

Name of Procuring Entity: DPWH – ISDEO		Request for Quotation (P.R. No.) : 2025-04-0024	
Revised on:		Date : April 15, 2025	
Standard Form/Title : REQUEST FOR QUOTATION		Office/End-User : DPWH-ISDEO	
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX No.	:		TIN:

Please quote your lowest price on the item (s) listed below, subject to the Terms and conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of **April 21, 2025** in the return envelope attached herewith, to the Goods & Services Division, Procurement Services DPWH-Isabela 2nd District Engineering Office, Roxas, Isabela

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **30 C.D.** upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; one (1) year IT Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. PhilGEPS Registration/ Mayor's Permit and DTI Registration/Sec. Registration and Omnibus Sworn Statement (for 50k and above only) for Small Value Procurement shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each item being offered (if applicable)
8. Please **specify brand name**, other wise, bids will not be accepted
9. The approved budget ceiling for this procurement is **Php174,000.00**

ROLLY M. CABAUTAN
Chief, Quality Assurance Section
BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Standard DPWH Data File Folder (A4 size, 3 inches thick)	200	pcs		
2	Standard DPWH Data File Folder (Legal size, 2 inches thick)	200	pcs		
3	Standard DPWH Data File Folder (Legal size, 3 inches thick)	200	pcs		
	Purpose : Purchase & Delivery of Standard DPWH Data File Folders for use at Finance Section, DPWH-Isabela Second District Engineering Office, Roxas, Isabela				
	Note:Delivery is at the Office of the Supply Officer				
	Inclusive of Withholding Tax, VAT and Labor Cost				
	The awarding of this RFQ will be on a package basis.			TOTAL P	
	Prospective Suppliers must quote for all items, otherwise they will be subjected for disqualification.			Amount in Words :	

Brand and Model :	Warranty :
Delivery Period :	Price Validity :

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name/Signature/Date

Tel. No. CP No. & E-mail Address