



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**NEGROS ORIENTAL 3RD DISTRICT ENGINEERING OFFICE**  
Siaton, Negros Oriental



Name of Procuring Entity:	<b>DPWH, Negros Oriental 3rd DEO</b>	Request for Quotation(P.R. No.):	2025-03-0012 R1
Revised On:		Date:	03/10/2025
Standard Form/Title:	<b>REQUEST FOR QUOTATION</b>	Office End User:	Maintenance, Construction, PDS,
Mode of Procurement:	<b>Small Value Procurement</b>		QA, Finance and Administrative Sections.
COMPANY NAME:	PHILGEPS#		
ADDRESS:	TCC NO. :		
TEL. NO./FAX NO.:	TIN :		

Please submit your quotation for the item(s) listed below, which may be submitted in person at the Procurement Unit, DPWH-Negros Oriental 3RD DEO, KM44 Malabuhan, Siaton, Negros Oriental, or thru registered mail, facsimile or E-mail, **not later than 10:30 A.M. of May 30, 2025.**

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

**TERMS AND CONDITIONS:**

- All entries must be typewritten or legibly written.  
Delivery period within **30 Calendar Days** upon received of the approved funded Purchase Order (P.O.)
- Administrative Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; from date of acceptance by the end-user.
- Prices validity shall be for a period of Sixty days (60) calendar days.  
PhilGEPS Registration Certificate, may attached BIR Certificate of Registration in lieu of DTI/SEC Registration and
- Mayor's Permit, Income/Business Tax Return and Omnibus Sworn Statement shall be included upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product. If applicable.
- Bidders must quote for all of the items. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
- The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
- The approved budget ceiling for this procurement is **Php 552,500.00**

**JANETTE M. SADIE**  
BAC Chairman

Lot No. 1	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	2T Oil	350	liter	P _____	P _____
2	Oil 140	200	liter	P _____	P _____
3	Fully Synthetic Oil	200	liter	P _____	P _____
4	Automatic Transmission Fluid	100	bot	P _____	P _____
5	Radiator Coolant	200	bot	P _____	P _____
	X-X-X-X-X-X-X				
	Note: Pls. see attached technical specifications.				
	<b>Purpose:</b> For use in the Maintenance, Construction, Planning & Design, Quality Assurance, Finance and Administrative Sections service vehicles and heavy equipment (Various Vehicles).				
	<b>TOTAL AMOUNT (Php)</b>				
	<b>Please specify total amount in words (Php)</b>				

**Please specify brand names & model, if applicable.**

Brand and Model : \_\_\_\_\_ Warranty: \_\_\_\_\_  
Delivery Period : \_\_\_\_\_ Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

[davad.renee@dpwh.gov.ph](mailto:davad.renee@dpwh.gov.ph)

Printed Name/Signature/Date

Tel No./Cellphone No./E-mail Address:

NIR 17.5 MGN/RSD