



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
Region X  
OFFICE OF THE DISTRICT ENGINEER  
Cagayan de Oro City 1st District Engineering Office  
Bulua, Cagayan de Oro City



Name of Procuring Entity: CDO 1st DEO

Request for Quotation (P.R. No. 2024-10-307): 2024-10-044

Revised on:

Date: October 3, 2024

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End-User: Maintenance Section

COMPANY NAME:

ADDRESS:

TEL. NO./FAX NO.:

TIN:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 p.m. of **OCTOBER 7, 2024** in the return envelope attached herewith, to the BAC Secretariat for for Goods, 10th RES Compound, Bulua, Cagayan de Oro City.

**TERMS and CONDITIONS:**

- All entries must be typewritten or legibly written.
- Delivery period within thirty (30) c.d. upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- Phil-GEPS Registration Certificate, the following documents must be updated: Mayor's Business Permit, DTI, Income/ Business Tax Return, Tax Clearance and Omnibus Sworn Statement (DPWH-G&S-18) shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certifications of the product, if applicable.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **Php 751,872.84**
- Submission of RFQ thru e-mail shall not be entertained.
- Bids submitted thru Representatives must present their Special Power of Attorney together with their valid ID.

**ELVIRO S. SALIGUMBA**  
Chief, Quality Assurance Section  
BAC- Chairperson

The awarding for this RFQ will be on a lump-sum basis.  
Prospective Suppliers must quote for all of the items.  
Otherwise they will be subjected for disqualification.

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Toner TN223 Black	4	tube		
2	Toner TN223 Cyan	4	tube		
3	Toner TN223 Magenta	4	tube		
4	Toner TN223 Yellow	4	tube		
5	Transfer Roller (A90G-PP01-00)	1	tube		
6	Transfer Belt (A90G-PP00-00/01)	1	tube		
7	Developing Unit DV214 Black	1	tube		
8	Stapler Cartridge 70E	2	tube		
9	DR215K Drum Unit	2	tube		
10	Imaging Unit 215 Cyan	2	tube		
11	Imaging Unit 215 Magenta	2	tube		
12	Imaging Unit 215 Yellow	2	tube		
13	Fusing Unit (A797-R703-33)	1	tube		
14	Roller A (A00J-5636-00)	1	tube		
15	Roller B (A5C1-5622-00)	1	tube		
16	Pick-up Roller (A6XF-PP51-00)	1	tube		
17	Feed Roller (A6XF-PP4B-00)	1	tube		
18	A6XF-PP1N-01	1	tube		
19	Toner TN220 Black	1	tube		
20	Toner TN220 Cyan	1	tube		
21	Toner TN220 Magenta	1	tube		
22	Toner TN220 Yellow	1	tube		
	X-X-X-X-X-X-X-X-X-X				

**PURPOSE:** For use in Administrative Section, Finance Section, Construction Section, Maintenance Section & Procurement Unit

Brand and Model: \_\_\_\_\_

Warranty: \_\_\_\_\_

Delivery Period: \_\_\_\_\_

Price Validity: \_\_\_\_\_

After having carefully read and accepted your General Conditions, I / We quote you in the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

BAC-Secretariat:  
Tel. No. 880-0177 Local 74619

Printed Name/Signature/Date \_\_\_\_\_

Tel. No./Cellphone No./E-mail Address \_\_\_\_\_



Website: <https://www.dpwh.gov.ph>



Tel. Nos. (088)-557-3016 / 880-0177



ISO 9001