



Revised on :	Date :	November 6, 2024
Standard Form/Title :	REQUEST FOR QUOTATION	Office/End-User : Maintenance Section

COMPANY NAME		
ADDRESS		
TEL. NO./FAX No.		TIN.

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery/Service period within 30 calendar days upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years I.T. equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **PhilGEPS Certificate of Platinum Registration and Membership** shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is **P999,981.26**.

BAC Chairperson

[illegible]

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address