

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
AURORA DISTRICT ENGINEERING OFFICE
Brgy. Reserva, Baler, Aurora

Name of Procuring Entity : Request for Quotation (P.R. No.) : **2024-09-0136**

Revised on : Date : **October 8, 2024**

Standard Form/Title : **REQUEST FOR QUOTATION** Office/End-User : **Various Section**

COMPANY NAME :

ADDRESS :

TEL. NO./FAX No. :

TIN :

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of October 23, 2024 in the return envelope attached herewith, to the Procurement Services, Brgy. Reserva, Baler, Aurora.

TERMS and CONDITIONS :

- All entries must be typewritten or legibly written.
- Delivery period within 15 w.d. upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPIS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
- Bidders shall submit original brochures of the product.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is P 59,395.58


NICOMEDES G. NOHAY
Engineer III
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
Purchase, supply and delivery of customized data folder, data file box and data storage box for use in filing and keeping of documents of Various Section of DPWH - Aurora DEO					
	Data Storage Box with DPWH Logo 12" x 13" x 16" With top cover lid, hardbound, PVC royal Blue cover, a pocket and white ply-leaf is applied on the inside, DPWH three (3) color logo printed on the top lid cover's center	2	piece		
	Data/Magazine File Box with DPWH Logo 5" x 9.5" x 15.5" With hardbound, PVC royal blue cover, a pocket and white ply-leaf is applied on the inside, DPWH logo was printed in three (3) colors	5	piece		
	Data Folder with DPWH Logo 13 3/4" x 11" x 2" Customized binders legal size with hard cover, thickness of 2.5mm or more, PVC royal blue cover white ply-leaf inside with 7cm (capacity) x 3" (ring distance) lever-arch (SIDE) file mechanism with rado lock ring pocket and DPWH three (3) colored logo on spine expansion of at least 75mm with white background	50	piece		
	Data Folder with DPWH Logo 15" x 11" x 1" Customized binders legal size with hard cover, Thickness of 2.5mm or more, PVC royal blue cover white ply leaf inside with 7x3" lever-arch (TOP) file mechanism with rado lock ring, pocket and DPWH three (3) colored logo on spine expansion of at least 75mm with white background	50	piece		
	Data Folder with DPWH Logo 15" x 11" x 2" Customized binders legal size with hard cover, Thickness of 2.5mm or more, PVC royal blue cover white ply leaf inside with 7x3" lever-arch (TOP) file mechanism with rado lock ring, pocket and DPWH three (3) colored logo on spine expansion of at least 75mm with white background	120	piece		
	Data Folder with DPWH Logo 9" x 9.5" x 3" Customized binders with hard cover, Thickness of 2.5mm or more, PVC royal blue cover white ply-leaf inside with 7x3" lever-arch (SIDE) file mechanism with rado lock ring, pocket and DPWH three (3) colored logo on spine expansion with white background	10	piece		
	****nothing follows****				

Brand and Model : Warranty :
Delivery Period : Price Validity :

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Tel. No. / Cellphone No. / E-mail Address