



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
ILIGAN CITY DISTRICT ENGINEERING OFFICE

Region X
Seminary Drive, Del Carmen, Iligan City

Name of Procuring Entity: **DPWH-Iligan City DEO**

Request for Quotation : 2025-05-0064

Revised on:

Date: May 26, 2025

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End-User: Administrative Section

COMPANY NAME:

ADDRESS:

TEL. NO./FAX NO.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 pm of **May 30, 2025** the return envelope attached herewith, to the BAC Secretariat, Iligan City District Engineering Office, Seminary Drive, Del Carmen, Iligan City.

TERMS and CONDITIONS:

- All entries must be typewritten or legibly written.
- Delivery period within **thirty (30) c.d.** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Attach Certified True Copy of PhilGeps Registration Number, Mayor's Permit and Omnibus Sworn Statement (if ABC is above 50K), Income/Business Tax Return if ABCs above P500K.
- The Approved budget ceiling for this procurement is **P 682,094.6**
- RFQ must be signed by an authorized signatory.
- Bidders shall submit original brochures of the product (if applicable)
- Please indicate the brand for each items being offered.
- Bidder/s shall submit sealed quotation.
- All interested suppliers must submit their respective request for Quotation personally at DPWH-Iligan City DEO.

MARK ANTHONY C. BADELLES

BAC Chairman

Supplier must quote for all of the items. Any erasure, correction or alteration made by the Supplier in any of the items shall render the bid non-complying, hence, a ground for disqualification.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	BALLPOINT PEN, Black, 5mm, 50pcs/box	4			
	BALLPOINT PEN, Blue, 5mm, 50pcs/box	1			
	BATTERY, dry cell, AA, 2 pieces per blister pack	15			
	CLIP, binder 9Double Clips) 1-1/4", 12pcss/box	15			
	CLIP, binder 9Double Clips) 3/4", 12pcss/box	15			
	Clip Binder, 1" Width, 12pcs/box	15			
	Clip Binder, 2" Width, 12pcs/box	15			
	CORRECTION TAPE, 1 piece in individual plastic	75			
	COSTUMIZED A4 SIZE BINDER WITH HARD COVER with DPWH LOGO	275			
	CUTTER KNIFE, big	5			
	ENVELOP, EXPANDING, A4, kraft, brown, 100pcs/box	5			
	EXTERNAL HARD DRIVE 2TB, portable, USB 3.0 Port with case/bag	18			
	FOLDER, legal, WHITE, with tab, 100pcs/pack	10			
	Fastener, Plastic, colored, 50sets/box	10			
	GLUE, all purpose, gross weight: 200grams min.	40			
	MARKER, PERMANENT, bullet type, Black	10			
	MAPED Stapler No. 35	11			
	Puncher, paper, Heavy Duty, with two hole guide, 1pc in individual box	5			
	PAPER, PHOTO, A4, glossy, 220gsm, 25pcs/pack	82			
	PENCIL, SHARPENER, metal/plastic, with lever handle, heavy duty	10			
	RULER, PLASTIC, 12", clear	10			
	Stamping Date, self-inking stamp	5			
	Stamp pad, felt pad, min 60mm x 100mm	5			
	Long Tape measure, 2 sided reading, 100m	3			
	Measuring Wheel 318MM-12	8			
	Steel Tape, 8m	15			
Page 1 of 2					

Notes:

- Specifications of main equipment must be indicated or reflected in the original brochure, manual or technical papers that can be downloaded or reflected in the website of the manufacturer.
- Accessories shall be noted "complied" on the bidding documents and shall be checked for compliance upon delivery.
- Other Requirements shall be supported by Certificate/s or Documents supporting its compliance.

TOTAL AMOUNT				
Please write total amount in words				
Please specify brand name, if applicable.				

P.R. No.: 2025-05-0080 For use in the operation of Finance Section and Construction Section

Brand and Model: _____
Delivery Period: _____

Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you in the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

BAC-Secretariat:
Email: dpwh.ilgcdeo@gmail.com

Printed Name/Signature/Date

Tel. No./Cellphone No./E-mail Address