Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE REGIONAL DIRECTOR
Region V
Old Airport Road, Brgy. 40, Cruzada, Legazpi City

Name of Procuring Entry: **DPWH RO V**		Request for Quotation(P.R. No.):	**2024-08-221**
Revised on:		Date:	**08/06/2024**
Standard Form/Title:	**REQUEST FOR QUOTATION**	Office/End-User:	**ADMIN DIV.**

COMPANY NAME: _____
ADDRESS: _____
_____
TEL. NO./FAX No. _____ **TIN No.** _____

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 2:00 P.M. **August 15, 2024** in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Region V, Old Airport Road, Brgy. 40., Cruzada, Legazpi City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. Delivery period within Thirty (30) C.D. upon receipt of approved funded Purchase Order (P.O.). Administrative Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
*5. **PhilGEPS Registration Certificate/Mayor's Permit/DTI, Tax Clearance, Income/Business Tax Return and Omnibus Sworn Statement** shall be attached upon submission of the quotation*
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each items being offered.
*8. The approved budget ceiling for this procurement is **P599,502.00***

MARIA TEODORA P. LOSANTAS, Ph.D.,DBA., JD
(BAC Chairperson)
Chief Administrative Officer

Item No.	ITEMS & DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Newsletter (with attach sample output)	100	sets		
	Offset Printing/A4 size, No. of pages: 36 pages; cover C2s210				
	matte lam. Inside: C2s100				
	Newsletters/IEC Materials, etc., Digital Print (with attach sample output)	100	sets		
	Cover: C2S21#, matte lam; No. of Pages: 32 pages;				
	Inside; C2S100#				
	Folder with pocket (with attach sample output)	500	pcs		
	Glossy Lamination, Foldcoat----Spread size: 18.25 x 13.00;				
	1 side print, full color				
	Business Cards (with attach sample output)	300	pcs		
	2 x 3.5 1 sided colored full print				
	Annual Report (with attach sample output)	100	pcs		
	Offset Printing/A4 size, 160pp colored including cover				
	Cover: C2s180, matte lam., with gloss lam on selected areas				
	Inside: C2s80, colored				
	x-x-x-x-x-x-x-x-x-x-x				
	For use in the DPWH RO V publication at PIO Office				

Brand and Model: _____ Warranty: _____
Delivery Period: _____ Validity: _____

After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left black, it means that I concur with the Terms and Conditions specified by DPWH.

_____
Printed Name / Signature / Date

_____
Date