Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Sultan Kudarat 1st District Engineering Office
Isulan, Sultan Kudarat, Region XII

Name of Procuring Entity	: SK 1st District Engineering office	Request For Qoutation	: **2024-09-0041** (P.R. No.) 2024-07-0053
Revised on :		Date	: **September 2, 2024**
Standard Form/Title	: **REQUEST FOR QUOTATION**	Office/End-User	: **SK 1st DEO**
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX No.	:	**TIN :**	

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 A.M. of SEP 11 2024 in the return envelope attached herewith, to the Goods & Services Division, Procurement Services, 5th Floor, Bonifacio Drive, Port Area, Manila.

TERMS and CONDITIONS :

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5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product .
7. Please indicate the brand for each items being offered.
8. The approved budget ceiling for this procurement is ***P407,628.20***

RAUL N. TRAVILLA
BAC - Chairman

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Purchase of Various Office Supplies and Janitorial Supplies for use in the SK 1st DEO for the 3rd Quarter CY 2024				
1	Air Freshener, 320ml, assorted	15	cans		
2	Alcohol, 70% ethyl ,500ml, antiseptic disinfectant w/ moisturizer	78	bottles		
3	Arch File with DPWH Logo Long	50	pc		
4	Ballpen, Odinarry (12pcs/box, Fine pen) Black	5	boxes		
5	Ballpen, Odinarry (12pcs/box, Fine pen) Blue	5	boxes		
6	Battery size AA, 2pcs/pack	6	packs		
7	Battery size AAA, 2pcs/pack	11	packs		
8	Book Paper (A3)	15	reams		
9	Book Paper (A4), 70gsm	12	reams		
10	Book Paper (A4), 80gsm	270	reams		
11	Book Paper (A4), 80gsm Blue	3	reams		
12	Book Paper, 8.5" x 13", 80gsm, Long	20	reams		
13	Book Paper, 8.5" x 14", 80gsm	10	reams		
14	Book Paper, Short	20	reams		
15	Broom, Soft, Baguio Type	1	pc		
16	Computer Screen 13"x22", anti-radiation	1	pc		
17	Correction Pen	20	pcs		
18	Correction Tape	20	pcs		
19	Cutter, Heavy Duty	2	pcs		
20	Detergent Powder, 1000grams	27	packs		
21	Detergent Powder, 500grams	6	packs		
22	Dipper	2	pcs		
23	Dishwashing Liquid 790ml	31	bottles		
24	Dishwashing Paste, antibacterial, 400grams, grease expert	10	cans		

Brand and Model : ____________ **Warranty** : ____________
Delivery Period : ____________ **Price Validity** : ____________

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Tel. No. (064) 471 3100

Printed Name / Signature / Date

email: baragona.potre_nahar@dpwh.gov.ph

Tel. No. / Cellphone No. / E-mail Address

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25	Disinfectant Spray, 510g	21	cans		
26	Door Mat, Cloth HOME	6	cans		
27	Door mat, plastic, WELCOME	2	pcs		
28	Eraser for whiteboard	1	pcs		
29	Fabric Conditioner, 1000ml	15	bottles		
30	Face mask, Black	6	boxes		
31	Fingerprint, moistuner	6	pcs		
32	Flash Drive, 64GB	10	pcs		
33	Folder, Brown, A4, 100pcs/pack	1	pack		
34	Folder Brown, Long, 100pcs/pack	1	pack		
35	Glass Cleaner, 500ml (Bottle with Sprayer)	12	bottles		
36	Glue Gun, big	2	pcs		
37	Glue, all purpose, 130g	6	pcs		
38	Gun Tucker, Staple wire #6	5	boxes		
39	Humidifier Scented Oil, 100ml	6	bottles		
40	Ink pad, Tanks (for printer)	5	pcs		
41	Liquid hand Soap 225ml	15	bottles		
42	Liquid hand Soap, 450ml	6	bottles		
43	Mailing envelope, long	1	box		
44	Marker, highlighter	12	pcs		
45	Marker, Permanent, broad, black	18	pcs		
46	Marker, Permanent, broad, red	6	pcs		
47	Marker, whiteboard, black	6	pcs		
48	Mechanical Pencil	12	pcs		

