



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
DINAGAT ISLANDS
DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE XIII
San Jose, Dinagat Islands

Name of Procuring Entity: DPWH-Dinagat Islands DEO Request for Quotation (PR NO.): **2024-07-0038**
Revised on : Date: **July 24, 2024**
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End User: Quality Assurance Section

Company Name :

ADDRESS :

TEL. NO./FAX NO. :

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:15 A.M. of August 02, 2024** in the return envelope attached herewith, to the BAC Secretariat, DPWH-Dinagat Islands DEO, San Jose, Dinagat Islands.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 30-60 days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for equipment; 3 years IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Number, Mayor's Permit, DTI upon submission of the quotation
6. Omnibus Sworn Statement shall be attached upon submission of the quotation (For Small Value procurement (Section 53.9) for ABCs above P50K and Emergency Cases (Section 53.2) for ABCs above 500K)
7. Bidders shall submit original brochures showing certifications of the product.
8. Please indicate the brand for each items being offered
9. The approved budget ceiling for this procurements is **PhP 39,802.00**

(SGD) CYRIL T. ARANAS, JR.
Chief, Planning and Design Section
BAC - Chairperson

ITEM NO	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Alcohol 70% 4 Liters	4	gallon		
2	Binder Clip 1" (12pcs/box)	5	box		
3	Binder Clip 2" (12pcs/box)	5	box		
4	Correction Tape (big) 5mm; 10m	10	pc		
5	Double Sided Tape 1/2"	20	roll		
6	Eraser, Rubber Steadtler	2	pc		
7	Gloves Cloth (XL)	2	pair		
8	Legal Size Binder, Blue (For Materials Reports)	50	pc		
9	Masking Tape 1"	3	roll		
10	Ruler (Stainless Steel) 12"	2	pc		
11	Scissors Medium (Heavy Duty)	2	pc		
12	Scotch Tape 1" (Transparent)	6	roll		
13	Stick Note Pad 3x5'	6	pad		
14	Staple Wire #35, Max 6m (1/4")	8	box		
15	Stapler #35 with Remover	2	pc		
16	Surgical Mask (box of 100)	1	box		
17	Wall Clock	1	pc		
	*** nothing follows ***				

The awarding for this RFQ will be on a lump-sum basis.

Prospective Suppliers must quote for all of the items.

Otherwise they will be subjected for disqualification.

TOTAL AMOUNT

Brand and Model : _____

Warranty : _____

Delivery Period : _____

Price Validity : _____

After having carefully read and accepted your General Conditions, I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/ Signature /Date
Tel. No./Cellphone No./Email Address