



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ZAMBOANGA DEL NORTE
3RD DISTRICT ENGINEERING OFFICE
Osukan, Labason, Zamboanga del Norte, Region IX

Name of Procuring Entity : DPWH-3rd District Engineering Office Request for Quotation No. RFQ- 0041
Revised on : Purchase Request No. 2024-03-0043
Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : Procurement Unit

COMPANY NAME :

ADDRESS :

TEL.NO./FAX No. :

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **April 16, 2024** in the return envelope attached herewith, to the BAC Secretariat for Goods, 3rd District Engineering Office, Osukan, Labason Zamboanga del Norte

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the approved funded Purchased Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Certificate / Mayor's Permit / DTI/ Omnibus Sworn Statement, Income Tax Return, shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certification of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is 514,150.00.


JANETTE B. FOLGO
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL AMOUNT
1	Genuine LC3617 Ink - Magenta	5	pcs		
2	Genuine LC3617 Ink - CYAN	5	pcs		
3	Genuine LC3617 Ink - Yellow	5	pcs		
4	Genuine LC3619 Ink - XL Black	5	pcs		
5	Maintenance Box T6711/PXMB3	5	pcs		
6	Bowl Cleaner (700ml)	9	pcs		
7	A4 Bond Paper	100	reams		
8	Smartphone	1	unit		
9	Desktop Computer (Administrative use)	1	unit		
Main Equipment Components	Specification				
Processor & Chipset	Core-i5 (12th Gen), 6-cores and 64 bit or its equivalent				
Internal Memory	8GB DDR4				
Storage	1TB 7200RPM HDD				
Display & Graphics	21-inch Diagonal Full-High Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); Integrated graphics memory				
Audio	Integrated Sound Card with internal/External Speaker				
Expansion Slot	4 slots on-board, at least 1 PCI Express slot				
I/O Ports:	6 USB (2 front, 4 rear at least 1 Type-C), VGA, Audio, HDMI/Display Port, Ethernet (R-J-45)				
Network Interface:	Integrated Gigabit Ethernet				
Casing	Two (2) external drive bays				
Software	Specification				
Operating System	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
Recovery Media	All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				

<i>Office Software</i>	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The Licenses must be perpetual and transferrable. It must be licensed and named after the DPWH and can be added to the Departments existing tenant domain dpwhgovph. onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
Accessories	Specification				
<i>Keyboard</i>	Manufacturer's Standard (same brand as the Computer)				
<i>Mouse</i>	Optical with mouse pad (same brand as the Computer)				
<i>Webcam</i>	2MP FHD				
<i>Headset</i>	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop)				
<i>Power Supply</i>	Manufacturer's Standard				
<i>Cables and Connectors</i>	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				
Other Requirements					
<i>Brand and Model</i>	Mut be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's Certificate is required.				
<i>Components</i>	All components must be the same brand as the computer (except for the wbcam, and headset) and manufacturer installed.				
<i>Regulatory</i>	ENERGY STAR certified (with Energy Star Stamp).For Desktop Computers that do not carry an Energy Star label, and appropriate means of proofs of Energy Consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with requirement.				
<i>Domentation and Media</i>	All equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
<i>Warranty and Maintenance</i>	The Supplier is required to provide a 1-year warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).				
<i>Technical Support</i>	The local technical support shall include telephone and email, 8 hours per day (8:00 am-5:00 pm) 5 days a week (Monday-Friday)for problem resolution. Support shall have a response time of next business day.				
<i>Additional Notes</i>	The UPS (650VA) shall be issued in bundle with the Desktop Computer for Administrative Use tech specs.				
10	Laptop Computer (Administrative Use)	1.00	Unit		
Main Equipment Components	Specification				
<i>Processor & Chipset</i>	Core-i5 (12th Gen), 10-cores and 64 bit or its equivalent				
<i>Internal Memory</i>	8GB DDR4				
<i>Storage</i>	512GB SSD				
<i>Display & Graphics</i>	14" Diagonal Full-High Definition LED Wide Screen Display with Integrated graphics memory				
<i>Audio</i>	Integrated high-definition audio support, integrated speakers and integrated digital microphone.				
<i>Webcam</i>	Integrated widescreen HD				

