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DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: **BOHOL 2ND DEO**
Office Location : **Ubay, Bohol**

UPDATED ANNUAL PROCUREMENT PLAN FOR FY 2024

P.R. No. 1	Contract Package (Description)	Procurement Method	ABC: (Fund Source)	PROCUREMENT SCHEDULE						
				Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)
	COMMON OFFICE SUPPLIES									
	1. Common Office Supplies	shopping	6,103,904.36							
	2. Common Computer Supplies/Consumables	shopping	10,568,336.90							
	3. Common Janitorials Supplies	shopping	979,195.50							
	4. Common Office Equipment	shopping	4,501,388.00							
	5. IT Equipment and Software	Small Value Procurement	28,987,813.59							
	6. Common Electrical Supplies	Small Value Procurement	158,870.00							
	7. Service Vehicles and Equipment	Small Value Procurement	4,048,550.00							
	8. Fuels and Oils	Small Value Procurement	1,989,500.00							
	9. Furniture and Fixture	Small Value Procurement	1,514,000.00							
	10. Fire Fighting Equipment & Accessories	Small Value Procurement	64,000.00							
	11. Aircondition Maintenance Services	Small Value Procurement	367,200.00							
	12. Maintenance Materials	Small Value Procurement	27,625,687.30							
	13. Elevator Maintenance Services	Small Value Procurement	260,000.00							
	INVENTORY									
	1. Inventory/Common Office Supplies	shopping	778,880.50							
	2. Inventory/Common Computer Supplies	shopping	2,544,269.90							
	3. Inventory/Common Office Devices	shopping	80,334.30							
	4. Inventory/Common Janitorials Supplies	shopping	226,576.50							
	5. Inventory/Common Office Equipment	shopping	58,622.00							
	6. Inventory/IT Equipment and Software	Small Value Procurement	161,200.00							
Total Budget Amount			Php	91,018,328.89						

PREPARED BY: 

PRIMITIVA E. ABAN
Procurement Engineer

RECOMMENDED BY: 

MARTIN A. PELUYADA
BAC Chairperson

APPROVED BY: 

FERNANDO J. TALASSA
OIC - District Engineer

¹PR No. = Purchase Request No.
²ABC = Approved Budget for the Contract

The BAC Secretariat shall consolidate all the Project Procurement Management Plans (PPMP) prepared by the Project Management Offices (PMOs) into an Annual Procurement Plan (APP). The APP shall bear the approval of the head of the procuring entity. Updating the PPMP and the consolidated APP shall be undertaken every six (6) months or as often as required by the head of the procuring entity.

DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS

Name of Office: FINANCE SECTION
Office Location : Bohol 2ND DEO, UBAY, BOHOL

PROJECT PROCUREMENT MANAGEMENT PLAN FOR FY 2024

P.R. No. ¹	Contract Package (Description)	Procurement Method	1ST QTR.	2ND QTR.	3RD QTR.	4TH QTR.	ABC ² (Fund Source)	PROCUREMENT SCHEDULE								
								Pre-Procurement Conference (1 c.d.)	Advertisement (7 c.d.)	Pre-Bid Conference (1 c.d.) 12 cd before submission of bid	Submission and Receipts of Bids (1 c.d.)	Bid Evaluation (1 c.d.)	Post-Qualification (1 c.d.)	Award of Contract (2 c.d.)		
	Common															
	1. Common Office Supplies	shopping	87,291.70	72,813.30	87,648.10	74,536.90										
	2. Common Computer Supplies/Consumable	shopping	262,405.00	262,405.00	254,805.00	254,805.00										
	3. Common Office Devices	shopping														
	4. Common Janitorials Supplies	shopping	16,962.60	16,962.60	16,962.60	16,962.60										
	5. Common Office Equipment	shopping	117,390.00	103,148.00	191,075.00	101,700.00										
	6. IT Equipment and Software	shopping/Public Bidding	309,500.00	556,753.90	364,100.00	216,200.00										
	INVENTORY															
	1. Inventory/Common Office Supplies	shopping	56,474.00	27,379.00	56,474.00	27,379.00										
	2. Inventory/Common Computer Supplies	shopping	23,711.60	23,711.60	23,711.60	23,711.60										
	3. Inventory/Common Office Devices	shopping	8,334.00	1,160.00	3,500.00	5,994.00										
	4. Inventory/Common Janitorials Supplies	shopping	17,095.00	1,580.00	8,378.00	1,750.00										
	5. Inventory/Common Office Equipment	shopping														
	6. Inventory/IT Equipment and Software	shopping														
TOTAL EVERY QTR. -----			899,163.90	1,065,913.40	1,006,654.30	723,039.10										
Total Budget Amount -----			3,694,770.70													

