Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol

24-10-141

Name of Procuring Entity :	Request for Quotation (P.R. No.):
Revised on :	Date: OCT 23 2024
Standard From/Title : **REQUEST FOR QUOTATION**	Office/End-User: Admin. Section
COMPANY NAME :	
ADDRESS	
TEL No. /FAX No :	TIN No :

FOR POSTING
ELSA OLIVIA F LOPOS
PUBLIC INFORMATION OFFICER
SIGNATURE:
DATE: 10-29-24

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not after 10:A.M. of _______________ in the return enveloped attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District , Ubay, Bohol.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.

2. Delivery period within 15 Calendar Days upon receipt of the apporved funded Purchase Order (P.O.) Administrative penalties pursuant to Section 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.

3. Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment; 3 years It Equipment from the date of acceptance by the end - user.

4. Price validity shall be for a period of sixty (60) calendar days.

5. G-EPS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworm Statement shall attached upon submission of the quotation.

6. Bidders shall submit original brochures of the product.

7. Please indicate the brand of each items being offered.

8. The approved budget ceiling for the procurement is ₱ 332,099.00 .

DIOSCORO C. VIRTUDAZO
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	Ballpoint Pen, 0.5mm, Black, 12 pcs per box	54	dzn		
2	Ballpoint Pen, 0.5mm, Blue, 12 pcs per box	22	dzn		
3	Ballpoint Pen, 0.5mm Green, 12 pcs per box	4	dzn		
4	Battery, Double A, 1.5volts, 4 pcs per pack	28	pack		
5	Battery, Triple A, 1.5volts, 4 pcs per pack	16	pack		
6	Bond Paper, Color Parrot Green, Short, 500 sheets p/ ream	5	ream		
7	Clear Sheet Protector, A4 size, 11 holes, 303A	240	pack		
8	CORRECTION PEN, disposable	53	piece		
9	CORRECTION TAPE, disposable, 8 mtrs long	120	piece		
10	Cutter Knife, big	4	pcs		
11	DOUBLE CLIP / BINDER CLIP, 1 inch	99	piece		
12	DOUBLE CLIP / BINDER CLIP, 19mm, 12 pcs per box	1	box		
13	DOUBLE CLIP / BINDER CLIP, 2 inch	149	piece		
14	Duct Tape, 2", Silver	45	roll		
15	ENVELOPE, documentary, Long, brown	132	piece		
16	ENVELOPE, expanded, Long, Brown, with garter	64	piece		
17	Eraser, rubber	4	pcs		
18	FOLDER, Expanded, Green (Long)	375	piece		
19	FOLDER, Ordinary, White (Long)	1165	piece		
20	Glue, all purpose , 240 grams	19	btl.		
21	Glue Stick, 7mm	40	pcs		
22	G-tec Refill C3 (Blue)	1	dzn		
23	G-tec Refill C3 (Black)	1	dzn		
24	G-tec Refill C3 (green)	1	dzn		
25	G-tec Refill C4 (Blue)	1	dzn		
26	G-tec Refill C4 (Black)	1	dzn		
27	G-tec Refill C4 (Green)	1	dzn		
28	INK Refill for Pentil Pen, black, 30ml	5	bottle		
29	INK, for STAMP PAD,Blue, 30ml	2	btl		
30	Laminating Film, 222 x 337 mm, Long, 250 microns, 100 sheet per ream	1	ream		
				sub total ——	

Purpose: for use in DPWH Bohol 2nd DEO.(*Admin. Section, Finance Section, Procurement Unit, Const. Section, Quality Assurance Section, Maint. Section and Planning and Design Section*)

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BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol

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Standard From/Title	: **REQUEST FOR QUOTATION**	Office/End-User: Admin. Section
COMPANY NAME :		
ADDRESS		
TEL No. /FAX No :	TIN No :	

APPROVED FOR POSTING
ERLITA OLIVIA F LOPOS
PUBLIC INFORMATION OFFICER
SIGNATURE:
DATE: 10-29-24

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4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI/Incometax Return/Omnibus Sworm Statement shall attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand of each items being offered.
8. The approved budget ceiling for the procurement is ₱ 932,099.00 .

DIOSCORO C. MURTUDAZO
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
31	MARKER, Highlighter,fluorescent, green	17	piece		
32	MARKER, Highligther, fluorescent, Orange	6	piece		
33	MARKER, Highligther, fluorescent, Pink	20	piece		
34	MARKER, Highligther, fluorescent, yellow	34	piece		
35	Marking Pen, Pentel Pen, Permanent, Fine, black	10	pcs.		
36	Multipurpose Paper, A3, Subs. 20	160	ream		
37	Multipurpose paper, A4, Subs. 20	1300	ream		
38	Multipurpose paper, A4, Subs. 24	40	ream		
39	Multipurpose Paper, Long, Subs. 20	190	ream		
40	Multipurpose Paper, Long, Subs. 24	40	ream		
41	OFFICE PASTE, 200grams	15	cup		
42	PAPER CLIP, Vinyl Coated, 33mm	47	box		
43	PAPER CLIP, Vinyl Coated, 50mm	45	box		
44	PAPER FASTENER, 12 inches Long, Vinyl Coated	35	box		
45	PAPER FASTENER, Vinyl Coated, 50 sets/box	60	box		
46	Parchmentpaper, Size 8½" x 11", GSM 85	10	pack		
47	Pencil w/ eraser, wood (Ordinary)	1	dzn		
48	PENCIL, mechanical, for 0.5mm lead	27	piece		
49	Photopaper, A4, 200gsm, (20pcs per pack)	81	pack		
50	Puncher Heavy Duty (guide left and right)	10	pcs		
51	RECORD BOOK, 300 pages, Hardbound, Stock No. 85	30	piece		
52	RECORD BOOK, 500 pages, Hardbound, Stock No. 85	10	piece		
53	Record Bppk, 200 pages, Blue	25	piece		
54	Roller Ball Pen, C3, black, 12 pcs per box	10	dzn		
55	Roller Ball Pen, C4, black, 12 pcs per box	16	dzn		
56	Roller Ball Pen, C4, blue, 12 pcs per box	4	dzn		
57	Roller Ball Pen, C4, Green, 12 pcs per box	2	dzn		
58	Roller Ball Pen, C4, Red, 12 pcs per box	2	dzn		
59	Roller Ball Pen, V7RT, black, 12 pcs per box	8	dzn		
60	Rubber Bond (Stationery No. 18), 225 grams	24	box		
61	RULER, 12 inches, Aluminum	2	piece		
62	Scissor, 7"	2	pcs		
63	Stamp Pad, felt pad, 60mm x 100mm	4	pc.		
64	STAPLE WIRE, No. 35, 5000staples, per box	20	box		
				sub total ——	

