

Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
OFFICE OF THE REGIONAL DIRECTOR

Region V  
Legazpi City

Name of Procuring Entry: **DPWH RO V**

Request for Quotation(P.R. No.): **2024-04-091**

Revised on:

Date: **04/04/2024**

Standard Form/Title: **REQUEST FOR QUOTATION**

Office/End-User: **ADMIN. DIV**

COMPANY NAME:

ADDRESS:

TEL. NO./FAX NO.

TIN NO.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly sealed by your representative not later than 2:00 P.M. **April 29, 2024** in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Region V, Old Airport Road, Brgy. Cruzada, Legazpi City.

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written
2. Delivery period within Thirty (30) C.D. upon receipt of approved funded Purchase Order (P.O.), Administrative Penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user;
4. Price validly shall be for a period of sixty (60) calendar days.
5. **PhilGEPS Registration Certificate/Mayor's Permit/DTI, Tax Clearance, Income/Business Tax Return and Omnibus Sworn Statement** shall be attached upon submission of the quotation
6. Bidders shall submit original brochures showing certifications of the product if applicable.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is **P97,500.00**

  
**MARIA TEODORA P. LOSANTAS, Ph.D., DBA., JD**  
(BAC Chairperson)

Chief Administrative Officer

Item No.	ITEMS & DESCRIPTION			QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Catering Services for 3 days -Provision of AM Snack, Lunch, PM Snack) (Seminar on Project Documentation on May 7-9, 2024 at DPWH ROV Multi-Purpose Hall, Rawis, Legazpi City			50	pax		
	MENU						
	Day 1	Day 2	Day 3				
	AM Snack	AM Snack	AM Snack				
	Sotanghon Guisado w/ Puto Fresh Cucumber Juice	Special Suman sa Ithia Hot Chocolate	Panckt Canton Guisado w/ Mini Toasted Siopao				
	Lunch	Lunch	Lunch				
	Cleair Chicken Asparagus Soup Sweet & Sour Fish Fillet Mixed Vegetables Buttered Chicken Plain Rice Buko Pandan Salad	Crabmeat Soup Lechon Kawaii Pinakbet Fish w/ Sweet Chili Sauce Plain Rice Caramel Custard	Chicken Mushroom Soup Sliced Beef w/ Red &Green Pepper Chopsuey Grilled Tuna Plain Rice Fruit Salad				
	PM Snack	PM Snack	PM Snack				
	Hamburger Sandwich C2 Solo	Spaghetti w/ Toast Bread Iced Tea	Chicken Empanada Bottled Juice				
	AMENITIES: *Free Flaming Brewed Coffee w/ Creamer and Sugar; Hot Chocolate (Breakfast only) *Free Purified Drinking Water w/ Dispenser *Complete Catering Utensils and Equipment *Tables and Chairs w/ Seat Cover and Table Cloth *Assistance of Well-Trained Waiters *Clean Linens *Assisted Buffet (Vaccinated and Well-Trained Water and Catering Personnel) *Complimentary Bottled Water for Speakers *Complimentary Food good for 5 persons *Food Burner *Food Handplate (Indicate Allergens) *Spot Guard, Hairnet, and Gloves *Free Tarpsulin						

Brand and Model:

Warranty:

Delivery Period:

Validity:

After having carefully read and accepted your General Conditions, I, We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Date