

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE REGIONAL DIRECTOR
Region V
Legazpi City

Name of Procuring Entry:DPWH RO V

Revised on:

Standard Form/Title:REQUEST FOR QUOTATION

COMPANY NAME:

ADDRESS:

Request for Quotation(P.R. No.):2024-10-263

Date:10/17/2024

Office/End-User:ADMIN. DIV

TEL. NO./FAX NO.

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. **October 21, 2024** in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Region V, Old Airport Road, Brgy. Cruzada, Legazpi City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written

2. Delivery period within Thirty (30) C.D. upon receipt of approved funded Purchase Order (P.O.). Administrative Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason

3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.

4. Price validity shall be for a period of sixty (60) calendar days.

5. **PhilGEPS Registration Certificate/Mayor's Permit/DTI or SEC Registration, Secretary's Certificate Tax Clearance, Income/Business Tax Return (ITR) and Omnibus Sworn Statement** shall be attached upon submission of the quotation if applicable.

6. Bidders shall submit original brochures showing certifications of the product.

7. Please indicate the brand for each item being offered.

8. The approved budget ceiling for this procurement is **P55,950.30**

ITEMS & DESCRIPTION

QTY.

UNIT

UNIT PRICE

TOTAL PRICE

Catering Services for 2 days

45

pax

Provision of AM Snack, Lunch, and PM Snack

Training on Document Tracking System

on October 29-30, 2024 at DPWH RO-V Training Room 1, Cruzada, Legazpi City

DAY

AM SNACK

LUNCH

PM SNACK

1

Meaty Spaghetti
Garlic Bread
Fresh Buko Juice

Steamed Pandan Rice
Beef Pochoero
Crispy Bicol Express
Honey Glazed Chicken
Assorted Chilled Fruits

Solanghon Guisado
Toasted Slopao
Assorted Canned Softdrinks

2

Chicken Macaroni Salad
Toasted Bread
Fresh Lemon and
Cucumber Juice

Steamed Pandan Rice
Fish Cocido (Malasugi/Tuna)
Crispy Pork Kare-Kare with
Alamang
Laing
Choco Moist Cake

Clubhouse Sandwich (Two Layer)
Kamote Fries
Canned Juice (Four Season)

AMENITIES:

1. Free Flowing Brewed Coffee with Creamer and Sugar; Hot Chocolate (Breakfast only)

2. Free Purified Drinking Water with Dispenser

3. Complete Catering Utensils and Equipment

4. Tables and Chairs with Seat Cover and Table Cloth (Clean Linens)

5. Assistance of Well-Trained Waiters

6. Assisted Buffet (Vaccinated and Well-Trained Waiter and Catering Personnel)

7. Complimentary Bottled Water for Speakers

8. Complimentary Food good for 5 persons

9. Food Burner

10. Food Nameplate (Indicate Allergens)

11. Spit Guard, Hairnet, and Gloves

12. Free Tarpaulin

13. Pica-Pica for the Speakers (Fresh Fruits) and Participants (Nuts and Candies)

Brand and Model:

Delivery Period:

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Warranty:

Validity:

Printed Name / Signature / Date

1316