Purpose: for use in DPWH Bohol 2nd DEO.(*Admin. Section, Finance Section, Procurement Unit, Const. Section, Quality Assurance Section, Maint. Section and Planning and Design Section*.)

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
Ubay, Bohol

24-10-141

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Date: OCT 23 2024
Standard From/Title : **REQUEST FOR QUOTATION**
Office/End-User: Admin. Section
COMPANY NAME :
ADDRESS
TEL No. /FAX No :
TIN No :

APPROVED FOR POSTING
THERESA OLIVIA F LOPOS
DISTRICT PUBLIC INFORMATION OFFICER
SIGNATURE:
DATE: 10-29-24

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6. Bidders shall submit original brochures of the product.
7. Please indicate the brand of each items being offered.
8. The approved budget ceiling for the procurement is ₱ 932,099.00 .

DIOSCORO C. VIRTUDAZO
BAC CHAIRMAN

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
65	STAPLER, heavy duty, standard with remover, #35	17	piece		
66	Sticker Paper, 10 sheet per pack	20	pack		
67	Sticky Note,3x3"	10	pack		
68	Sticky Note,8x6"	5	pack		
69	Tape, double sided, 1 inch	70	roll		
70	TAPE, packaging, 50 meters length, 2"	20	roll		
71	TAPE, transparent, 50 meters (2 inches)	25	roll		
72	TAPE, transparent, 50 meters(1 Inch)	107	roll		
73	A2 Matte Film (Mylar Paper 24" x 20 x 100 microns, Core 3)	10	roll		
74	Plotter Paper 30" wide x 100 mtrs long	5	roll		
75	Calculator, Scientific, 12 digits	5	pc		
76	Folder, Long, Green	400	pcs		
				sub total ——	
		Grand Total -----------			

Purpose: for use in DPWH Bohol 2nd DEO.(*Admin. Section, Finance Section, Procurement Unit, Const. Section, Quality Assurance Section, Maint. Section and Planning and Design Section*)

Brand andModel: ______________________
Warranty: ______________________
Delivery period: ______________________
Price Validity : ______________________

After having carefully read and accepted your General Conditions. I / We quote you on the item(s) at prices note above. If the space for the delivery period, warranty and price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Telefax: 518-8051 / 518-8050
email: dpwhbohol2@yahoo.com

Printed Name / Signature / Date

Tel. No / Cellphone No. / E-mail Address

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**
Office Location : **Ubay, Bohol**

UPDATED ANNUAL PROCUREMENT PLAN FOR FY 2024

P.R. No. [1]	Contract Package (Description)	Procurement Method	ABC[2] (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	Common Office Supplies									
	1. Common Office Supplies	Public Bidding	6,138,822.62							
	2. Common Computer Supplies/Consumables	Public Bidding	13,172,981.90							
	3. Common Janitorials Supplies	shopping	963,860.70							
	4. Common Office Equipment	Public Bidding	4,268,569.00							
	5. IT Equipment and Software	Public Bidding	30,962,733.59							
	6. Common Electrical Supplies	Small Value	158,870.00							
	7 Service Vehicles and Equipment	Public Bidding	3,291,304.00							
	8 Fuels and Oils	Public Bidding	990,000.00							
	9 Other Categories	Public Bidding	113,793,500.77							
	INVENTORY									
	1. Inventory/Common Office Supplies	shopping	881,625.50							
	2. Inventory/Common Computer Supplies	Public Bidding	2,559,684.90							
	3. Inventory/Common Office Devices	Small Value	113,165.80							
	4. Inventory/Common Janitorials Supplies	Small Value	217,229.12							
	5. Inventory/Common Office Equipment	Small Value	151,472.00							
	6. Inventory/IT Equipment and Software	Small Value	161,200.00							
Total Budget Amount		Php	**177,825,019.90**							

PREPARED BY:

PRIMITIVA E. ABAN
Procurement Engineer

RECOMMENDED BY:

MARTIN A. PELARADA
BAC Chairman

APPROVED BY:

FERNANDO J. TALAGSA
OIC - District Engineer

[1]PR No. = Purchase Request No.
[2]ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: FINANCE SECTION
Office Location : Bohol 2ND DEO, UBAY,BOHOL

