

Tel. No. / Cellphone No. / E-mail Address

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: BOHOL 2ND DEO
Office Location : Ubay, Bohol

FINAL ANNUAL PROCUREMENT PLAN FOR FY 2025

PROCUREMENT SCHEDULE										
S. No. 1	Contract Package (Description)	Procurement Method	ABC ² (Fund Source)	Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	SUPPLIES									
	1. Common Office Supplies	Public Bidding	4,937,728.79							
	2. Common Computer Supplies/Consumables	Public Bidding	6,920,958.00							
	3. Common Janitorials Supplies	Public Bidding	1,220,620.00							
	4. Common Office Equipment	Public Bidding	2,020,482.00							
	5. IT Equipment and Software	Public Bidding	9,002,358.90							
	6. Common Electrical Supplies	shopping	223,885.00							
	7. Repair and Maintenance of Vehicles									
	7.a. Quality Assurance Section	Small Value Procurement	391,370.00							
	7.b. Construction Section	Small Value Procurement	383,400.00							
	7.c. Finance Section	Small Value Procurement	129,500.00							
	7.d. Planning and Design Section	Small Value Procurement	657,850.00							
	7.e. Maintenance Section (EAO)	Small Value Procurement	620,500.00							
	7.f. Maintenance Section (RM)	Public Bidding	1,534,630.00							
	7.g. Office of the Assistant District Engineer	Small Value Procurement	262,000.00							
	7.h. Office of the District Engineer	Small Value Procurement	171,500.00							
	7.i. Administrative Section	Small Value Procurement	299,250.00							
	8. Fuels and Oils	Public Bidding	3,696,000.00							
	9. Furniture and Fixture	shopping	185,000.00							
	10. Fire Fighting Equipment & Accessories	Small Value Procurement	92,000.00							
	11. Aircondition Maintenance Services	Small Value Procurement	350,800.00							
	12. Maintenance Materials	Public Bidding	40,385,846.40							
	13. Elevator Maintenance Services	Direct Contracting	320,000.00							

14. Technical & Scientific Equipment	Public Bidding	4,350,000.00							
15. Heavy Equipment Road Rental	Small Value Procurement	677,976.00							
16. Other Categories	Public Bidding	4,345,249.69							
17. Heavy Equipment/Machines	Public Bidding	15,976,000.00							
INVENTORY									
1. Inventory/Common Office Supplies	Public Bidding	1,489,359.00							
2. Inventory/Common Computer Supplies	shopping	989,363.71							
3. Inventory/Common Office Devices	shopping	95,779.30							
4. Inventory/Common Janitorials Supplies	shopping	226,552.00							
5. Inventory/Common Office Equipment	shopping	19,392.00							
6. Inventory/IT Equipment and Software	shopping	9,000.00							
Total Budget Amount		101,794,350.79							

PREPARED BY:

AP

PRIMITIVA E. ABAN
Procurement Engineer

RECOMMENDED BY:

[Signature]
DIOSDADO C. VENTURA
Assistant District Engineer
BAC Chairperson

APPROVED BY:

[Signature]
FERNANDO J. TALAGSA
OIC - District Engineer

2 No. = Purchase Request No.
3C = Approved Budget for the Contract

BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the review of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: PLANNING & DESIGN SECTION
Office Location: Libay, Bohol

PROJECT PROCUREMENT MANAGEMENT PLAN FOR FY 2025

P. R. No. 1	Contract Package (Description)	Procurement Method	1st QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC ² (Fund Source)	PROCUREMENT SCHEDULE							
								Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 c.d. before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)	
	Common														
	1. Common Office Supplies	competitive	361,129.80	350,956.60	359,125.00	351,981.40	1,423,172.80								
	2. Common Computer Supplies	competitive	545,170.00	472,780.00	514,910.00	468,210.00	2,001,050.00								
	3. Common Office Devices	shopping													
	4. Common Janitorials Supplies	shopping	5,841.20	4,782.30	5,841.20	4,782.30	21,207.00								
	5. Common Office Equipment	shopping	134,314.00	55,924.00	134,314.00	55,924.00	380,476.00								
	6. IT Equipment and Software	competitive	706,000.00	242,000.00	873,500.00	284,500.00	2,106,000.00								
	7. Technical & Scientific Equipment	competitive	4,350,000.00				4,350,000.00								
	8. Other Categories	competitive	1,055,878.69	595,100.00	365,500.00	207,600.00	2,224,078.69								
	INVENTORY														
	1. Inventory/Common Office Supplies	shopping	58,800.00	59,400.00	58,800.00	59,400.00	236,000.00								
	2. Inventory/Common Computer Supplies	shopping	58,947.90	58,721.90	58,947.90	58,721.90	235,339.60								
	3. Inventory/Common Office Devices	shopping	14,352.50	1,630.00	14,482.50	1,185.00	31,630.00								
	4. Inventory/Common Janitorials Supplies	shopping	39,287.50	19,532.50	39,287.50	19,532.50	117,640.00								
	5. Inventory/Common Office Equipment	shopping													
	6. Inventory/IT Equipment and Software	shopping													
	TOTAL EVERY QTR. -----		7,329,521.59	1,860,787.30	2,424,508.10	1,511,777.10	13,128,594.09								
	Total Budget Amount	Php		13,128,594.09											

PREPARED BY:

CHECKED BY: (To be included in the DPWH Budget Proposal)

EVALUATED BY: (To be included in the DPWH Budget Proposal)

Melvin A. Ardo Ardo
Data Encoder I

Simplicia G. Aguman
Chief, Planning & Design Section

Nila B. Virtudazo
Budget Officer II

*PR No. = Purchase Request No.

*ABC = Approved Budget for the Contract
The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity.

