



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
NEGROS ORIENTAL 3RD DISTRICT ENGINEERING OFFICE
Siaton, Negros Oriental, Region VII



Name of Procuring Entity:	DPWH, Negros Oriental 3rd DEO	Request for Quotation(P.R. No.):	2024-10-0078
Standard Form/Title:	REQUEST FOR QUOTATION	Date:	10/1/2024
Mode of Procurement:	Small Value Procurement	Office End User:	QAS, PDS, AS, FS, MS, CS, PU, DE's office
COMPANY NAME:	PHILGEPS#		
ADDRESS:	TCC NO. :		
TEL. NO./FAX NO.:	TIN :		

Please submit your quotation for the item(s) listed below, which may be submitted in person at the Procurement Unit, DPWH-Negros Oriental 3RD DEO, KM44 Malabuhan, Siaton, Negros Oriental, or thru registered mail, facsimile or E-mail, **not later than 10:30 A.M. of October 10, 2024.**

Quotation may be submitted open or sealed and should be duly signed by the firm's owner or authorized representative subject to the terms and conditions, hereof.

TERMS AND CONDITIONS:

1. All entries must be typewritten or legibly written.
2. Delivery period within **30 Calendar Days** upon received of the approved funded Purchase Order (P.O.) Administrative Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one (1) year for Equipment; from date of acceptance by the end-user.
4. Prices validity shall be for a period of Sixty days (60) calendar days.
5. PhilGEPS Registration Certificate, may attached BIR Certificate of Registration in lieu of DTI/SEC Registration and Mayor's Permit, Income/Business Tax Return and Omnibus Sworn Statement shall be included upon submission of the quotation.
6. Bidders shall submit original brochures showing certifications of the product. If applicable.
7. Bidders must quote for all of the items. Any erasure, correction or alteration made by the bidders in any of the items shall render the bid non-complying, hence, a ground for disqualification.
8. The DPWH reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award without thereby incurring any liability to the affected bidder.
9. The approved budget ceiling for this procurement is **Php 974,095.00.**


ROMARICO D. EGE
BAC Chairman

Lot No. 1	ITEM & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Item 1	Paper Multicopy A3 Sub 24	15	ream	P _____	P _____
Item 2	Paper Multicopy Legal Sub 20	86	ream	P _____	P _____
Item 3	Paper Multicopy Legal Sub 24	140	ream	P _____	P _____
Item 4	Paper Multicopy A4 Sub 24	900	ream	P _____	P _____
Item 5	Paper Multicopy A4 Sub 20	186	ream	P _____	P _____
Item 6	A4 Photopaper (Good Quality -Rough Satin) 20 Shts/pk. 260gsm	19	pack	P _____	P _____
Item 7	Sticker Paper (High Gloss (A4; 80 GSM)(10 pc/pk)	5	pack	P _____	P _____
Item 8	Film Paper A4 (Transparent; Thick, 300 microns)	6	pack	P _____	P _____
Item 9	Tracing Paper 90/95 gsm, 2" core 24"x50 yards	15	roll	P _____	P _____
Item 10	Blue Print Paper 80gsm 2" core 24"/50 yards	20	roll	P _____	P _____
Item 11	Envelope, Documentary Legal Expanded (Brown-13, Royal Blue-1); Thick	14	doz.	P _____	P _____
Item 12	Envelope, Documentary Legal (Brown) Ordinary	15	doz.	P _____	P _____
Item 13	Envelope, Documentary Short (Brown) Ordinary	5	doz.	P _____	P _____
SUB-TOTAL (PAGE 1)					