PROJECT PROCUREMENT MANAGEMENT PLAN FOR FY 2024

P.R. No. [1]	Contract Package (Description)	Procurement Method	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC[2] (Fund Source)	PROCUREMENT SCHEDULE							
								Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	Common													
	1. Common Office Supplies	shopping	87,291.70	72,813.30	87,648.10	74,536.90								
	2. Common Computer Supplies/Consumable	shopping	262,405.00	262,405.00	254,805.00	254,805.00								
	3. Common Office Devices	shopping												
	4. Common Janitorials Supplies	shopping	16,962.60	16,962.60	16,962.60	16,962.60								
	5. Common Office Equipment	shopping	117,390.00	103,148.00	191,075.00	101,700.00								
	6. IT Equipment and Software	shopping/Public Bidding	309,500.00	556,753.90	364,100.00	216,200.00								
	INVENTORY													
	1. Inventory/Common Office Supplies	shopping	56,474.00	27,379.00	56,474.00	27,379.00								
	2. Inventory/Common Computer Supplies	shopping	23,711.60	23,711.60	23,711.60	23,711.60								
	3. Inventory/Common Office Devices	shopping	8,334.00	1,160.00	3,500.00	5,994.00								
	4. Inventory/Common Janitorials Supplies	shopping	17,095.00	1,580.00	8,378.00	1,750.00								
	5. Iventory/Common Office Equipment	shopping												
	6. Inventory/IT Equipment and Software	---------												
TOTAL EVERY QTR. -------------------------------			899,163.90	1,065,913.40	1,006,654.30	723,039.10	-							
Total Budget Amount		**Php**	**3,694,770.70**											

PREPARED BY: EVALUATED BY: (To be included in the DPWH Budget Proposal) RECOMMENDED BY: APPROVED BY:

