:

FERNANDO J. TALAGSA
OIC - District Engineer

[1]PR No. = Purchase Request No.
[2]ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.