



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**REGIONAL OFFICE IX**  
Veterans Avenue Extension, Tetuan, Zamboanga City



Name of Procuring Entity :	DPWH, Regional Office IX, Z.C.	Request for Quotation (P.R. No.) :	23-12-142(a)
Revised on:		Date :	March 11, 2024
Standard Form/Title :	<b>REQUEST FOR QUOTATION</b>		
Office/End-User :	Administrative Division		
COMPANY NAME :			
ADDRESS :			
TEL. NO./FAX No :	TIN :		

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of \_\_\_\_\_ in the return envelope attached herewith, to the Procurement Unit, DPWH Regional Office IX, Veterans Avenue Extension, Tetuan, Zamboanga City.

**TERMS and CONDITIONS :**

- All entries must be typewritten or legibly written
- Delivery period within 15 days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPS Registration Certificate/Mayor's Permit/DTI/ Omnibus Sworn Statement (for above 50,000.00), Tax Clearance shall be attached upon submission of the quotation.**
- Bidders shall submit original brochures of the product .
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is Php **321,010.00**

  
**ISIDRA A. ESTANISLAO**  
Chief, Maintenance Division  
BAC Chairperson

ITEM NO.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Sintra Board Signages</b>				
1	Division Office/RD&ARD Office (32 in. x 6 in.)	10	pcs		
2	Office of the Chief & Assist. Chief, Division (32 in.x 6 in.)	25	pcs		
3	Section Office/Area (12 inches x 8 inches)	30	pcs		
4	Quality Policy ( Size 11.7 inches x 16.5 inches)	9	pcs		
5	Mission and Vision ( Size 11.7 inches x 16.5 inches)	10	pcs		
6	Core Values ( Size 11.7 inches x 16.5 inches)	11	pcs		
7	Functional Chart ( Size 11.7 inches x 16.5 inches)	12	pcs		
8	Process Model	1	pc		
9	Organizational Chart (various size)	1	pc		
10	Conference Room/Radio Room etc. (12 in. x 8 in.)	29	pcs		
11	Supply Room, etc., (Size: 12 inches x 4 inches)	45	pcs		
12	Rest Room (Size: 6 inches x 8 inches)	28	pcs		
13	Male (Size: 6 inches x 8 inches)	15	pcs		
14	Female (Size: 6 inches x 8 inches)	15	pcs		
15	Pantry, Wash Area, (Size: 12 inches x 4 inches)	11	pcs		
16	Push (Size: 7 inches x 3 inches)	45	pcs		
17	Pull (Size: 7 inches x 3 inches)	45	pcs		
18	Side to Open (Size: 6 inches x 8 inches)	3	pcs		
19	Welcome (Size: 12 inches x 4 inches)	21	pcs		
20	Transaction Starts Here (Size: 12 inches x 4 inches)	14	pcs		
21	On Leave (Size: 10 inches x 4 inches)	29	pcs		
22	On Official Business (Size: 10 inches x 4 inches)	29	pcs		
23	Absent (Size: 10 inches x 4 inches)	29	pcs		
24	Fire Extinguisher (Size: 6 inches x 8 inches)	36	pcs		
25	Photocopy Area (Size: 12 inches x 4 inches)	9	pcs		
26	Biometric Area (Size: 12 inches x 4 inches)	3	pcs		
27	Incoming/Outgoing (Size: 10 inches x 4 inches)	20	pcs		
28	This Way to Restroom (Size: 12 inches x 4 inches)	3	pcs		
29	Location Chart (Size: 10 inches x 3 inches)	1	pc		
30	Bulletin Board (Size: 12 inches x 4 inches)	8	pcs		
31	Emergency Exit (Size: 7 inches x 3 inches)	13	pcs		
32	No Smoking (Size: 6 inches x 8 inches)	2	pcs		
33	Name of Employees(Size: 2 inches x 12 inches)	434	pcs		
	~Nothing Follows~				
	Purpose: To promote, identify, provide information, give directions or to raise safety awareness installed in all divisions, this office.				

Brand and Model :		Warranty :	
Delivery Period :		Price Validity :	

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Tel. No. 993-3037

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address