INDICATIVE ITEMIZED LIST OF GOODS

PPMP, FY 2025

Office/Unit: PLANNING & DESIGN SECTION
District DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

		TOTAL		DISTRIBUTION BY QUARTERS				
Category / Nature and Description / Specification	UNIT	UNIT PRICE	QTY	AMOUNT	1ST QTR	2ND QTR	3RD QTR	4TH QTR
COMMON COMPUTER SUPPLIES/CONSUMABLES								
1 INK CARTRIDGE, (HP 682, tri-color)	cart	700.00	40.00	28,000.00	10.00	7,000.00	10.00	7,000.00
2 INK CARTRIDGE, (HP 682, black)	cart	700.00	30.00	21,000.00	10.00	7,000.00	5.00	7,000.00
3 INK CARTRIDGE, (HP 680, tri-color)	cart	700.00	30.00	21,000.00	10.00	7,000.00	10.00	7,000.00
4 INK CARTRIDGE, (HP 680, black)	cart	700.00	30.00	21,000.00	10.00	7,000.00	10.00	7,000.00
5 INK CARTRIDGE (EPSON 001, Black)	bottles	650.00	15.00	9,750.00	5.00	3,250.00	2.00	3,250.00
6 INK CARTRIDGE (EPSON 001, Magenta)	bottles	600.00	15.00	9,000.00	5.00	3,000.00	2.00	3,000.00
7 INK CARTRIDGE (EPSON 001, Yellow)	bottles	600.00	15.00	9,000.00	5.00	3,000.00	2.00	3,000.00
8 INK CARTRIDGE (EPSON 001, Cyan)	bottles	600.00	15.00	9,000.00	5.00	3,000.00	2.00	3,000.00
9 INK CARTRIDGE, (EPSON 003, Black)	tube	350.00	5.00	1,750.00	3.00	1,050.00	-	700.00
10 INK CARTRIDGE, (EPSON 003, Magenta)	tube	350.00	5.00	1,750.00	3.00	1,050.00	-	700.00
11 INK CARTRIDGE, (EPSON 003, Yellow)	tube	350.00	5.00	1,750.00	3.00	1,050.00	-	700.00
12 INK CARTRIDGE, (EPSON 003, Cyan)	tube	350.00	5.00	1,750.00	3.00	1,050.00	-	700.00
13 TONER CARTRIDGE (INEO Developer TN116)	tube	3,500.00	4.00	14,000.00	2.00	7,000.00	-	7,000.00
14 TONER CARTRIDGE, (INEO Developer TN118)	tube	3,500.00	4.00	14,000.00	2.00	7,000.00	-	7,000.00
15 TONER CARTRIDGE, KIP 770	tube	9,000.00	4.00	36,000.00	2.00	18,000.00	-	18,000.00
16 TONER CARTRIDGE, INEO+220, (yellow)	tube	18,050.00	8.00	144,400.00	2.00	36,100.00	2.00	36,100.00
17 TONER CARTRIDGE, INEO+220, (cyan)	tube	18,050.00	8.00	144,400.00	2.00	36,100.00	2.00	36,100.00
18 TONER CARTRIDGE, INEO+220, (magenta)	tube	18,050.00	8.00	144,400.00	2.00	36,100.00	2.00	36,100.00
19 TONER CARTRIDGE, INEO+220, (black)	tube	11,050.00	8.00	88,400.00	2.00	22,100.00	2.00	22,100.00
20 TONER CARTRIDGE, INEO+223 (yellow)	tube	18,050.00	8.00	144,400.00	2.00	36,100.00	2.00	36,100.00
21 TONER CARTRIDGE, INEO+223 (cyan)	tube	18,050.00	8.00	144,400.00	2.00	36,100.00	2.00	36,100.00
22 TONER CARTRIDGE, INEO+223 (magenta)	tube	18,050.00	8.00	144,400.00	2.00	36,100.00	2.00	36,100.00
23 TONER CARTRIDGE, INEO+223 (black)	tube	11,050.00	8.00	88,400.00	2.00	22,100.00	2.00	22,100.00
24 TONER CARTRIDGE (TN328BK)	tube	9,000.00	8.00	72,000.00	2.00	18,000.00	2.00	18,000.00
25 TONER CARTRIDGE (TN328C)	tube	23,200.00	8.00	185,600.00	2.00	46,400.00	2.00	46,400.00
26 TONER CARTRIDGE (TN328Y)	tube	23,200.00	8.00	185,600.00	2.00	46,400.00	2.00	46,400.00
27 TONER CARTRIDGE (TN328M)	tube	23,200.00	8.00	185,600.00	2.00	46,400.00	2.00	46,400.00
28 TONER CARTRIDGE (CANON PFI-8140BK)	tube	3,500.00	6.00	21,000.00	2.00	7,000.00	1.00	7,000.00
29 TONER CARTRIDGE (CANON PFI-8140C)	tube	4,000.00	5.00	20,000.00	2.00	8,000.00	1.00	4,000.00
30 TONER CARTRIDGE (CANON PFI-8140Y)	tube	4,000.00	5.00	20,000.00	2.00	8,000.00	1.00	4,000.00
31 TONER CARTRIDGE (CANON PFI-8140M)	tube	4,000.00	5.00	20,000.00	2.00	8,000.00	1.00	4,000.00
28 ROWE 14 Toner	bottle	9,860.00	5.00	49,300.00	2.00	19,720.00	1.00	9,860.00
TOTAL EVERY QTR.				2,001,050.00	545,170.00	472,760.00	514,910.00	468,210.00
PROGRAM TOTAL AMOUNT:				2,001,050.00	545,170.00	472,760.00	514,910.00	468,210.00