



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
BOHOL 2ND DISTRICT ENGINEERING OFFICE
REGIONAL OFFICE VII
Ubay, Bohol

24-10-127

Name of Procuring Entity : Request for Quotation (P.R. No.) :
Revised on : Date : OCT 10 2024
Standard Form/Title : Office/End User :

REQUEST FOR QUOTATION

COMPANY NAME :

ADDRESS :

TEL NO./FAX NO. :

TIN No. :

APPROVED FOR POSTING

THERESA OLIVIA F. LOPOS

DISTRICT PUBLIC INFORMATION OFFICER

SIGNATURE:

DATE:

10-10-24

DIOSCORO C. VERTUDAZO
BAC CHAIRPERSON

Please quote your lowest price on the item(s) listed below subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not after 10:A.M. of _____ in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Bohol 2nd Engineering District, Bohol.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 calendar days upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR RA 9184 shall be imposed for none delivery without valid reason.
3. Warranty shall be for a minimum of three(3) months for supplies and materials, one year for Equipment from date of acceptance by the end user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G EPS Registration Certificate/Mayor's Permit/DTI/Income Tax Return/Omnibus Sworn Statement shall attached upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product if applicable.
7. Please indicate the brand of each Items being offered.
8. The approved budget ceiling for the procurement is **P775,000.00**

ITEM NO.	ITEMS & DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	TOTAL PRICE
1	DESKTOP COMPUTER (For Administrative Use)	5	unit		
	Computer:				
	Processor & Chipset: Core-i5 (12th Gen), 6-cores and 64-bit or its equivalent				
	Internal Memory: 8GB DDR4				
	Storage: 1TB 7200RPM HDD				
	Display & Graphics: 21-inch Diagonal Full High-Definition Wide Screen or Wide Viewing Angle				
	LED Display (Same brand as CPU): Integrated graphics memory				
	Audio: Integrated Sound Card with internal/external speaker				
	Expansion Slots: 4 slots on-board, atleast 1 PCI Express slot				
	IO Ports: 6 USB (2 front, 4 rear atleast 1 Type-C), VGA, Audio, HDMI/Display Port,				
	Ethernet (RJ-45)				
	Network Interface: Integrated Gigabit Ethernet				
	Casing: Two (2) external drive bays				
	Software:				
	Operating System: Licensed OEM Windows 11 Professional 64-bit with media installer.				
	Must be activated with Microsoft prior to delivery.				
	Recovery Media: All drivers and utilities must be stored in any electronic storage media. It must be properly labelled and virus free.				
	Office Software: Microsoft Office Standard (latest version) under Cloud Solution Provider (CSP) Agreement. The licenses must be perpetual and transferrable. It must be licensed and named after the DPWH and can be added to the Department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The Supplier must present a certificate as a Certified CSP Direct Partner in the Philippines.				
	Accessories:				
	Keyboard: Manufacturer's Standard (same brand as the Computer)				
	Mouse: Optical with mouse pad (same brand as the Computer)				



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DIOSDORO C. VIRTUDAZO
BAC CHAIRPERSON

Webcam: 2MP FHD			
Headset: Headset with microphone (1 meter length, with noise cancellation feature, audio jack/usb type. Must be compatible with the offered desktop)			
Power Supply: Manufacturer's Standard			
Cables and connectors: All necessary cables and connectors; patch cord (CAT6, factory crimped with RJ-45 connector, 5 meters, preferably color orange).			
Other Requirements:			
Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life.			
The Manufacturer's certificate is required.			
Components: All Components must be the same brand as the Computer (except for the webcam and headset) and manufacturer installed. The Supplier is not allowed to change or add any components to the equipment.			
Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirements.			
Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.			
Warranty and Maintenance: The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).			
Technical Support: The local technical support shall be include telephone and email, 8 hours per day (8:00 am- 5:00pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.			
Additional Notes: The UPS (650VA) shall be issued in bundle with the Desktop Computer for Administrative Use tech specs.			



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DIOSCORO C. VIRTUDAZO
SAC CHAIRPERSON

2	MULTIFUNCTION INKJET PRINTER (A4)	5	unit		
	General				
	Print Technology: Inkjet (Color)				
	Print Speed: Draft: 22 ppm or ISO: 9 ipm; speed measured using A4/Letter size paper				
	Print Quality: 600x600 dpi				
	Copy Speed: Draft: 6cpm or ISO: 5.5 ipm; speed measured using A4/Letter size paper				
	Scan Resolution: 1200 dpi				
	Scan Features: Multi-sheet scan to single PDF file				
	Scan Type: Flatbed and ADF				
	Duty Cycle: 5,000 pages per month				
	Memory: N/A				
	Ink/Toner System: Continuous Ink Supply Sytem or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.				
	Network Interface: Fast Ethernet				
	IO Ports: USB 2; Ethernet (RJ-45)				
	Paper Handling				
	Duplex Printing: Automatic two-sided printing				
	Paper Trays: Two Trays (Standard Input Tray, Multi-purpose Tray)				
	Maximum Media Size: Legal (8.5in x 14in)				
	Media Type: Paper (bond, light, heavy, plain, recycled, rough), envelopes, labels, cardstock, photo, brochures.				
	Software				
	Supported OS: Windows 11, 10 (32-bit and 64-bit)				
	Drivers: Original CD/DVD copy or in any electronic media storage. Must be compatible with 32-bit and 64-bit operating system				
	Accessories				
	Ink/Toner Cartridge: Pre-installed ink tanks with an additional three (3) standard ink refill bottles per color.				
	Cables and Connectors: All necessary cables and connectors; patch cable (Cat6, factory crimped with RJ-45 connector, 5 meters, preferable color orange)				