Item 14	Folder Legal (Ordinary, White-8, Yellow-2)	10	doz.	P _____	P _____
Item 15	Folder Legal; Expanded (Royal Blue)	8	doz.	P _____	P _____
Item 16	Folder A4 (Thick & Non-Expanding, Royal Blue)	6	doz.	P _____	P _____
Item 17	Folder A4 (White, Royal Blue, Brown) Ordinary	6	doz.	P _____	P _____
Item 18	Ballpen Ordinary (Retractable) (Blue & Black)	34	doz.	P _____	P _____
Item 19	Sign Pen 0.4mm (Black & Blue)	8	doz.	P _____	P _____
Item 20	Sign Pen 0.5mm (Black & Blue)	29	doz.	P _____	P _____
Item 21	Sign Pen 0.3mm (Black & Blue)	7	doz.	P _____	P _____
Item 22	Sign Pen 0.7mm (Black & Blue)	2	doz.	P _____	P _____
Item 23	Refill, Sign Pen 0.5mm (Black & Blue) Hi-Rech V5RT	2	doz.	P _____	P _____
Item 24	Refill, Sign Pen 0.5mm (Black & Blue) Dong-A	1	doz.	P _____	P _____
Item 25	Refill, Sign Pen 0.4mm (Black & Blue) G-Tech	4	doz.	P _____	P _____
Item 26	Permanent Marker Pen (Ordinary) (Blue, Black; Broad & Fine)	45	pc.	P _____	P _____
Item 27	Permanent Marker Pen Write for All - Dual Tip (Blue) (for Mylar Paper)	54	pc.	P _____	P _____
Item 28	Whiteboard Marker Pen (Blue & Black)	16	pc.	P _____	P _____
Item 29	Whiteboard Marker Pen, Disposable (Blue & Black)	10	pc.	P _____	P _____
Item 30	Highlighter Pen (Yellow, Green, Orange)	21	pc.	P _____	P _____
Item 31	Tape, Transparent 24mm	42	roll	P _____	P _____
Item 32	Tape, Transparent 48mm	40	roll	P _____	P _____
Item 33	Tape, Packaging 48mm	27	roll	P _____	P _____
Item 34	Tape, Packaging 24mm	10	roll	P _____	P _____
Item 35	Tape, Masking 48mm	19	roll	P _____	P _____
Item 36	Tape, Masking 24mm	56	roll	P _____	P _____
Item 37	Tape, Double Sided 24mm (w/ Foam) (5 meters long)	25	roll	P _____	P _____
Item 38	Tape, Double Sided 24mm (ordinary) (5 meters long)	50	roll	P _____	P _____
Item 39	Tape, Double Sided 24mm Transparent Thick (5 meters long)	6	roll	P _____	P _____
Item 40	Tape, Duct 48mm	34	roll	P _____	P _____
Item 41	Tape, Transparent 24mm (Strong Adhesive)	10	roll	P _____	P _____
Item 42	Epson L15150 Pigment Ink 008 (Black)	44	bottle	P _____	P _____
Item 43	Epson L15150 Pigment Ink 008 (Cyan)	39	bottle	P _____	P _____
Item 44	Epson L15150 Pigment Ink 008 (Magenta)	39	bottle	P _____	P _____
Item 45	Epson L15150 Pigment Ink 008 (Yellow)	39	bottle	P _____	P _____
Item 46	Epson 003 Black (L5290)	19	bottle	P _____	P _____
Item 47	Epson 003 Cyan (L5290)	15	bottle	P _____	P _____
Item 48	Epson 003 Magenta (L5290)	15	bottle	P _____	P _____
Item 49	Epson 003 Yellow (L5290)	15	bottle	P _____	P _____
Item 50	Ink Cartridge #704 Black	12	pc.	P _____	P _____
Item 51	Epson Ink L360 Black	10	bottle	P _____	P _____
Item 52	Epson Ink L360 Cyan	6	bottle	P _____	P _____
		SUB-TOTAL (PAGE 2)			

Item 53	Epson Ink L360 Magenta	6	bottle	P _____	P _____
Item 54	Epson Ink L360 Yellow	6	bottle	P _____	P _____
Item 55	Record Book (Hard Bound-500 pages)	34	pc	P _____	P _____
Item 56	Record Book (Hard Bound-150 pages)	10	pc	P _____	P _____
Item 57	Engineer's Field Book	40	pc	P _____	P _____
Item 58	Flash Drive, 4GB	20	pc	P _____	P _____
Item 59	Flash Drive, 32GB	13	pc	P _____	P _____
Item 60	Flash Drive, 8GB	10	pc	P _____	P _____
Item 61	Data Cable Strap (Re-usable) 6" (Black)	300	pc	P _____	P _____
Item 62	Soldering Lead (5 meter)	1	roll	P _____	P _____
Item 63	Soldering Paste (Non-corrosive) 50g	2	pc	P _____	P _____
Item 64	De-soldering Braid 1.5mm	3	roll	P _____	P _____
Item 65	Electronic Contact Cleaner 400ml	10	bottle	P _____	P _____
Item 66	Battery AAA (Rechargeable)	4	pair	P _____	P _____
Item 67	Battery AA (Rechargeable)	10	pair	P _____	P _____
Item 68	Battery AA (Heavy Duty; Alkaline)	65	pair	P _____	P _____
Item 69	Battery AAA (Heavy Duty; Alkaline)	25	pair	P _____	P _____
Item 70	Whiteboard (45cm x 60cm)	6	pc	P _____	P _____
Item 71	Whiteboard Eraser	6	pc	P _____	P _____
Item 72	Paper Clip No. 33 (Plastic Coated)	27	box	P _____	P _____
Item 73	Paper Clip No. 50 (Plastic Coated)	27	box	P _____	P _____
Item 74	Plastic Fastener (Elongated) 8-1/2" Long	10	box	P _____	P _____
Item 75	Plastic Fastener (regular size)	26	box	P _____	P _____
Item 76	Clip Backfold (Binder Clip) 19mm or 1"	44	box	P _____	P _____
Item 77	Clip Backfold (Binder Clip) 25mm or 1 1/4"	38	box	P _____	P _____
Item 78	Clip Backfold (Binder Clip) 32mm or 1 1/2"	24	box	P _____	P _____
Item 79	Clip Backfold (Binder Clip) 15mm or 3/4"	6	box	P _____	P _____
Item 80	Clip Backfold (Binder Clip) 50mm or 2"	37	box	P _____	P _____
Item 81	Staple Wire #35 (50/50R)	42	box	P _____	P _____
Item 82	Staple Wire #70FE (Flat Clinch) (for Electronic Stapler)	1	box	P _____	P _____
Item 83	Glue (All Purpose 240g)	10	bottle	P _____	P _____
Item 84	Glue Stick Paste	10	pc	P _____	P _____
Item 85	Laminating Film (100 pcs/pack) 150 microns (A3)	15	pack	P _____	P _____
Item 86	Laminating Film (100 pcs/pack) 150 microns (A4)	10	pack	P _____	P _____
Item 87	Customized Binder/Ring Binder Legl size (Royal Blue) w/ DPWH Logo	580	pc	P _____	P _____
Item 88	Correction Tape Retractable (6m)	22	doz	P _____	P _____
Item 89	Stamp Pad	1	pc	P _____	P _____
Item 90	Umbrella Nail	100	kg	P _____	P _____
Item 91	Broom (Soft); matrl: LANOT	38	pc	P _____	P _____
		SUB-TOTAL (PAGE 3)			