LITO A. [illegible]
Accountant III

NILA B. VIRTUDAZO
Budget Officer II

[illegible]ORO C. [illegible]ZO
OIC, Office of the Assistant District Engineer

FERNANDO J. TALAOSA
OIC, Office of the District Engineer

[1]PR No. = Purchase Request No.
[2]ABC = Approved Budget for the Contract

ITEMIZED LIST OF GOODS
PPMP, FY 2024

Service/RO/PMO : **Finance Section**

District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

GOODS Category / Nature and Description / Specification			UNIT	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS 1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
COMMON OFFICE SUPPLIES/GOODS		UNIT	PRICE	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
1	BALL POINT PEN (Black)	dzn	300.00	16	4,800.00	4	1,200.00	4	1,200.00	4	1,200.00	4	1,200.00
2	BALL POINT PEN (Blue)	dzn	300.00	16	4,800.00	4	1,200.00	4	1,200.00	4	1,200.00	4	1,200.00
3	BALL POINT PEN (Green)	dzn	300.00	16	4,800.00	4	1,200.00	4	1,200.00	4	1,200.00	4	1,200.00
4	G-Tec Signpen Refill 0.4mm, Blue	box	700.00	6	4,200.00	2	1,400.00	1	700.00	2	1,400.00	1	700.00
5	G-Tec Signpen Refill 0.4mm, Black	box	700.00	6	4,200.00	2	1,400.00	1	700.00	2	1,400.00	1	700.00
6	G-Tec Signpen Refill 0.4mm, Green	box	700.00	6	4,200.00	2	1,400.00	1	700.00	2	1,400.00	1	700.00
7	G-Tec Signpen Refill 0.3mm, Blue	box	700.00	6	4,200.00	2	1,400.00	1	700.00	2	1,400.00	1	700.00
8	G-Tec Signpen Refill 0.3mm, Black	box	700.00	6	4,200.00	2	1,400.00	1	700.00	2	1,400.00	1	700.00
9	G-Tec Signpen Refill 0.3mm, Green	box	700.00	6	4,200.00	2	1,400.00	1	700.00	2	1,400.00	1	700.00
10	G-Tec Signpen 0.4mm, Blue	box	800.00	8	6,400.00	2	1,600.00	2	1,600.00	2	1,600.00	2	1,600.00
11	G-Tec Signpen 0.4mm, Black	box	800.00	8	6,400.00	2	1,600.00	2	1,600.00	2	1,600.00	2	1,600.00
12	G-Tec Signpen 0.4mm, Green	box	800.00	8	6,400.00	2	1,600.00	2	1,600.00	2	1,600.00	2	1,600.00
13	G-Tec Signpen 0.4mm, Red	box	800.00	8	6,400.00	2	1,600.00	2	1,600.00	2	1,600.00	2	1,600.00
14	Gel Pen 0.5mm, Black	piece	45.00	96	4,320.00	24	1,080.00	24	1,080.00	24	1,080.00	24	1,080.00
15	CORRECTION PEN, disposable	piece	89.00	30	2,670.00	10	890.00		-	10	890.00	10	890.00
16	CORRECTION TAPE, disposable	piece	49.50	80	3,960.00	20	990.00	20	990.00	20	990.00	20	990.00
17	Mailing Envelope Long	box	253.00	4	1,012.00	1	253.00	1	253.00	1	253.00	1	253.00
18	ENVELOPE, documentary, (short)	piece	10.00	120	1,200.00	30	300.00	30	300.00	30	300.00	30	300.00
19	ENVELOPE, documentary, (long)	piece	12.00	120	1,440.00	30	360.00	30	360.00	30	360.00	30	360.00
20	ENVELOPE, expanding, legal size	piece	25.00	120	3,000.00	30	750.00	30	750.00	30	750.00	30	750.00
21	FOLDER, Expanded with out Metal Edge (Long)	piece	38.00	120	4,560.00	30	1,140.00	30	1,140.00	30	1,140.00	30	1,140.00
22	FOLDER, Expanded with out Metal Edge (Short)	piece	35.00	120	4,200.00	30	1,050.00	30	1,050.00	30	1,050.00	30	1,050.00
23	FOLDER, Ordinary (Long)	piece	15.00	120	1,800.00	30	450.00	30	450.00	30	450.00	30	450.00
24	FOLDER, Ordinary (Short)	piece	12.00	120	1,440.00	30	360.00	30	360.00	30	360.00	30	360.00
25	MARKER, Highlighter, fluorescent, any color	piece	58.00	12	696.00	3	174.00	3	174.00	3	174.00	3	174.00
26	OFFICE PASTE	cup	38.50	8	308.00	2	77.00	2	77.00	2	77.00	2	77.00
27	Glue Stick	piece	38.50	20	770.00	5	192.50	5	192.50	5	192.50	5	192.50
28	Liquid Glue (130g)	piece	50.00	8	400.00	2	100.00	2	100.00	2	100.00	2	100.00
29	PAPER CLIP, Vinyl Coated, 33mm, 100pcs	box	25.00	40	1,000.00	10	250.00	10	250.00	10	250.00	10	250.00
30	PAPER CLIP, Vinyl Coated, 50mm, 100pcs	box	45.00	40	1,800.00	10	450.00	10	450.00	10	450.00	10	450.00
31	PAPER FASTENER, 50 sets/box	box	65.00	40	2,600.00	10	650.00	10	650.00	10	650.00	10	650.00
32	Multi-purpose Paper, bond, 8¼ x 11¾" ,Subs. 24, A4	ream	380.00	180	68,400.00	50	19,000.00	40	15,200.00	50	19,000.00	40	15,200.00
33	Multi-purpose Paper, bond, 11 x17" subs 24 A3	ream	410.00	20	8,200.00	5	2,050.00	5	2,050.00	5	2,050.00	5	2,050.00
34	Multi-purpose Paper, bond, 8½ x 11", Subs. 24, Short	ream	350.00	80	28,000.00	20	7,000.00	20	7,000.00	20	7,000.00	20	7,000.00
35	Multi-purpose Paper, bond, 8½ x 13", subs. 20, Long	ream	385.00	40	15,400.00	10	3,850.00	10	3,850.00	10	3,850.00	10	3,850.00
36	Multi-purpose Paper, bond, 8½ x 13", subs. 24, Long	ream	390.00	180	70,200.00	50	19,500.00	40	15,600.00	50	19,500.00	40	15,600.00
37	RECORD BOOK, 500 pages, Hardbound	piece	286.00	20	5,720.00	5	1,430.00	5	1,430.00	5	1,430.00	5	1,430.00
38	RUBBER BAND, No. 16 / 50 grams/box	box	35.00	40	1,400.00	10	350.00	10	350.00	10	350.00	10	350.00
39	STAPLE WIRE, No. 35	box	46.20	40	1,848.00	10	462.00	10	462.00	10	462.00	10	462.00
40	STAPLE WIRE, No. 10	box	46.20	20	1,201.20	10	462.00		-	10	462.00		277.20

41	Index of Payments to employees	piece	2.00	300	600.00	100	200.00		-	100	200.00	100	200.00
42	Metal Ink (Black)	piece	195.00	4	780.00	2	390.00		-	2	390.00		-
43	RULER, aluminum 12"	piece	30.00	8	240.00	2	60.00	2	60.00	2	60.00	2	60.00
44	STAMP PAD INK, blue	btl	97.90	8	783.20	2	195.80	2	195.80	2	195.80	2	195.80
45	STAMP PAD, felt pad, min 60mm x 100mm	piece	130.00	16	2,080.00	4	520.00	4	520.00	4	520.00	4	520.00

GOODS Category / Nature and Description / Specification			UNIT	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS 1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
46	TAPE, transparent, 50 meters	roll	29.70	48	1,425.60	12	356.40		-	24	712.80	12	356.40
47	Photopaper Matte	pack	280.00	6	1,680.00	2	560.00	1	280.00	2	560.00	1	280.00
48	Sticky Notes 8x6inches	pieces	85.00	20	1,700.00	5	425.00	5	425.00	5	425.00	5	425.00
49	Binder Clip (19mm)	box	75.00	4	300.00	1	75.00	1	75.00	1	75.00	1	75.00
50	Rectangular Rubber Eraser	pieces	15.00	16	240.00	4	60.00	4	60.00	4	60.00	4	60.00
51	TAPE, packaging, 50 meters length	roll	53.90	40	2,156.00	10	539.00	10	539.00	10	539.00	10	539.00
52	TAPE, masking	roll	40.00	40	1,600.00	10	400.00	10	400.00	10	400.00	10	400.00
53	TAPE, Duct	roll	65.00	40	2,600.00	10	650.00	10	650.00	10	650.00	10	650.00
54	TAPE, Double Sided	roll	40.00	40	1,600.00	10	400.00	10	400.00	10	400.00	10	400.00
55	MARKING PEN, permanent, (Broad & Fine) any color	piece	60.00	16	960.00	4	240.00	4	240.00	4	240.00	4	240.00
56	Marking Pen, permanent refill (Black)	bottle	100.00	8	800.00	2	200.00	2	200.00	2	200.00	2	200.00
	TOTAL EVERY QTR.						87,291.70		72,813.30		87,648.10		74,536.90
	PROGRAM TOTAL AMOUNT:				322,290.00								