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7. Please indicate the brand of each items being offered.
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DIOSDORO C. VIRTUDAZO
BAC CHAIRPERSON

Other Requirements:

Brand and Model: Must be an International Brand Name with existence of at least ten (10) years in the Philippines. It must be in the current catalog and not end-of life.

The Manufacturer's certificate is required.

Regulatory: ENERGY STAR certified (with Energy Star Stamp). For Desktop Computers

that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as a technical dossier of the manufacturer or a test report from a recognized body to demonstrate compliance with this requirements.

Documentation and Media: All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.

Warranty and Maintenance: The Supplier must provide a 1-year warranty on all parts including mouse, headset with microphone, and associated software and onsite labor from the Date of the Inspection and Acceptance Report (IAR).

Technical Support: The local technical support shall be include telephone and email, 8 hours per day (8:00 am- 5:00pm) 5 days a week (Monday-Friday) for problem resolution. Support shall have a response time of next business day.

Additional Notes: N/A

Purpose: For use in the Construction Section.

Brand and Model: _____ Warranty : _____
Delivery period: _____ Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note aboe. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and Condition specified by DPWH.

Tel No. : 518-8051
Email address : dpwhboholl@yahoo.com

Printed Name / Signature / Date
Tel No. / Cellphone No. / E-mail Address

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**
Office Location : **Ubay, Bohol**

FINAL ANNUAL PROCUREMENT PLAN FOR FY 2024

P.R. No. 1	Contract Package (Description)	Procurement Method	ABC: (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 cd.)
	Common Office Supplies									
	1. Common Office Supplies	shopping	6,138,822.62							
	2. Common Computer Supplies/Consumables	shopping	13,172,981.90							
	3. Common Janitorials Supplies	shopping	963,860.70							
	4. Common Office Equipment	shopping	4,268,569.00							
	5. IT Equipment and Software	shopping	30,962,733.59							
	6. Common Electrical Supplies	shopping	1,462,373.50							
	7. Other Categories	Public Bidding/Shopping	117,084,904.77							
	INVENTORY									
	1. Inventory/Common Office Supplies	shopping	881,625.50							
	2. Inventory/Common Computer Supplies	shopping	2,559,684.90							
	3. Inventory/Common Office Devices	shopping	113,165.80							
	4. Inventory/Common Janitorials Supplies	shopping	217,229.12							
	5. Inventory/Common Office Equipment	shopping	151,472.00							
	6. Inventory/IT Equipment and Software		161,200.00							
Total Budget Amount			Php 178,138,523.40							


PREPARED BY:

RECOMMENDED BY:

APPROVED BY:


PRIMITIVA E. ABAN
Procurement Engineer


MARTIN A. DELARADA
BAC Chairman


FERNANDO J. TALASSA
OIC - District Engineer

PR No. = Purchase Request No.
ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

ITEMIZED LIST OF GOODS PPMP, FY 2024

Office/Unit: CONSTRUCTION SECTION
District: DPWH-Bonhol 2nd District Engineering Office, Ubay, Bohol