<i>I/O Ports:</i>	3 USB (atleast 1 Type-C), HDMI/DisplayPort, Headphone/Microphone Jack				
<i>Network Interface:</i>	Bluetooth, and wireless LAN (auto detecting and auto sensing)				
<i>Casing</i>	not more than 1.63 kg / 3.59 lbs				
Software					
<i>Operating System</i>	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.				
<i>Recovery Media</i>	All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				
<i>Office Software</i>	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The Licenses must be perpetual and transferrable. It must be licensed and named after the DPWH and can be added to the Departments existing tenant domain dpwhgovph. onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
Accessories	Specification				
<i>Mouse</i>	Optical with mouse pad (same brand as the Laptop)				
<i>Carry Case</i>	Manufacturer's Standard				
<i>Cable Adapter</i>	Gigabit Ethernet Cable Adapter (for laptop models without Ethernet port)				
<i>Headset</i>	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered laptop)				
Other Requirements					
<i>Brand and Model</i>	Mut be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's Certificate is required.				
<i>Components</i>	All components must be the same brand as the as the Laptop and factory installed new. The Supplier is not allowed to change or add any components to the equipment.				
<i>Regulatory</i>	ENERGY STAR certified (with Energy Star Stamp).For Laptop that do not carry an Energy Star label, an appropriate means of proofs of Energy Consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with requirement.				
<i>Domentation and Media</i>	All equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
<i>Warranty and Maintenance</i>	The Supplier is required to provide a 1-year warranty on all parts including mouse, and headset with microphone, associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).				
<i>Technical Support</i>	The local technical support shall include telephone and email, 8 hours per day (8:00 am-5:00 pm) 5 days a week (Monday-Friday)for problem resolution. Support shall have a response time of next business day.				
<i>Additional Notes</i>	N/A				
11	MULTIFUNCTION INKJET PRINTER A4	1.00	unit		
Main Equipment Components	Specification				
<i>Print Technology</i>	Inkjet (Color)				
<i>Print Speed</i>	Draft: 22 ppm or ISO: 9ipm; speed measured using A4/Letter size paper				

<i>Print Quality</i>	600 x 600 dpi				
<i>Copy Speed</i>	Draft: 6 cpm or ISO: 5.5 ipm; speed measured using A4/Letter size paper				
<i>Scan Resolution</i>	1200 dpi				
<i>Scan Features</i>	Multi-sheet scan to single PDF file				
<i>Scan Type</i>	Flatbed and ADF				
<i>Duty Cycle</i>	5,000 pages per month				
<i>Ink System</i>	Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.				
<i>Network Interface:</i>	Fast Ethernet				
<i>IO Ports</i>	USB 2.0; Ethernet (RJ-45)				
Paper Handling					
<i>Duplex Printing</i>	Automatic two-sided printing				
<i>Paper Trays</i>	Two Trays (Standard Input tray, Multi-purpose tray)				
<i>Maximum Media Size</i>	Legal (8.5in x 14in)				
<i>Media Type</i>	Paper (bond, light, heavy, plain, recycled, rough) envelopes, labels, cardstock, photo, brochures.				
Software					
<i>Supported OS</i>	Windows 11, 10, 8.1 (32-bit and 64-bit)				
<i>Drivers</i>	Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.				
<i>Accessories</i>					
<i>Ink Tank</i>	Pre-installed ink tanks with additional three (3) standard ink refill bottles per color.				
<i>Cables and Connectors</i>	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				
Other Requirements					
<i>Brand and Model</i>	Mut be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's Certificate is required.				
<i>Regulatory</i>	ENERGY STAR certified (with Energy Star Stamp).For Printers that do not carry an Energy Star label, and appropriate means of proofs of Energy Consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with requirement.				
<i>Domentation and Media</i>	All equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
<i>Warranty and Maintenance</i>	The Supplier is required to provide a 1-year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).				
<i>Technical Support</i>	The local technical support shall include telephone and email, 8 hours per day (8:00 am-5:00 pm) 5 days a week (Monday-Friday)for problem resolution. Support shall have a response time of next business day.				
<i>Additional Notes</i>	N/A				
12	MULTIFUNCTION INKJET PRINTER A3	1.00	unit		
Main Equipment Components					
<i>Print Technology</i>	Inkjet (Color)				
<i>Print Speed</i>	Draft: 32 ppm or ISO: 20 ipm; speed measured using A4/Letter size paper				
<i>Print Quality</i>	4800 x 1200 dpi				
<i>Copy Speed</i>	Draft: 30 cpm or ISO: 11 ipm; speed measured using A4/Letter size paper				

