



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ZAMBOANGA DEL NORTE
3RD DISTRICT ENGINEERING OFFICE
Osukan, Labason, Zamboanga del Norte, Region IX

Name of Procuring Entity : DPWH-3rd District Engineering Office

Request for Quotation No.

RFQ- 0021

Revised on :

Purchase Request No.

2024-03-0024

Standard Form/Title : **REQUEST FOR QUOTATION**

Office/End-User : Quality Assurance Section

COMPANY NAME :

ADDRESS :

TEL.NO./FAX No. :

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **March 14, 2024** in the return envelope attached herewith, to the BAC Secretariat for Goods, 3rd District Engineering Office, Osukan, Labason Zamboanga del Norte

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the approved funded Purchased Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration Certificate / Mayor's Permit / DTI/ Omnibus Sworn Statement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certification of the product, if applicable.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is 265,280.15


JANETTE B. FOLGO
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	Unit	UNIT PRICE	TOTAL AMOUNT
1	Bond Paper A4 (QSM 70-80)	100.00	reams		
2	Long Bond Paper (QSM 70-80)	25.00	reams		
3	Brown Envelope Long	10.00	doz		
4	Floor Map	2.00	pcs		
5	Alcohol 500ml	18.00	bottles		
6	Correction tape Roller type, usable length:8m min	40.00	pcs		
7	Toilet Tissue paper 2-plys sheets, 150 pulls	3.00	dozen		
8	Logbook (Official Record Book) (500 pagse)	30.00	book		
9	Dishwashing Liquid 500ml	12.00	pcs		
10	Ballpen 0.5 (black) / (Blue) (box of 12 pcs)	12.00	boxes		
11	Pencil (box of 12 pcs)	5.00	boxes		
12	Duct Tape (blue) 2"	50.00	pcs		
13	Staple Cartridge EH-70FE Flat Clinch	5.00	boxes		
14	Staple Wire #35	15.00	boxes		
15	Index Tab Blue	60.00	boxes		
16	LPG Refill 11kg	12.00	pcs		
17	LPG Refill 2.5kg	3.00	pcs		
18	Scissors 5"	6.00	pcs		
19	Black Pentel Pen (Broad/Fine)	6.00	boxes		
20	Puncher, paper heavy duty with two hole guide	3.00	pcs		
21	Stapler #35	5.00	boxes		
22	Ink Epson 003 (Black, Yellow, Magenta, Cyan) 70ml	8.00	sets		
23	Tape 1"	2.00	doz		
24	Double Sided 1"	3.00	doz		
25	Double Sided 1/2"	2.00	doz		
26	Binder Clip 2"51mm	8.00	boxes		
27	Paper Fastener	12.00	boxes		
28	Ink Epson 001 (Black, Yellow, Magenta, Cyan) 70ml	18.00	sets		
29	Brother BK-D60/Color 5000	8.00	sets		
30	White Board Pen Black	6.00	boxes		

[illegible]

Brand and Model:	Warranty :
Delivery Period:	Price Validity:

Printed Name / Signature / Date