Category / Nature and Description / Specification			UNIT	CALENDAR		1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
INVENTORY / COMMON COMPUTER SUPPLIES		UNIT	PRICE	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
1	COMPACT DISK STORAGE CASE	piece	79.90	16	1,278.40	4	319.60	4	319.60	4	319.60	4	319.60
2	FLASH DRIVE, 32GB, USB 2.0, plug and play	piece	544.50	16	8,712.00	4	2,178.00	4	2,178.00	4	2,178.00	4	2,178.00
3	FLASH DRIVE, 16GB, USB 2.0, plug and play	piece	429.00	16	6,864.00	4	1,716.00	4	1,716.00	4	1,716.00	4	1,716.00
4	FLASH DRIVE, 8GB, USB 2.0, plug and play	piece	308.00	16	4,928.00	4	1,232.00	4	1,232.00	4	1,232.00	4	1,232.00
5	FLASH DRIVE, 64GB, USB 2.0, plug and play	piece	800.00	16	12,800.00	4	3,200.00	4	3,200.00	4	3,200.00	4	3,200.00
6	MOUSE, optical, USB connection type	piece	295.00	16	4,720.00	4	1,180.00	4	1,180.00	4	1,180.00	4	1,180.00
7	MOUSE, optical, Wireless (Bluetooth)	piece	520.00	16	8,320.00	4	2,080.00	4	2,080.00	4	2,080.00	4	2,080.00
8	MOUSE PAD	piece	89.00	16	1,424.00	4	356.00	4	356.00	4	356.00	4	356.00
9	KEYBOARD, USB connection type	piece	225.00	16	3,600.00	4	900.00	4	900.00	4	900.00	4	900.00
10	DVD RECORDABLE, 16x speed, 4.7GB capacity	piece	11.00	40	440.00	10	110.00	10	110.00	10	110.00	10	110.00
11	DVD RE-WRITABLE, 4x speed, 4.7GB capacity	piece	15.00	40	600.00	10	150.00	10	150.00	10	150.00	10	150.00
12	EXTERNAL HARD DRIVE, 1TB,	piece	4,895.00	8	39,160.00	2	9,790.00	2	9,790.00	2	9,790.00	2	9,790.00
13	Numeric Keypad	piece	250.00	8	2,000.00	2	500.00	2	500.00	2	500.00	2	500.00
	TOTAL EVERY QTR.						23,711.60		23,711.60		23,711.60		23,711.60
	PROGRAM TOTAL AMOUNT:				94,846.40								

I.EMI..D LIST OF GOODS
PPMP, FY 2024

Service/RO/PMO : **Finance Section**

District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

	COMMON OFFICE EQUIPMENT	UNIT	PRICE	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
1	CHAIR, Office chair	unit	3,553.00	15	53,295.00		-		-	15	53,295.00	-	-
2	CHAIR, monobloc, without armrest, any color	unit	362.00	4	1,448.00		-	4	1,448.00		-		-
3	FIRE EXTINGUISHER, dry chemical, for ABC class, of fire, stored pressure type,non-electrical conductor,non-toxic, non-corrosive, 5kg (10lbs.), brand new	unit	4,490.00	4	17,960.00	2	8,980.00		-	2	8,980.00		-
4	FIRE EXTINGUISHER, pure HCFC 123, with fire rating of 1A, 1BC for ABC class of fire, stored pressure type, non-electrical conductor, 5kg (10 lbs), brand new	unit	12,250.00	4	49,000.00		-	2	24,500.00		-	2	24,500.00
5	CALCULATOR, 12 digits	unit	800.00	8	6,400.00	2	1,600.00	2	1,600.00	2	1,600.00	2	1,600.00
6	PUNCHING/BINDING MACHINE	unit	5,390.00	1	5,390.00		-		-	1	5,390.00		-
7	AIRCONDITION, Inverter, Split type	unit	46,000.00	2	92,000.00	1	46,000.00		-	1	46,000.00		-
8	WATER DISPENSER, Hot and Cold	unit	9,210.00	2	18,420.00	1	9,210.00		-	1	9,210.00		-
9	Wall Fan	piece	12,000.00	4	48,000.00		-	2	24,000.00		-	2	24,000.00
10	Wireless Microphone	piece	1,500.00	2	3,000.00		-		-	2	3,000.00		-
11	Lapel Wireless Microphone	set	12,000.00	1	12,000.00		-		-	1	12,000.00		-
12	BATTERY Double A	pack	200.00	16	3,200.00	4	800.00	4	800.00	4	800.00	4	800.00
13	BATTERY Tripple A	pack	200.00	16	3,200.00	4	800.00	4	800.00	4	800.00	4	800.00
14	Storage Box with wheels, 100 liters	piece	1,000.00	200	200,000.00	50	50,000.00	50	50,000.00	50	50,000.00	50	50,000.00
	TOTAL EVERY QTR.						117,390.00		103,148.00		191,075.00		101,700.00
	PROGRAM TOTAL AMOUNT:				513,313.00								

