

Republic of the Philippines  
Department of Public Works and Highways  
DAVAO CITY II DISTRICT ENGINEERING OFFICE

Tugbok District, Davao City

Name of Procuring Entity : DPWH-DCI/DEO, Tugbok Davao City

Revised on:

Standard Form/Title	: <u>REQUEST FOR QUOTATION</u> <u>(SHOPPING)</u>
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RFQ No. & Date: 2024-10-047 10/23/2024

P.R. No. & Date: 2024-10-097 dated 10/16/2024

Office/End-User: Quality Assurance Section  
DPWH-DCII DEO, Tugbok D.C.

COMPANY NAME:

ADDRESS:

TEL. NO./FAX No.

TIN No.:

**TERMS and CONDITIONS;**

- 1) All entries must be typewritten or legibly written,
- 2) Delivery period within twenty (20) W.D. upon receipt of the approved Purchase Order ( P.O. ), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- 3) Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment; 3 years for I.T. Equipment from date of acceptance by the end-user.
- 4) Price validity shall be for a period of sixty (60) calendar days.
- 5) *Phil-GEPS Registration Certificate/Mayor's Permit/DTI or SEC/Tax Clearance/ Authority of Signing Officials and Omnibus Sworn Statement (Specific to Contract) shall be attached upon document must be signed.*
- 6) Bidders shall submit original brochures showing certifications of the product, if applicable,
- 7) Please indicate the brand of each items being offered,(If applicable)
- 8) The Approved Budget for the Contract is **P 405,344.00 one (1) lot price**

Please quote your lowest price on the item(s) listed below subject to the Terms & Conditions stated and submit your duly signed quotation personally (Submitted thru courier/fax/e-mail will not be accepted) not later than 10:00 AM, of \_\_\_\_\_ to the BAC Secretariat for Goods, DPWH-DCIIEFO, Tirol St., Tugbok, Davao City.

REYNALDO A. AMORES

Chief, Const. Section  
( BAC-Chairperson )

	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Computer Desktop Core i5 (pls. see attached specification)	2	unit		
2	Original/Genuine Epson Black Ink WF-C879R T05C1	2	cart.		
3	Original/Genuine Epson Cyan Ink WF-C879R T05C1	1	cart.		
4	Original/Genuine Epson Magenta Ink WF-C879R T05C1	1	cart.		
5	Original/Genuine Epson Yellow Ink WF-C879R T05C1	1	cart.		
6	Paper, Multi-Purpose (copy) A4, 70 gsm	100	ream		
7	Binder Clip, 1"	5	boxes		
8	Binder Clip, 1 1/2"	5	boxes		
9	Binder Clip, 3"	5	boxes		
10	Dater Stamp, mm/dd/yr	2	pcs.		
11	Fastener, Extra Long, Plastic Coated	2	boxes		
12	Folder, Tagboard, Legal, 100pcs./pck	1	pck.		
13	Official Record, 300 pages, 214mm x 278mm	20	pcs.		
14	Record Book, 200 pages	10	pcs.		
15	Stamp Pad, No. 2	2	pcs.		
16	Mouse Pad	2	pcs.		
	X-X-X-X-X-X-X-X				
	For use in the operations of the QA Section				
	Total Amount: (pls. specify total amount in words)			-TOTAL----	
	Please specify brand name/model otherwise, bids will not be accepted				
	The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all items. Otherwise they will be subjected for disqualification.				

Brand and Model: \_\_\_\_\_ Warranty : \_\_\_\_\_

Delivery Period : \_\_\_\_\_ Price Validity : \_\_\_\_\_

Please indicate Payment Term:	Credit
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C.O.D.

DPWH-DCI/DEO

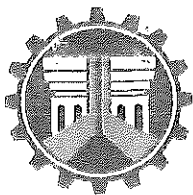
Tel. No. 293-1765 (Procurement Unit)

Fax No. 293-0551

*After having carefully read & accepted your General Conditions, I/We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.*

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address



**Standard Technical Specifications for  
Desktop Computers**

**Name of Equipment:** DESKTOP COMPUTER for Administrative Use

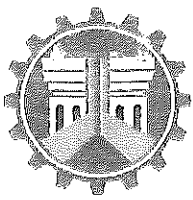
**Description:** For Administrative Use

<b>Main Equipment Components</b>		<b>Specification</b>
<b>Computer</b>	<i>Processor &amp; Chipset</i>	Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent
	<i>Internal Memory</i>	8 GB DDR4
	<i>Storage</i>	1TB 7200RPM HDD
	<i>Display &amp; Graphics</i>	21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); Integrated graphics memory
	<i>Audio</i>	Integrated Sound Card with internal/external speaker
	<i>Expansion Slot</i>	4 slots on-board, at least 1 PCI Express slot
	<i>I/O Ports</i>	6 USB (2 front, 4 rear at least 1 Type-C), VGA, Audio, HDMI/Display Port, Ethernet (RJ-45)
	<i>Network Interface</i>	Integrated Gigabit Ethernet
	<i>Casing</i>	Two (2) external drive bays
	<b>Software</b>	
	<i>Operating System</i>	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery.
	<i>Recovery Media</i>	All drivers and utilities must be stored in any electronic storage media. It must be properly labeled and virus-free.
	<i>Office Software</i>	Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
<b>Accessories</b>		<b>Specification</b>
	<i>Keyboard</i>	Manufacturer's Standard (same brand as the computer)
	<i>Mouse</i>	Optical with a mouse pad (same brand as the computer)
	<i>Webcam</i>	2MP FHD
	<i>Headset</i>	Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/USB connections type. Must be compatible with the offered desktop)
	<i>Power Supply</i>	Manufacturer's Standard
	<i>Cables and Connectors</i>	All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

**Other Requirements:**

**Brand and Model:** Must be an International Brand Name with an existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

**Components:** All Components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment.



**Standard Technical Specifications for  
Desktop Computers**

**Name of Equipment:** DESKTOP COMPUTER for Administrative Use

**Description:** For Administrative Use

**Regulatory:** ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

**Documentation and Media:** All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

**Warranty and Maintenance:** The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

**Technical Support:** The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of the next business day.

**Additional Notes:**

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Administrative Use tech specs.

Prepared by:

Checked by:

**MARY JANE N. PANTOJA**  
Chief, Business Innovation Division  
KFA VFC

**RHALF B. CAWALING**  
Director, Information Management Service

Approved by:

**ADOR G. CANLAS, CESO IV**  
Undersecretary, Technical Services  
and Information Management Service

Approved Date: 07 10 24