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	Purchase of Various Office Supplies and Janitorial Supplies for use in the SK 1st DEO for the 3rd Quarter CY 2024				
49	Mouse, Heavy Duty, big	6	pcs		
50	Multi-insect killer 500ml, waterbased & odorless	15	bottles		
51	Multi-purpose Bleach, 1000ml, color safe	6	bottles		
52	Multi-purpose Bleach, 1000ml, original	50	bottles		
53	Mylar paper size, A2 (420mm x 594mm)	12	rolls		
54	Oxalic acid, 500g	5	packs		
55	Pail, medium	2	pcs		
56	Paper clip, 32mm	6	boxes		
57	Pencil, 12pcs/box	3	boxes		
58	Photo paper, A4	6	packs		
59	Puncher (Heavy Duty)	3	pcs		
60	Push Pin	16	boxes		
61	PVC Cover, A4	3	reams		
62	Record Book, 500 pages (Cover: Black and Red)	5	books		
63	Sack, Big	120	pcs		
64	Sand paper	4	pcs		
65	Scissors, big, Heavy duty	2	pairs		
66	Sign Pen, 0.3mm, G-Tech, c3, Black	2	boxes		
67	Sign Pen, 0.3mm, G-Tech, c3, Blue	2	boxes		
68	Sign Pen, 0.3mm, G-Tech, c3, Red	2	boxes		
69	Sign Pen, 0.5mm, MyGel, Black	5	boxes		
70	Sign Pen, 0.5mm, MyGel, Blue	5	boxes		
71	Sign Pen, 0.5mm, MyGel, Red	2	boxes		
72	Sign Pen, 0.7mm, MyGel, Blue	1	boxes		

Brand and Model : ______________________ **Warranty** : ______________________
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	Purchase of Various Office Supplies and Janitorial Supplies for use in the SK 1st DEO for the 3rd Quarter CY 2024				
73	Sign pen, G2, 0.5mm, Black	2	boxes		
74	Sign pen, G2, 0.5mm, Blue	2	boxes		
75	Sign pen, G2, 0.5mm, red	2	boxes		
76	Sign pen, BLN25 Gel Pen, Quick Drying, smooth neddle, 0.5mm	1	box		
77	Sphygromanometer (automatic/digital)	1	pc		
78	Spiral ring, 1"	5	pcs		
79	Spiral ring, 1/2"	5	pcs		
80	Spiral ring, 2"	5	pcs		
81	Sponge with scrubbing pad, heavy duty	30	pcs		
82	Spray Paint, 400ml, black	4	cans		
83	Stamp pad, 3"x4.5", blue	6	pcs		
84	Staple remover, Plier type	5	pcs		
85	staple Wire, standard #35	25	pcs		
86	Stapler with Remover (Heavy duty)	14	pcs		
87	Stick Glue, Big	5	pcs		
88	Sticky Notes (sign here)	24	pads		
89	Sticky Notes 0.6x2 inches (assorted color)	24	pads		
90	Sticky Notes 1x3 inches (Assorted Color)	24	pads		
91	Sticky Notes 2x3 inches (Assorted Color)	20	pads		
92	Sticky Notes 3x3 inches (Assorted Color)	30	pads		
93	Tape Dispenser, 1" (Heavy duty)	4	pcs		
94	Tape, Double Sided Tape 2"	5	rolls		
95	Tape, Transparent, 24mm (1")	36	rolls		
96	Tissue Paper, 3plys 10rolls/packs	15	packs		

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97	Toiler Deodorant Cake, 99% Paradichlorobenzene, big with case	20	pcs		
98	Toilet Bowl, & Urinal Cleaner, 100ml	15	bottles		
99	Tornado Mop360 (Heavy Duty)	1	pc		
100	Trashbag, plastic Black, (S) 18"x20" 10pcs/packs	20	packs		
101	Trashbag, plastic black, (M) 22"x24", 10pcs/packs	27	packs		
102	Trashbag, plastic black, (M) 26"x32", 10pcs/packs	12	packs		
103	Trashbag, plastic black, (XL) 10pcs/packs	12	packs		
104	Trashbag, plastic black, (XXL) 37"x40", 10pcs/packs	30	packs		
105	Tucker, heavy duty	1	pc		
106	Universal Ink-black 1000ml	1	pc		
107	Universal Ink-cyan 1000ml	1	pc		
108	Universal Ink-magenta 1000ml	1	pc		
109	Universal Ink-yellow 1000ml	1	pc		
110	Whiteboard, 25"x30" F	1	pc		
	xxxxxxxxxxxxxxxxxxxxxxxxxxxxxx				

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