GOODS Category / Nature and Description / Specification			UNIT	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS 1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
	INVENTORY / COMMON OFFICE SUPPLIES	UNIT	PRICE	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
1	DATA FILE BOX,	box	214.50	20	4,290.00	10	2,145.00		-	10	2,145.00		-
2	DATA FOLDER, w/ finger ring, (Legal Size)	piece	269.50	300	86,240.00	100	26,950.00	50	13,475.00	100	26,950.00	50	18,865.00
3	DATA FOLDER, w/ finger ring, (A4 Size)	piece	269.50	300	75,460.00	100	26,950.00	50	13,475.00	100	26,950.00	50	8,085.00
4	PENCIL, mechanical, for 0.5mm lead	piece	214.50	8	1,716.00	2	429.00	2	429.00	2	429.00	2	429.00
	TOTAL EVERY QTR.						56,474.00		27,379.00		56,474.00		27,379.00
	PROGRAM TOTAL AMOUNT:				167,706.00								

ITEMIZED LIST OF GOODS
PPMP, FY 2024

Service/RO/PMO : **Finance Section**

District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

	Category / Nature and Description / Specification		UNIT	CALENDAR		1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
	INVENTORY/COMMON JANITORIAL SUPPLIES	UNIT	PRICE	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
1	BROOM, soft (tambo)	piece	125.00	4	500.00	2	250.00		-	2	250.00		-
2	Glass Wiper	piece	155.50	2	311.00	2	311.00		-		-		-
3	MOPHANDLE, screw type, wooden handle	piece	92.00	4	368.00	2	184.00		-	2	184.00		-
4	MOPHEAD, 100% rayon, 400g	piece	85.00	4	340.00	2	170.00		-		-	2	170.00
5	WET and dry vacuum cleaner, heavy duty	piece	10,000.00	1	10,000.00	1	10,000.00		-		-		-
6	Water Spray Floor Mop, heavy duty	piece	4,000.00	1	4,000.00	1	4,000.00		-		-		-
7	Spin Floor Mop, heavy duty	piece	1,500.00	1	1,500.00		-		-	1	1,500.00		-
8	RAG, COTTON,assorted colors(Doormat)	piece	395.00	16	6,320.00	4	1,580.00	4	1,580.00	4	1,580.00	4	1,580.0
9	Paper Towel	roll	50.00	24	1,200.00	12	600.00		-	12	600.00		-
10	Feather Duster	piece	250.00	4	1,000.00		-		-	4	1,000.00		-
11	Cup and Sauser	piece	150.00	12	1,800.00		-		-	12	1,800.00		-
12	Plate	piece	50.00	12	600.00		-		-	12	600.00		-
13	Glass	piece	35.00	12	420.00		-		-	12	420.00		-
14	Spoon	dozen	150.00	1	150.00		-		-	1	150.00		-
15	Fork	dozen	150.00	1	150.00		-		-	1	150.00		-
16	Teaspoon	piece	12.00	12	144.00		-		-	12	144.00		-
	TOTAL EVERY QTR.						17,095.00		1,580.00		8,378.00		1,750.00
	PROGRAM TOTAL AMOUNT:				28,803.00								

	GOODS Category / Nature and Description / Specification		UNIT	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
						1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
	INVENTORY/COMMON OFFICE DEVICES	UNIT	PRICE	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
1	PUNCHER, heavy duty	piece	905.00	4	3,620.00	2	1,810.00		-	2	1,810.00		-
2	CUTTER, heavy duty	piece	60.00	8	480.00	4	240.00		-		-	4	240.0
3	CUTTER, blade refill 18mm	piece	40.00	8	320.00	2	80.00	2	80.00	2	80.00	2	80.00
4	STAPLER, heavy duty, standard with remover	piece	327.50	8	2,620.00	2	655.00	2	655.00	2	655.00	2	655.00
5	Claw Staple Wire Remover	piece	35.00	20	700.00	5	175.00	5	175.00	5	175.00	5	175.00
6	SCISSORS, (big)	piece	125.00	8	1,000.00	2	250.00	2.00	250.00	2	250.00	2	250.00
7	STAMPING DATER, self-inking stamp	piece	2,297.00	4	9,188.00	2	4,594.00		-		-	2	4,594.00
8	Numbering (16 digits)	piece		4	-	2	-	2	-		-		-
9	Numbering (12 digits)	piece		3	-		-	3	-		-		-
10	Tape Dispenser	piece	265.00	4	1,060.00	2	530.00		-	2	530.00		-
	TOTAL EVERY QTR.						8,334.00		1,160.00		3,500.00		5,994.00
	PROGRAM TOTAL AMOUNT:				18,988.00								

ITEMIZED [illegible]T OF GOODS
PPMP[illegible] Y 2024

[illegible] ASSURANCE SECTION
[illegible]WH-Bohol 2nd District Engineering Office, Ubay, Bohol