PREPARED BY: _____ EVALUATED BY: _____ (To be included in the DWH) RECOMMENDED BY: _____

PREPARED BY: EVALUATED BY: (To be included in the DPWH Budget Proposal) RECOMMENDED BY: APPROVED BY:

LITO A. RECAMANAS Accountant III
NILA B. VIRTUDAZO Budget Officer II
DICK CORONADO VIRTUDAZO OIC, Office of the Assistant District Engineer
FERNANDO J. TALAGSA OIC, Office of the District Engineer

¹PR No. = Purchase Request No.
²ABC = Approved Budget for the Contract

PPMP, FY 2024

District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

[illegible]

CHECKED BY:

LITO A. RECAMADAS
Accountant III

THERESA OLIVIA F. LOPOS
Supply Officer II

ITEMIZED LIST OF GOODS PPMP, FY 2024

Service/RO/PMO : Finance Section


District: DPWH-Bohol 2nd District Engineering Office, Ubay, Bohol

Category / Nature and Description / Specification		UNIT		TOTAL CALENDAR		1ST QTR.		2ND QTR.		3RD QTR.		4TH QTR.	
IT EQUIPMENT AND SOFTWARE		PRICE		AMOUNT		AMOUNT		AMOUNT		AMOUNT		AMOUNT	
				QTY		QTY		QTY		QTY		QTY	
1	DESKTOP COMPUTER, for Clerical	set	112,000.00	4	448,000.00			2	224,000.00	2	224,000.00		
2	Laptop, for Training/Seminar	set	110,000.00	2	220,000.00			1	110,000.00	1	110,000.00		
3	UPS 1100VA /230V	unit	6,550.00	8	52,400.00			2	13,100.00	2	13,100.00	4	26,200.00
4	Battery for UPS 1100VA /230V	unit	1,500.00	5	7,500.00	2	3,000.00			3	4,500.00		
5	Imaging Unit Assy (AIXU-R700-00)	unit	8,670.00	1	8,670.00			1	8,670.00				
6	Drum DR114	unit	3,887.90	1	3,887.90			1	3,887.90				
7	Developer DV116	unit	1,370.00	1	1,370.00			1	1,370.00				
8	Transfer Roller (AOXX-PP6H-00)	unit	3,918.00	1	3,918.00			1	3,918.00				
9	Fusing Unit (AOXX-PP6X-00)	unit	12,808.00	1	12,808.00			1	12,808.00	1	12,500.00		
10	Computer Speaker	unit	12,500.00	2	25,000.00	1	12,500.00						
11	Printer 3-in-1	unit	46,000.00	3	138,000.00	1	46,000.00					1	46,000.00
12	Network Printer	unit	46,000.00	2	92,000.00			1	46,000.00			1	46,000.00
13	Scanner	unit	53,000.00	2	106,000.00	1	53,000.00					1	53,000.00
14	Photo Copy Machine (Scanner, Printer, Reducer and Enlarger)	unit	195,000.00	1	195,000.00	1	195,000.00						
15	Internal Hard Disk Drive	unit	15,000.00	4	60,000.00			2	30,000.00			2	30,000.00
16	Maintenance Box (Epson L6490)	unit	1,500.00	8	12,000.00			8	12,000.00				
17	Internal Hard Disk Drive	unit	15,000.00	4	60,000.00			3	45,000.00			1	15,000.00
TOTAL EVERY QTR.				1,446,553.90		309,560.00		556,753.90		364,100.00		216,200.00	
PROGRAM TOTAL AMOUNT:				1,446,553.90		309,560.00		556,753.90		364,100.00		216,200.00	

PREPARED/SUBMITTED BY:


OTTO A. REGANADAS
 Accountant III

CHECKED BY:


THERESA OLIVERIA F. LOPOS
 Supply Officer II