

Republic of the Philippines  
Department of Public Works and Highways  
NATIONAL CAPITAL REGION  
Manila

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Name of Procuring Entity

Request for Quotation (P.R.): 2025-02-009

Revised on

Date: 02/28/2025

Standard Form/Title

REQUEST FOR QUOTATION

Office/End-User: Planning and Design Division

COMPANY NAME:

ADDRESS :

TEL. NO./FAX NO.:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition listed below and submit your quotation duly signed by your representative not later than 9:00 A.M. of March 07, 2025 in the return sealed envelope attached herewith to the BAC Secretariat, 2nd Floor, 2nd St., Port Area, Manila

TERMS and CONDITION :

1. All entries must be type written or lightly written

2. Delivery period within Thirty (30) calendar days upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.

3. Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment from date of acceptance by the end-user

4. Price validity shall be for a period of sixty (60) calendar days.

5. PHILGEPS Registration Certificate or Registration No./ Mayor's Permit/ DTI or SEC Registration Certificate/ Tax Clearance / Omnibus Sworn Statement (For ABCs above ₱50K) / Income/Business Tax Return (For ABCs above ₱500k) shall be attached upon submission of the quotation.

6. Bidders shall submit brochures showing certifications of the product applicable

7. Please indicate the brand for each item being offered, delivery period, price validity and warranty.

8. All documents must be CERTIFIED TRUE COPY.

9. The approved budget ceiling for this procurement is **Php 30,000.00**

Very truly yours,

JORD ACHAES R. DAVID

Chief, Administrative Division

BAC Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
1	Calibration of Total Station	2	lot	P	P	
	Model: Geomax Zoom 35 Pro 5"A10					
	Serial No. 2832990, 2832993					
	X X X					
	GRAND TOTAL =				P	
	NOTE: For use of Planning and Design Division.					

Delivery Period : \_\_\_\_\_

Price Validity : \_\_\_\_\_ Warranty : \_\_\_\_\_

After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.

\_\_\_\_\_  
Printed Name/Signature