<i>Scan Resolution</i>	1200 dpi				
<i>Scan Features</i>	Multi-sheet scan to single PDF file				
<i>Scan Type</i>	Flatbed and ADF				
<i>Duty Cycle</i>	5,000 pages per month				
<i>Ink System</i>	Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.				
<i>Network Interface:</i>	Fast Ethernet				
<i>IO Ports</i>	USB 2.0; Ethernet (RJ-45)				
Paper Handling					
<i>Duplex Printing</i>	Automatic two-sided printing				
<i>Paper Trays</i>	Two Trays (Standard Input tray, Multi-purpose tray)				
<i>Maximum Media Size</i>	A3 (11.7in x 17in)				
<i>Media Type</i>	Paper (bond, light, heavy, plain, recycled, rough) envelopes, labels, cardstock, photo, brochures.				
Software					
<i>Supported OS</i>	Windows 11, 10, 8.1 (32-bit and 64-bit)				
<i>Drivers</i>	Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.				
Accessories					
<i>Ink Tank</i>	Pre-installed ink tanks with additional three (3) standard ink refill bottles per color.				
<i>Cables and Connectors</i>	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).				
Other Requirements					
<i>Brand and Model</i>	Mut be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's Certificate is required.				
<i>Regulatory</i>	ENERGY STAR certified (with Energy Star Stamp).For Printers that do not carry an Energy Star label, and appropriate means of proofs of Energy Consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with requirement.				
<i>Domentation and Media</i>	All equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
<i>Warranty and Maintenance</i>	The Supplier is required to provide a 1-year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).				
<i>Technical Support</i>	The local technical support shall include telephone and email, 8 hours per day (8:00 am-5:00 pm) 5 days a week (Monday-Friday)for problem resolution. Support shall have a response time of next business day.				
<i>Additional Notes</i>	N/A				
13	UPS (650VA) for Workstation	4.00	units		
Main Equipment Components					
<i>Power Ratings</i>	650VA/390W				
	230V - Input/Output Voltage				
	5 minutes back-up power at hald load				
	8 hours recharge time				
<i>Outlets</i>	2 power output / connectors				
<i>Features</i>	Built-in Automatic Voltage Regulator (AVR), Autimatic Self-Test (built-in), Alarms (Online, on battery, replacement battery, and overload)				

Accessories	Specification				
<i>Cables and Connectors</i>	All necessary cables and connectors.				
Other Requirements					
<i>Brand and Model</i>	Mut be an International Brand Name with existence of at least five (5) years in the Philippines. It must be in the current catalog and not end-of life. The Manufacturer's Certificate is required.				
<i>Domentation and Media</i>	The equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
<i>Warranty and Maintenance</i>	The Supplier is required to provide a 1-year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).				
<i>Technical Support</i>	The local technical support shall include telephone and email, 8 hours per day (8:00 am-5:00 pm) 5 days a week (Monday-Friday)for problem resolution. Support shall have a response time of next business day.				
<i>Additional Notes</i>	N/A				
	-----nothing follows-----				
				TOTAL:	
PURPOSE:	For use in the Procurement Unit & for Item No.13 - 2 units UPS for use in the ICT unit.				
Brand and Model: _____		Warranty : _____			
Delivery Period: _____		Price Validity: _____			
<p>After having carefully read and accepted your General Conditions,I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.</p>					
<div style="text-align: right;"> _____ Printed Name / Signature / Date </div>					
<div style="text-align: right;"> _____ Tel. No. / Cellphone No. / Email Address </div>					