Item 92	Broom w/ long handle (Ting-ting)	15	pc	P	P
Item 93	Dis-infectant Solution (500ml)	34	bottle	P	P
Item 94	Dis-infectant Spray (510ml) Ass. Scents	18	bottle	P	P
Item 95	Insect Spray (500ml) Odorless	25	bottle	P	P
Item 96	Toilet Bowl Cleaner (900ml)	37	bottle	P	P
Item 97	Glass Cleaner (500ml)	19	bottle	P	P
Item 98	Refill, Glass Cleaner (500ml)	15	bottle	P	P
Item 99	Trash Liner/bag (Large; for big trash bin) 100pcs/roll	20	roll	P	P
Item 100	Trash Liner/bag (Small) 100pcs/roll	10	roll	P	P
Item 101	Trash Liner/bag (Medium) 100pcs/roll	15	roll	P	P
Item 102	Floor Mop w/ Head	21	pc	P	P
Item 103	Floor Scrubber/Brush (w/ Long Handle) (Heavy Duty)	10	pc	P	P
Item 104	Toilet Bowl Scrubber w/ Holder (Heavy Duty)	15	pc	P	P
Item 105	Toilet Bowl Plunger (Heavy Duty)	15	pc	P	P
Item 106	Glass Wiper (Window/Wall Glass) (Heavy Duty)	10	pc	P	P
Item 107	Toilet Deodorizer w/ Holder (Big)	36	pc	P	P
Item 108	Car Freshener (New Port New Car; Scent: Blue) Aluminum Tin casing	18	can	P	P
Item 109	Car Freshener (New Port New Car; Scent: Blue) Aluminum/Plastic Tin casing	20	can	P	P
Item 110	Dust Pan; Plastic (Medium Size)	3	pc	P	P
Item 111	Floor Rug (Weaved Cloth)	20	pc	P	P
Item 112	Air Freshener (275g) (Ass. Scents)	12	bottle	P	P
Item 113	All Purpose Cleaner(ass. Scents) 1 ltr/bott.	5	bottle	P	P
Item 114	Muriatic Acid	2	gal.	P	P
			SUB-TOTAL (PAGE 4)		
X-X-X-X-X-X-X-X					
Note: All items must be of good quality and must conform to the standard specifications as to prescriptions indicated; and must delivered right on time.					
Purpose: For use in the QAS, PDS, Administrative, Finance, Maintenance, Construction Sections, Procurement Unit and DE's Office.					
			GRAND TOTAL AMOUNT (Php)		
Please specify total amount in words (Php)					
Please specify brand names & model, if applicable.					
Brand and Model :			Warranty: _____		
Delivery Period :			Price Validty: _____		
After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.					
nee@dpwh.gov.ph			Printed Name/Signature/Date		
aricar@dpwh.gov.ph					
			Tel No./Cellphone No./E-mail Address:		
721.5 MJL/RSD					