



Republic of the Philippines
Department of Public Works and Highways
OFFICE OF THE DISTRICT ENGINEER
Batanes District Engineering Office
Basco, Batanes



Name of Procuring Entity	: DPWH-BDEO	PR No. :	2024-05-0088
Revised on	:	Date :	MAY 29 2024
Standard Form/Title	: REQUEST FOR QUOTATION	Office/End User :	CONSTRUCTION SECTION
COMPANY NAME	:		
ADDRESS	:		
TEL. NO./FAX NO.	:	TIN NO.:	

Please quote your lowest price on the item(s) listed below, subject to the **TERMS AND CONDITIONS** stated below and submit your quotation duly signed by your representative not later than **2:00 PM** of **JUN 05 2024**.

TERMS AND CONDITIONS

- All entries must be type written or eligibly written.
- Delivery period within **45 C.D.** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec.69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty** shall be for a minimum of **three (3) months** for supplies and materials ;one year for Equipment from date of acceptance by the end user.
- Price Validity shall be for a period of sixty(60) calendar days.
- G-EPS Registration Certificate/Mayor's Permit/DTI/Omnibus Sworn Statement/Latest Income Tax** return shall be attached upon submission of the quotation.
- Bidders shall submit original brochures showing certificate of the product if applicable.
- Please indicate the **BRAND** for each items being offered.
- The approved budget ceiling for this procurement is **P 693,539.66**


RODERICK V. HORNEADO
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	Unit	Unit Price	Total Price
1	Bond Paper A4 Size 80gsm, 5 reams/box	box	250		
2	Bond Paper Legal Size 80gsm 5reams/box	box	100		
3	Bond Paper A3 size, 80gsm, 5 reams/box	box	10		
4	Photo Ppaer (High Glossy) 210 gsm	pack	10		
5	Photo Paper (inkJet matte)	sheet	5		
6	Photo Paper (satin)	sheet	5		
7	Binder Folder (metal) -arch file 3" A4 size	pc	150		
8	Folder Long	ream	2		
9	Folder Short	doz.	2		
10	Puncher (heavy Duty), Black	pc	2		
11	Scientific Calculator - 417 function	pc	5		
12	Sign Pen	box	2		
13	Ballpen Fine Point - Black 0.5	box	3		
14	Pencil #2	box	3		
15	Colored Pencil (12 color/box)	box	20		
16	Correction Tape (8m)	pc	15		
17	Duct Tape	pc	5		
18	Scotch Tape (100m)2"wide	pc	6		
19	Masking Tape (24mm) 2"wide	pc	3		
20	Glue Gun (Big)	pc	1		
21	Glue Stick (Extra Strength) Big	pc	10		
22	Padding Glue (1/2kg	pc	2		
23	Logbook 300-500 pages (Official)	pc	5		
24	Logbook tablet size, 52.3gsm, 5.5mm 32 lines, 500pages	pc	6		
25	Paper Fastener (Plastic)	box	10		
26	Heavy duty Stapler: Paper Book Binding 240 Sheets Capacity (Binder Type)	pc	2		
27	Stapler with ergonomic style & built in stapler remover	pc	2		
28	Stapler wire standard #35 length 6mm (100 Staples/stick: 50/stick box)	box	10		
29	Multi-purpose glue 240g.	pc	3		
30	Double Adhesive Tape with foam 1" wide	pc	8		
31	Binder Clip 2" Metal Black	box	30		
32	Binder Clip 1" Metal Black	box	30		
33	Paper clip colored Jumbo	box	15		
34	Paper Clip Small	box	10		
35	Notepad (3 x 3") self adhesive (assorted color)	pc	10		



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36	Battery: LRGE91/BPA AAA 4pcs/pack	pack	10
		TOTAL:	
Brand & Model:		Warranty:	
Delivery Period:		Price Validity:	
<i>After having carefully read and accepted your General Condition I/We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.</i>			
<i>Printed Name/Signature/Date</i> <i>Tel. No./Cellphone/Email Address</i>			

