

Name of Procuring Entity : **DPWH-DCIIDEO, Tugbok Davao City**  
 Revised on: : \_\_\_\_\_  
 Standard Form/Title : **REQUEST FOR QUOTATION**  
 (Small Value Procurement)

RFQ No. & Date: 2024-10-089 10/04/2024  
P.R. No. & Date: 2024-09-091 dated 09/27/2024  
Office/End-User: Public Information Office (PIO)  
DPWH-DCII DEO, Tugbok D.C.

COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TEL. NO./FAX No. \_\_\_\_\_

TIN No.:

**TERMS and CONDITIONS;**

- 1) All entries must be typewritten or legibly written,
- 2) Delivery period within twenty (20) W.D. upon receipt of the approved Purchase Order ( P.O. ), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- 3) Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment; 3 years for I.T. Equipment from date of acceptance by the end-user.
- 4) Price validity shall be for a period of sixty (60) calendar days.
- 5) ***Phil-GEPS Registration Number/Mayor's Permit/DTI or SEC/Tax Clearance/ITR Authority of Signing Officials and Omnibus Sworn Statement (Specific to Contract) shall be attached upon submission of the quotation and every page of the document must be signed.***
- 6) Bidders should submit original brochures showing certifications of the product, if applicable,
- 7) Please indicate the brand of each items being offered,(If applicable)
- 8) The Approved Budget for the Contract is **P 603,061.20 one lot price**

Please quote your lowest price on the item(s) listed below subject to the Terms & Conditions stated and submit your duly signed quotation personally (Submitted thru courier/fax/e-mail will not be accepted) not later than 10:00 AM. of \_\_\_\_\_ to the BAC Secretariat for Goods, DPWH-DCIIEO, Tirol St., Tugbok, Davao City.

~~REYNALDO A. AMORES~~  
 Chief, Const. Section  
 (BAC-Chairperson)

[illegible]

Brand and Model:	_____	Warranty :	_____
Delivery Period :	_____	Price Validity :	_____
Please indicate Payment Term:	_____	Credit	_____
		C.O.D.	_____

DPWH-DCI/DEO

Tel. No. 293-1765 (Procurement Unit)

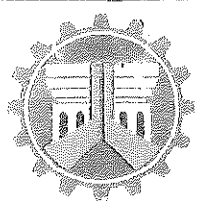
Fax No. 293-0551

*After having carefully read & accepted your General Conditions, I/We quote you on the item(s) at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.*

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*Printed Name / Signature / Date*

Tel. No. / Cellphone No. / E-mail Address



**Standard Technical Specifications for  
Desktop Computers**

**Name of Equipment:** DESKTOP COMPUTER for Applications Use

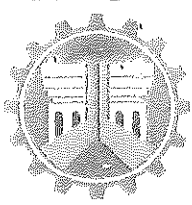
**Description:** For Applications Use

<i>Main Equipment Components</i>	<i>Specification</i>
<b>Computer</b>  <i>Processor &amp; Chipset</i> <i>Internal Memory</i> <i>Storage</i> <i>Display &amp; Graphics</i>  <i>Audio</i> <i>Expansion Slot</i> <i>I/O Ports</i>  <i>Network Interface</i> <i>Casing</i>	Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent 16 GB DDR4 1TB 7200RPM HDD + 512GB SSD 21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle LED Display (same brand as CPU); 2 GB GDDR6 dedicated graphics memory Integrated Sound Card with internal/external speaker 4 slots on-board, at least 1 PCI Express slot 6 USB (2 front, 4 rear at least 1 Type-C), VGA, Audio, HDMI/Display Port, Ethernet (RJ-45) Integrated Gigabit Ethernet Two (2) external drive bays
<b>Software</b>  <i>Operating System</i>  <i>Recovery Media</i>  <i>Office Software</i>	Licensed OEM Windows 11 Professional 64-bit with media installer. Must be activated with Microsoft prior to delivery. All drivers and utilities must be stored in any electronic storage media. It must be properly labeled and virus-free. Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.
<i>Accessories</i>	<i>Specification</i>
<i>Keyboard</i> <i>Mouse</i> <i>Webcam</i> <i>Headset</i>  <i>Power Supply</i> <i>Cables and Connectors</i>	Manufacturer's Standard (same brand as the computer) Optical with a mouse pad (same brand as the computer) 2MP FHD Headset with Microphone (1-meter cable length, with noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered desktop) Manufacturer's Standard All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).

**Other Requirements:**

**Brand and Model:** Must be an International Brand Name with an existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of-life. The Manufacturer's certificate is required.