GOODS		TOTAL		DISTRIBUTION BY QUARTERS									
Category / Nature and Description / Specification	UNIT	PRICE	QTY	AMOUNT	QTY	1ST QTR.	QTY	2ND QTR.	QTY	3RD QTR.	QTY	4TH QTR.	
IT EQUIPMENT /SOFTWARE AND OTHERS													
1 DESKTOP COMPUTER (Specialized Application)	unit	190,000.00	10	1,900,000.00	6	1,140,000.00							
2 DESKTOP COMPUTER (Clerical Use)	unit	120,000.00	10	1,200,000.00	6	720,000.00			2	240,000.00	2	240,000.00	
3 LAPTOP (Specialized Application)	unit	195,000.00	10	1,950,000.00	6	1,170,000.00				4	780,000.00		
4 Colour Photocopier (Scanner, Printer, Reducer and Enlarger)	unit	225,000.00	1	225,000.00	1	225,000.00							
5 Printer, 3 in 1 (Print + scan + copy)	unit	50,000.00	10	500,000.00	3	150,000.00		2	100,000.00	3	150,000.00	2	100,000.00
6 External Hard Drive (500GB)	piece	3,245.00	8	25,960.00	4	12,980.00				4	12,980.00		
7 External Hard Drive (1TB)	piece	4,200.00	8	33,600.00	4	16,800.00				4	16,800.00		
8 Smartphone, for Geotagging (Latest Model)	unit	36,000.00	12	432,000.00	6	216,000.00		3	108,000.00	3	108,000.00		
9 Powerbank (50000 mAh)	piece	3,500.00	30	105,000.00	5	17,500.00		15	52,500.00	5	17,500.00	5	17,500.00
10 UPS 1100VA/230V	piece	6,550.00	30	196,500.00	10	65,500.00		5	32,750.00	10	65,500.00	5	32,750.00
11 FLASH DRIVE, 64GB, USB 2.0	piece	820.00	25	20,500.00	10	8,200.00		5	4,100.00	5	4,100.00	5	4,100.00
12 FLASH DRIVE, 32GB, USB 2.0, with OTG (Type C)	piece	544.50	24	13,068.00	6	3,267.00		6	3,267.00	6	3,267.00	6	3,267.00
13 MOUSE, optical, USB connection type	piece	295.00	20	5,900.00	5	1,475.00		5	1,475.00	5	1,475.00	5	1,475.00
14 MOUSE, optical, Wireless (Bluetooth)	piece	520.00	20	10,400.00	5	2,600.00		5	2,600.00	5	2,600.00	5	2,600.00
15 MOUSE PAD	piece	89.00	40	3,560.00	10	890.00		10	890.00	10	890.00	10	890.00
16 KEYBOARD, USB connection type	piece	225.00	24	5,400.00	6	1,350.00		6	1,350.00	6	1,350.00	6	1,350.00
17 KEYBOARD, Wireless (Bluetooth)	piece	225.00	24	5,400.00	6	1,350.00		6	1,350.00	6	1,350.00	6	1,350.00
TOTAL EVERY QTR.					3,752,912.00		548,262.00		2,195,612.00		175,234.00		
PROGRAM TOTAL AMOUNT:					9,532,286.00								

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**
Office Location : **Ubay, Bohol**

FINAL ANNUAL PROCUREMENT PLAN FOR FY 2024

PROCUREMENT SCHEDULE										
P.R. No.	Contract Package (Description)	Procurement Method	ABC ² (Fund Source)	Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 c.d. before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post Qualification (1 c.d.)	Award of Contract (2 c.d.)
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	INVENTORY									
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	5. Inventory/Common Office Equipment	shopping	151,472.00							
	6. Inventory/IT Equipment and Software	shopping	161,200.00							
Total Budget Amount			Php	178,138,523.40						

PREPARED BY:

RECOMMENDED BY:

APPROVED BY:


PRIMITIVA E. ABAN
Procurement Engineer


MARIA A. BARARADA
BAC Chairman


FERNANDO J. TALAGOSA
CIC - District Engineer

¹PR No. = Purchase Request No.
²ABC = Approved Budget for the Contract

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DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: Admin. Section
Office Location: Liban, Bul. of

PROJECT PROCUREMENT MANAGEMENT PLAN (PPMP) 2024

P.R. No.	Contract Package (Description)	Procurement Method	1st QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC2 (Fund Source)	PROCUREMENT SCHEDULE							
								Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 c.d. before submission of bid	Submission and Receipt of bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award or Contract (2 c.d.)	

PREPARED BY:

EVALUATED BY: (To be included in the PPMP Budget Proposal)

RECOMMENDED BY:

APPROVED BY:

VIRGILIO B. AGUIRRE
Admin. Officer V

NILA B. VIRTUDAZO
Budget Officer

DIONISIO C. VIRTUDAZO
OIC-Admin. District Engineer

FERNANDO T. TABAGSA
OIC-District Engineer

PPR No. = Purchase Request No.
SASC = Approved Budget for the Contract

**ITEMIZED LIST OF GOODS
CY 2024**

Office/Unit: ADMINISTRATIVE SECTION
District: DPWH-Bahol 2nd District Engineering Office, Unay, Bahol

GOODS			TOTAL		DISTRIBUTION BY QUARTERS							
Category / Nature and Description / Specification	UNIT	PRICE	QTY	AMOUNT	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.				
IT EQUIPMENT AND SOFTWARE												
1 DESKTOP COMPUTER (Administrative use)	set	135,000.00	1	135,000.00	1							
2 External Hard Drive (500GB)	piece	3,900.00	1	3,900.00	1							
3 Printer(MFP)	unit	22,000.00	4	88,000.00	4							
4 Scanner (A4/A3)	unit	70,000.00	2	140,000.00	2							
5 Upgradeable Patch Panel	unit	35,000.00	3	105,000.00	3							
6 Patch Guide for Patch Panel	unit	15,000.00	5	75,000.00	5							
7 FTP Cable 4 pairs (CAT5e)	roll	33,000.00	6	198,000.00	6							
8 Manageable Data Switch 48 ports	unit	310,000.00	1	310,000.00	1							
9 Double Face Plate	pcs	500.00	32	16,000.00	32							
10 NO Ports Shielded with snap-in connector	pcs	700.00	64	44,800.00	64							
11 UPS 1.0 KVA (Rack Mounted)	unit	97,000.00	1	97,000.00	1							
TOTAL EVERY QTR.					1,212,700.00							