	GOODS	UNIT	UNIT	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
						1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
	Category / Nature and Description / Specification	UNIT	PRICE	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
	COMMON OFFICE SUPPLIES/GOODS												
1	BALL POINT PEN (black)	dzn	250.80	20	5,016.00	5	1,254.00	5	1,254.00	5	1,254.00	5	1,254.00
2	BALL POINT PEN (blue)	dzn	250.80	20	5,016.00	5	1,254.00	5	1,254.00	5	1,254.00	5	1,254.00
3	BALLPEN (G-Tec C3)	pcs	70.00	20	1,400.00	20	1,400.00	0	-	0	-	0	-
3	G-Tec C3 Refill	pcs	150.00	50	7,500.00	20	3,000.00	10	1,500.00	10	1,500.00	10	1,500.00
3	BALL POINT PEN (red)	dzn	250.80	4	1,003.20	1	250.80	1	250.80	1	250.80	1	250.80
4	CARBON FILM, polyehtylene, 216mm x 330mm (Black)	box	693.00	2	1,386.00	1	693.00		-	1	693.00	0	-
5	CARBON FILM, polyehtylene, 216mm x 330mm (Blue)	box	693.00	2	1,386.00	1	693.00		-	1	693.00	0	-
6	CARTOLINA, assorted color	piece	693.00	2	1,386.00	2	1,386.00		-	0	-		-
7	CLEAR SHEET PROTECTOR, A4 size, 11 Holes (303A)	pack	39.90	150	5,985.00	50	1,995.00		-	50	1,995.00	50	1,995.00
8	CORRECTION PEN, disposable	piece	89.00	48	4,272.00	20	1,780.00	0	-	20	1,780.00	8	712.00
9	CORRECTION TAPE, disposable	piece	49.50	50	2,475.00	20	990.00	10	495.00	10	495.00	10	495.00
10	ENVELOPE, documentary, (Long)	piece	2.70	48	129.60	10	27.00	10	27.00	10	27.00	18	48.60
11	ENVELOPE, documentary, (short)	piece	1.65	48	79.20	10	16.50	10	16.50	10	16.50	18	29.70
12	ENVELOPE, expanding, legal size	piece	9.90	48	475.20	24	237.60		-	0	-	24	237.60
13	ENVELOPE, mailing white, 500s/box	box	258.50	2	517.00	1	258.50		-	0	-	1	258.50
14	ERASER, rubber	piece	42.90	12	514.80	3	128.70	3	128.70	3	128.70	3	128.70
15	FOLDER, Expanded with Metal Edge (Long)	piece	19.00	12	228.00	12	228.00		-	0	-		-
16	FOLDER, Expanded with out Metal Edge (Long)	piece	15.00	100	1,500.00	50	750.00		-	0	-	50	750.00
17	FOLDER, Ordinary (Long)	piece	4.95	400	3,960.00	200	990.00	200	990.00	200	990.00	200	990.00
18	FOLDER, Ordinary (Short)	piece	3.10	60	186.00	20	62.00		-	20	62.00	20	62.00
19	GLUE, all purpose	bottle	35.00	25	875.00	10	350.00	5	175.00	5	175.00	5	175.00
20	LEAD, for mechanical pencil,0.5mm, 12 pcs/tube	tube	48.95	10	489.50	5	244.75		-	5	244.75	0	-
21	OFFICE PASTE	cup	35.20	10	352.00	5	176.00		-	5	176.00	0	-
21	Binder Clip(Medium)	pcs	2.00	4	126.00	60	120.00	1	2.00	1	2.00	1	2.00
22	PAPER CLIP, Vinyl Coated, 33mm, 100pcs	box	9.35	20	233.75	10	93.50	5	46.75	5	46.75	5	46.75
23	PAPER CLIP, Vinyl Coated, 50mm, 100pcs	box	25.30	20	506.00	5	126.50	5	126.50	5	126.50	5	126.50
24	PAPER FASTENER, 50 sets/box	box	34.15	45	1,536.75	15	512.25	10	341.50	10	341.50	10	341.50
25	PPC PAPER, bond, 11 x 17", subs. 20, A3	ream	735.90	10	20,605.20	20	14,718.00	3	2,207.70	2	1,471.80	3	2,207.70
26	PPC PAPER, bond, 8¼ x 11¾", Subs. 20, A4	ream	206.80	1200	330,880.00	400	82,720.00	400	82,720.00	400	82,720.00	400	82,720.00
27	PPC PAPER, bond, 8½ x 11", Subs. 20, Short	ream	189.20	300	56,760.00	50	9,460.00	50	9,460.00	100	18,920.00	100	18,920.00
28	PPC PAPER, bond, 8½ x 13", subs. 20, Long	ream	220.00	300	48,400.00	20	4,400.00	50	11,000.00	50	11,000.00	100	22,000.00
23	RECORD BOOK, 300 pages, Hardbound (big)	piece	236.50	21	4,966.50	6	1,419.00	5	1,182.50	5	1,182.50	5	1,182.50
24	RECORD BOOK, 300 pages, Hardbound (small)	piece	86.00	150	12,900.00	50	4,300.00		-	0	-	100	8,600.00
25	RECORD BOOK, 500 pages, Hardbound	piece	286.00	200	57,200.00	100	28,600.00		-	0	-	100	28,600.00
26	STAPLE WIRE, No. 023N	box	140.00	20	2,800.00	5	700.00	5	700.00	5	700.00	5	700.00
26	STAPLE WIRE, No. HD3L515	box	140.00	20	2,800.00	5	700.00	5	700.00	5	700.00	5	700.00
26	STAPLE WIRE, No. 35	box	46.20	20	924.00	10	462.00		-	10	462.00	0	-
27	STAMP PAD INK, blue, 50mL	btl	97.90	4	293.70	1	97.90		-	2	195.80	0	-
28	Self Adhesive Note-Pad (Sticky Note)	pack	50.00	6	300.00	4	200.00		-	2	100.00	0	-
29	Sticker Paper (A4 size)	pack	60.00	10	600.00	5	300.00		-	5	300.00	0	-
30	TAPE, packaging,2 inch	roll	53.90	20	1,455.30	12	646.80	5	269.50	5	269.50	5	269.50
31	TAPE, transparent, 50 meters	roll	26.40	20	528.00	5	132.00	5	132.00	5	132.00	5	132.00
32	TAPE, double sided, 50 meters	roll	35.00	20	700.00	5	175.00	5	175.00	5	175.00	5	175.00
33	TAPE, masking,Duct Tape	roll	26.40	80	2,112.00	20	528.00	20	528.00	20	528.00	20	528.00
34	MARKER, Highligther, fluorescent, yellow	piece	35.20	40	1,408.00	10	352.00	10	352.00	10	352.00	10	352.00
35	MARKER, Highligther, fluorescent, pink	piece	35.20	40	1,408.00	10	352.00	10	352.00	10	352.00	10	352.00
36	MARKER, Highligther, fluorescent, green	piece	35.20	20	1,408.00	10	352.00	10	352.00	10	352.00	10	352.00
37	MARKING PEN, for whiteboard, (blue)	piece	47.50	20	950.00	5	237.50	5	237.50	5	237.50	5	237.50

