



Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE DISTRICT ENGINEER
Batanes District Engineering Office
Basco, Batanes



Name of Procuring Entity	Request for Quotation (P.R NO.)	24-03-022
Revised on :	Date:	18-Mar-24
Standard Form/Title : REQUEST FOR QUOTATION	Office/End User:	Maintenance Section/EOC
COMPANY NAME:		
ADDRESS :		
TEL. NO./FAX NO:	TIN:	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 PM of **March 21, 2024**.

TERMS and CONDITIONS

- All entries must be typewritten or **eligibly written**.
- Delivery period within Forty Five (15) c.d. upon receipt of the approved funded. Purchase Order (P.O)
- Warranty shall be for a minimum of three(3) months for supplies and materials ;one year for Equipment from date of acceptance by the end user.
- Price Validity shall be for a period of sixty(60) calendar days.
- G-EPS Registration Certificate, Mayor's Permit, DTI, Omnibus Sworn Statement and latest ITR shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certificate of the product if applicable.
- Please indicate the brand for each items being offered. (If applicable)
- The approved budget ceiling for this procurement is **P 290,000.00.**


RONALD G. MERIN
BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
1	MULTIFUNCTION INKJET PRINTER (A3)	1	unit		
	Specification:				
	Print Technology: Inkjet (color)				
	Print Speed: 30ppm				
	Copy Speed: 11 cpm; speed measured using A4 size paper				
	Print Quality: 4800 x 1200 dpi				
	Scan Resolution: 1200 dpi				
	Scan Features: Multi-sheet scan to single PDF File				
	Monthly Duty Cycle: 20,000 pages				
	Memory: 256MB				
	Ink System: continuous Ink Supply System/Ink Tank System (Original /biult in; refill must be available nationwide.Certificate of Authenticity is required.				
	Network Interface: Fast Ethernet				
	IO Ports: USB 2.0; Ethernet (RJ-45)				
	PAPER HANDLING				
	Duplex Printing: Authomatic Two sided printing				
	Paper Trays: Two Trays (standard Input tray, Multi-purpose tray)				
	Media Type: Paper (bond, light, heavy, plain, recycled, rough), emvelopes, labels, cardstock, photo, brochures.				
	SOFTWARE				
	Supported OS: Windows 11, 10, 8.1, 8, (32 & 64 bit)				
	ACCESSORIES				
	Specification				
	Ink Tank: Pre Installed ink tanks w/ additional four (4) standard ink refill bottles per color.				
	Cables and Connectors: Power cable, USB Cable, patch cable (CAT5e, factory crimped w RJ-45 connector, 5 meters, preferably color orange) and connectors.				
	Other Requirements:				
	MISCELLANEOUS				
	BRAND AND MODEL: Must be an International Brand name with existence of at least 10 years in the phil. unit model must be in current catalog and not end-of-life. Manufacturer's certificate is required.				
	REGULATORY: ENERGY STAR certified (w/ energy star stamp). For printers that do not carry energy star label, an appropriate means of proof of energy consumption level shall be submitted such as technical dossier of the manufacturer or atleast report from a recognized body to demonstrate compliance with this requirement.				
	Documentation and Media: The Equipment shall be supplied with the standard manufacturer documentation, on any electronic storage media and hard copy version where available.				

	WARRANTY, MAINTENANCE AND TECHNICAL SUPPORT				
	Warranty and Maintenance: The Supplier is Required to provide a three (3) year warranty for parts and onsite labor from the date of the inspection and acceptance reports (IAR)				
	Technical Support: The local technical support through telephone and email, 8 hours per day (8:00am-5:00), 5 days a week (Monday-Friday for problem resolution. Support shall have a response time of next business day.				
2	LAPTOP COMPUTER	1	unit		
	Specification				
	PROCESSOR & CHIPSET: Core-i5 (12th gen), 10 cores and 64 bit or its equivalent				
	INTERNAL MEMORY: 8GB DDR4				
	STORAGE: 512gb SSD				
	DISPLAY AND GRAPHICS: 14" Diagonal full High-Definition LED Wide screen Display w/ integrated graphic memory				
	AUDIO: Integrated high definition audio support, integrated stereo speakers and integrated digital microphone				
	WEBCAM: Integrated widescreen HD				
	I/O PORTS: 3 USB (Atleast 1 type-c), HDMI/Display ports, headphone/microphone jack				
	WEIGHT: not more than 1.63 kg./ 3.59 lbs.				
	SOFTWARE				
	OPERATING SYSTEM: Licensed OEM Windows 11 professional 64-bit w/ media installer. Must be activated w/ microsoft prior to delivery.				
	RECOVERY MEDIA: Recovery media for all drivers and utilities stored in any electronic storage media. It must be properly labelled and virus free.				
	OFFICE SOFTWARE: Microsoft office standard (latest version) under cloud solution provider (CSP) agreement. The licenses must be perpetual and transferable. It must be licensed and named after DPWH and be added to the department's existing tenant domain dpwhgovph.onmicrosoft.com and primary domain dpwh.gov.ph. The supplier must present a certification CSP Direct partner in the phil.				
	ACCESSORIES				
	SPECIFICATION				
	MOUSE: Optical w/ mouse Pad (same brand as the laptop)				
	CARRY CASE: Manufacturer standard				
	CABLE ADAPTER: Gigabit ethernet cable adapter (for laptop models w/out ethernet port)				
	HEADSET: Headset w/ microphone w/ 1 meter cable length, w/ noise cancellation feature, audio jack/usb connections type. Must be compatible with the offered laptop.				
	OTHER REQUIREMENT				
	SPECIFICATION				
	BRAND AND MODEL: Must be an international brand name w/ existence of at least 10 yrs. In the phil. It must be in the current catalog and not end-of-life. Manufacturer's certificate is required.				
	COMPONENTS: All components must be same brand as the computer and manufacturer installed.				
	REGULATORY: ENERGY STAR Certified (with energy star stamp) for laptop that do not carry a energy star label, an appropriate means of proof of energy consumption level shall be submitted such as a technical dossier of the manufacturer or at test report from a recognized body to demonstrate compliance w/ this requirement.				
	DOCUMENTATION AND MEDIA: All requirement shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.				
	WARRANTY AND MAINTENANCE: The supplier is required to provide a 3yr warranty for parts and associated software and onsite labor, 1 yr on mouse and headset w/ microsoft from the date of the inspection and acceptance report (IAR).				
	In any case that the laptop needs to be pullout for servicing, the supplier must return the unit w/in two 2 weeks or a service unit w/ the same or higher specifications must be issued.				
	TECHNICAL SUPPORT: The local technical support shall include telephone and email, 8 hrs. per day (8:00am-5:00pm) 5 days a week (Monday to Friday) for problem resolution. support shall have response time of next business day.				