**Components:** All Components must be the same brand as the computer (except for the webcam, and headset) and manufacturer installed. The supplier is not allowed to change or add any components to the equipment.



**Standard Technical Specifications for  
Desktop Computers**

**Name of Equipment: DESKTOP COMPUTER for Applications Use**

**Description:** For Applications Use

**Regulatory:** ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical lossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirement.

**Documentation and Media:** All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

**Warranty and Maintenance:** The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

**Technical Support:** The local technical support shall include telephone and email, 8 hours per day (8:00 am - 5:00 pm) 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of the next business day.

**Additional Notes:**

The UPS (650VA) shall be issued in bundle with the Desktop Computer for Applications Use tech specs.

Prepared by:

Checked by:

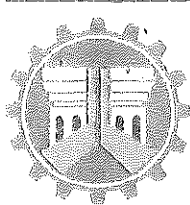
**MARY JANE N. PANTOJA**  
Chief, Business Innovation Division

**RHALF B. CAWALING**  
Director, Information Management Service

Approved by:

**ADOR G. CANLAS, CESO IV**  
Undersecretary, Technical Services  
and Information Management Service

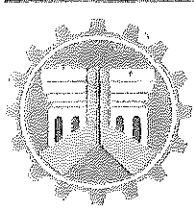
Approved Date: 07 10 24



**Name of Equipment: MULTIFUNCTION INKJET PRINTER (A3)**

**Description:** For daily document printing, copying and scanning

<b>Main Equipment Components</b>		<b>Specification</b>
<b>General</b>		
<i>Print Technology</i>		Inkjet (Color)
<i>Print Speed</i>		Draft: 32 ppm or ISO: 20 ipm; speed measured using A4/Letter size paper
<i>Print Quality</i>		4800 x 1200 dpi
<i>Copy Speed</i>		Draft: 30 cpm or ISO: 11 ipm; speed measured using A4/Letter size paper
<i>Scan Resolution</i>		1200 dpi
<i>Scan Features</i>		Multi-sheet scan to single PDF file
<i>Scan Type</i>		Flatbed and ADF
<i>Duty Cycle</i>		5,000 pages per month
<i>Memory</i>		Manufacturer's Standard
<i>Ink/Toner System</i>		Continuous Ink Supply System or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.
<i>Network Interface</i>		Fast Ethernet
<i>IO Ports</i>		USB 2.0; Ethernet (RJ-45)
<b>Paper Handling</b>		
<i>Duplex Printing</i>		Automatic two-sided printing
<i>Paper Trays</i>		Two Trays (Standard Input tray, Multi-purpose tray)
<i>Maximum Media Size</i>		A3 (11.7in x 17in)
<i>Media Type</i>		Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.
<b>Software</b>		
<i>Supported OS</i>		Windows 11, 10 (32-bit and 64-bit)
<i>Drivers</i>		Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system.
<b>Accessories</b>		<b>Specification</b>
<i>Ink/Toner Cartridge</i>		Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color.
<i>Cables and Connectors</i>		All necessary cables and connectors; patch cable (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).
<b>Other Requirements:</b>		
<b>Brand and Model:</b> Must be an International Brand Name with existence of at least 10 years in the Philippines. Unit model must be in current catalog and not end-of-life. A manufacturer's certificate is required.		
<b>Regulatory:</b> ENERGY STAR certified (with Energy Star Stamp). For printers that do not carry Energy Star label, an appropriate means of proof of Energy consumption level shall be submitted such as technical dossier of the manufacturer or attest report from a recognized body to demonstrate compliance with this requirement.		



**Standard Technical Specifications for  
Printers**

Doc. Code:

QMS-11.1.1-050 Rev00

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**Name of Equipment:** MULTIFUNCTION INKJET PRINTER (A3)

**Description:** For daily document printing, copying and scanning

**Documentation and Media:** The equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

**Warranty and Maintenance:** The Supplier must provide a one (1) year warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).

**Technical Support:** The local technical support through telephone and email, 8 hours per day (8:00 am - 5:00 pm), 5 days a week (Monday - Friday) for problem resolution. Support shall have a response time of next business day.

**Additional Notes:** N/A

Prepared by:

Checked by:

**MARY JANE N. PANTOJA**

Chief, Business Innovation Division

MAJ MPC

**RHALF B. CAWALING**

Director, Information Management Service

Approved by:

**ADOR G. CANLAS, CESO IV**

Undersecretary, Technical Services  
and Information Management Service

Approved Date: 07 10 24