



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ZAMBOANGA DEL NORTE
3RD DISTRICT ENGINEERING OFFICE
Osukan, Labason, Zamboanga del Norte, Region IX

Name of Procuring Entity : DPWH-3rd District Engineering Office

Request for Quotation No.

RFQ- 0078

Revised on :

Purchase Request No.

2024-06-0076

Standard Form/Title : **REQUEST FOR QUOTATION**

Office/End-User : Maintenance Section

COMPANY NAME :

ADDRESS :

TEL.NO./FAX No. :

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **July 17, 2024** in the return envelope attached herewith, to the BAC Secretariat for Goods, 3rd District Engineering Office, Osukan, Labason Zamboanga del Norte

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the approved funded Purchased Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Certificate / Mayor's Permit / DTI/ Omnibus Sworn Statement, shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certification of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is 334,013.20.


JANETTE B. FOLGO
BAC Chairperson

| Item No. | ITEMS & DESCRIPTION | QTY. | Unit | UNIT PRICE | TOTAL AMOUNT |
|----------|-----------------------------|--------|-------|------------|--------------|
| 1 | Ink: 774 Refill Black | 20.00 | tubes | | |
| 2 | Ink: 664 Refill Yellow | 10.00 | tubes | | |
| 3 | Ink: 664 Refill Magenta | 10.00 | tubes | | |
| 4 | Ink: 664 Refill Cyan | 10.00 | tubes | | |
| 5 | Ink: 003 Refill Black | 20.00 | tubes | | |
| 6 | Ink: 003 Refill Yellow | 10.00 | tubes | | |
| 7 | Ink: 003 Refill Magenta | 10.00 | tubes | | |
| 8 | Ink: 003 Refill Cyan | 10.00 | tubes | | |
| 9 | Ink: 008 Refill Black | 20.00 | tubes | | |
| 10 | Ink: 008 Refill Yellow | 10.00 | tubes | | |
| 11 | Ink: 008 Refill Magenta | 10.00 | tubes | | |
| 12 | Ink: 008 Refill Cyan | 10.00 | tubes | | |
| 13 | Hardrive 2TB | 3.00 | pcs | | |
| 14 | Ring Binder 1" | 3.00 | pcs | | |
| 15 | PVC Binding Cover | 1.00 | box | | |
| 16 | White Mailing long Envelope | 36.00 | pcs | | |
| 17 | Folder White Long | 36.00 | pcs | | |
| 18 | Brown Long Envelope | 36.00 | pcs | | |
| 19 | Bond Paper A4 | 200.00 | reams | | |
| 20 | Bond Paper Legal | 20.00 | reams | | |
| 21 | Black Ballpen | 20.00 | box | | |
| 22 | Photo Paper | 12.00 | pcs | | |
| 23 | White Board Marker | 50.00 | pcs | | |
| 24 | Correction Tape | 50.00 | pcs | | |
| 25 | Stapler with Remover | 5.00 | pcs | | |
| 26 | Staple Wire #35 | 24.00 | box | | |
| 27 | Puncher | 4.00 | pcs | | |
| 28 | Battery Double AA | 24.00 | pcs | | |
| 29 | Double Sided Tape 1" | 5.00 | roll | | |
| 30 | Plastic Tape 1" | 5.00 | roll | | |
| 31 | Blue Long Folder | 50.00 | pcs | | |
| 32 | Blue Short Folder | 25.00 | pcs | | |
| 33 | Paper Fastener | 5.00 | box | | |
| 34 | Ink Pad: L5290 | 2.00 | pcs | | |
| 35 | Ink Pad: L360 | 1.00 | pcs | | |

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