ITEMIZED [illegible]T OF GOODS
PPMP[illegible] [illegible] 2024

[illegible]ASSURANCE SECTION
[illegible]WH-Bohol 2nd District Engineering Office, Ubay, Bohol

	GOODS		UNIT	TOTAL CALENDAR		DISTRIBUTION BY QUARTERS							
						1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
	Category / Nature and Description / Specification	UNIT	PRICE	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT	QTY	AMOUNT
	COMMON OFFICE SUPPLIES/GOODS												
38	MARKING PEN, for whiteboard, (black)	piece	47.50	40	1,900.00	10	475.00	10	475.00	10	475.00	10	475.00
39	MARKING PEN, permanent, (Broad & Marker) black	piece	39.50	40	1,580.00	10	395.00	10	395.00	10	395.00	10	395.00
40	MARKING PEN, permanent, (Broad & Marker) red	piece	39.50	4	158.00	2	79.00		-	0	-	2	79.00
41	MARKING PEN, permanent, (Broad & Marker) blue	piece	39.50	40	1,580.00	10	395.00	10	395.00	10	395.00	10	395.00
42	PENCIL, w/eraser, wood (Ordinary)	dzn	9.00	9	81.00	2	18.00	2	18.00	2	18.00	3	27.00
43	PET STICK	pack	45.00	8	360.00		-		-	4	180.00	4	180.00
44	PHOTO PAPER (200GSM) (20pcs/pack)	pack	53.90	40	2,156.00	10	539.00	10	539.00	10	539.00	10	539.00
			TOTAL EVERY QTR.				160,857.30		115,895.95		134,403.80		180,775.85
	PROGRAM TOTAL AMOUNT:				591,932.70								
	INVENTORY/COMMON OFFICE SUPPLIES												
1	DATA FILE BOX,	box	160.00	250	40,000.00	50	8,000.00	50	8,000.00	50	8,000.00	100	16,000.00
2	DATA FOLDER, w/ finger ring (Top Mechanism) A4 size	piece	250.00	600	150,000.00	150	37,500.00	150	37,500.00	150	37,500.00	150	37,500.00
3	DATA FOLDER, w/ finger ring (Side Mechanism) A4 size	piece	250.00	100	25,000.00	25	6,250.00	25	6,250.00	25	6,250.00	25	6,250.00
4	DATA FOLDER, w/ finger ring (Top Mechanism) Legal size	piece	250.00	100	25,000.00	25	6,250.00	25	6,250.00	25	6,250.00	25	6,250.00
5	RULER	piece	27.50	20	550.00	5	137.50	5	137.50	5	137.50	5	137.50
6	PENCIL, mechanical, for 0.5mm lead	piece	214.50	11	2,359.50	3	643.50	1	214.50	1	214.50	6	1,287.00
7	STAMP PAD, felt pad	piece	126.50	10	1,265.00	5	632.50	0	-	0	-	5	632.50
			TOTAL EVERY QTR.				59,413.50		58,352.00		58,352.00		68,057.00
	PROGRAM TOTAL AMOUNT:				244,174.50								
	COMMON COMPUTER SUPPLIES/CONSUMABLES												
1	INK EPSON L3110,BLACK 003	tube	473.00	50	47,300.00	0	-	50	23,650.00	25	11,825.00	25	11,825.00
2	INK EPSON L3110,Magenta 003	tube	473.00	50	47,300.00	0	-	50	23,650.00	25	11,825.00	25	11,825.00
3	INK EPSON L3110,Yellow 003	tube	473.00	50	47,300.00	0	-	50	23,650.00	25	11,825.00	25	11,825.00
4	INK EPSON L3110,Cyan 003	tube	473.00	50	47,300.00	0	-	50	23,650.00	25	11,825.00	25	11,825.00
5	INK EPSON BLACK 664	tube	473.00	50	49,665.00	30	14,190.00	25	11,825.00	25	11,825.00	25	11,825.00
6	INK ESPON Cyan 664	tube	473.00	50	9,460.00	5	2,365.00	5	2,365.00	5	2,365.00	5	2,365.00
7	INK EPSON Magenta 664	tube	473.00	50	9,460.00	5	2,365.00	5	2,365.00	5	2,365.00	5	2,365.00
8	INK EPSON Yellow664	tube	473.00	50	9,460.00	5	2,365.00	5	2,365.00	5	2,365.00	5	2,365.00
			TOTAL EVERY QTR.				21,285.00		113,520.00		66,220.00		66,220.00
	PROGRAM TOTAL AMOUNT:				267,245.00								