3	Desktop Computer	1	unit		
	Specification				
	PROCESSOR & CHIPSET: Core-i5 (12th gen), 6 cores and 64 bit or its equivalent				
	INTERNAL MEMORY: 8GB DDR4				
	STORAGE: 1TB 7200RPM HDD				
	DISPLAY AND GRAPHICS: 21" Diagonal full High-Definition Screen LED Display or wide viewing angle LED Display (same brand as CPU) Integrated graphic memory				
	UPS				
	Power Ratings: 650VA/390W, 230V-Input/output voltage, 5mins. Back-up power at half load 8 hours recharge time				
	Outlets: 2 power output/connectors				
	Features: Built-in automatic voltage regulator (AVR). Automatic self-test(built-in) alarm(online, on battery, replacement battery and overload)				
	Accessories				
	Cables and Connectors: All necessary cables and connectors, patch cable (CAT6, factory crimped w RJ-45 connector, 5 meters, preferably color gray and adapters)				
	EXPANSION SLOT: 4 Slot on board, at least 1 PCI Express slot				
	IO PORTS: 6 USB (2 front, 4 rear atleast 1 type-c), VGA, Audio, HDMI/Display port, ethernet (RJ-45)				
	NETWORK INTERFACE: Integrated gigabit ethernet				
	CASING: Two (2) external drive bays				
	SOFTWARE				
	OPERATING SYSTEM: Licensed OEM Windows 11 professional 64-bit w/ media installer.Must be activated w/ microsoft prior to delivery.				
	RECOVERY MEDIA: Recovery media for all drivers and utilities stored in any electronic storage media.It must be properly labelled and virus free.				
	OFFICE SOFTWARE: Microsoft office standard (latest version) under cloud solution provider (CSP) agreement.The licenses must be perpetual and transferable. It must be licensed and named after DPWH and be added to the department's existing tenant domain dp.The Supplier must present a certificate as a certified CSP Direct partner in the phil.				
	ACCESSORIES				
	Specification				
	KEYBOARD: Manufacturer's standard(same brand as the computer)				
	MOUSE: Optical w/ mouse Pad (same brand as the laptop)				
	WEBCAM: 2MP FHD				
	HEADSET: Headset w/ microphone w/ 1 meter cable length, w/ noise cancellation feature, audio jack/usb connections type.Must be compatible with the offered desktop.				
	POWER SUPPLY: Manufacturer's standard				
	Cables and Connectors: All necessary cables and connectors, patch cable (CAT5e, factory crimped w RJ-45 connector, 5 meters, preferably color orange)				
	BRAND AND MODEL: Must be international brand name w/ existence of atleast ten (10) years in the phil.It must be in current catalog and not end of life.Manufacturer's certification is required.				
	COMPONENTS: All components must be same brand as the computer(Except for the webcam and headset) and manufacturer installed.				
	REGULATORY: ENERGY STAR certified (w/ energy star stamp).For Desktop computer that do not carry energy star label, an appropriate means of proof of energy consumption level shall be submitted such as technical dossier of the manufacturer or atleast report from a recognized body to demonstrate compliance w/ this requirement				
	DOCUMENTATION AND MEDIA: All equipment shall be supplied with the standard manufacturer's documentation, on any electronic storage media and hard copy version where available.				

	WARRANTY AND MAINTENANCE: The supplier is required to provide a 3yr warranty for parts and associated software and onsite labor, 1 yr on mouse keyboard,webcam and headset w/ microphone from the date of the inspection and acceptance report (IAR).				
	TECHNICAL SUPPORT: The local technical support shall include telephone and email, 8 hrs.per day (8;00am-5;00pm)5 days a week (Monday to Friday) foe problem resolution.support shall have response time of next business day.				
		TOTAL:			
Brand and Model: _____		Warranty: _____			
Delivery Period: _____		Price Validity: _____			
After having carefully read and accepted your General Condition I /We qoute you on the item(s) at prices note above. If the space for Delivery Period,Warranty and Price Validity are left blank,it means that I concur with the Terms and Conditions specified by DPWH.					
<div style="text-align: right;">_____ Printed Name/Signature /Date Tel .No./Cellphone No./Email Address</div>					