



Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
APAYAO 1ST DISTRICT ENGINEERING OFFICE
Conner, Apayao, Cordillera Administrative Region

Name of Procuring Entity	Request for Quotation(PR. No.) : 2024-04-0046
Revised on:	Date: April 17, 2024
Standard Form/Title: REQUEST FOR QUOTATION	Office/End User: Planning and Design Section
COMPANY NAME :	
ADDRESS:	
TEL : NO/FAX NO.	TIN NO.

Please quote your lowest price on the item(s) listed below,subject to the Terms and Conditions stated below and submit your quotation duly sign by your representative not later than **April 23, 2024** @ 10:00 A.M. on in the return envelope attached herewith, to the BAC Secretariat, DPWH-Apayao 1st District Engineering Office, Conner, Apayao

TERMS and CONDITIONS:

- 1.All entries must be typewritten or legibly written.
- 2.Delivery period within **15 Days** upon receipt of the approved funded Purchase Order (P.O.) Administrative penalties pursuant to Sec.69 of the revised IRR-RA 9184 shall be imposed for non-deliver without valid reason.
- 3.Warranty shall be for a minimum of one(1) month for supplies for fuels; one (1) year for equipment; three (3) years for IT Equipment from date of acceptance by the end-user.
- 4.Price validity shall be for a period of sixty (60) calendar days.
5. **Tax clearance, PHILG-EPS Registration Certificate/Mayor's-Permit/DTI** shall be attached upon Submission of the quotation.
- 6.Bidders shall submit original brochures of the products
- 7.Please indicate the brand for each items being offered.
8. Attached **omnibus sworn statement**
- 9.The approved budget ceiling for this procurement is **Php649,896.50**


CHESTER M. SONGGADAN
Chief, Planning Design Section
BAC-Chairperson

Item No.	ITEMS AND DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
A. OFFICE SUPPLIES					
	ALCOHOL, 70%, ethyl 500ml	30	bottle		
	Calculator Scientific, 12 digits	5	unit		
	Clip, backfold, 12 mm, 12s/box	15	box		
	Clip, backfold, 19 mm, 12s/box	15	box		
	Clip, backfold, 25 mm, 12s/box	15	box		
	Clip, backfold, 32 mm, 12s/box	15	box		
	Clip, backfold, 50 mm, 12s/box	15	box		
	CORRECTION TAPE, Disposable	15	pcs		
	Cutter Heavy Duty, big	3	pc		
	Envelope Legal Expanding	1	box		
	Envelope A4 Expanding	2	box		
	Folder for file with DPWH logo (Blue-Legal size)	50	pcs		
	Engr's Field Book	20	books		
	FOLDER, tagboard/carrier board, legal size	5	pack		
	FOLDER, tagboard, A4 size, 100s/box	2	pack		
	GLUE, all purpose, 200 grams	3	jar		
	Highlighter Blue	10	pcs		
	Highlighter Green	10	pcs		
	Highlighter Orange	10	pcs		
	Highlighter Pink	10	pcs		
	Photo Paper (High quality)	2	ream		
	Paper Bond A3-80GSM	80	ream		
	Paper, multicopy, 210mm x 297mm (A4) 80GSM	520	ream		
	Paper, multicopy, legal, 80GSM	20	reams		
	A2 Polyester film 100 Microns(420mmx594m)	40	rolls		
	Pencil with Eraser	10	dozen		
	Paper Clips 33mm	20	box		
	Paper Clips 12mm	15	box		
	Double Sided Tape 24mm	7	roll		
	Double Sided Tape 48mm	5	roll		
	Packing Tape Transparent 24mm	5	roll		
	Packing Tape Transparent 48mm	5	roll		
	Paper Fastener, plastic	5	box		
	Puncher, Heavy Duty	1	pcs		
	PUSH PIN (Flat Head Type)	5	box		
	Post it (4"x4")	20	pad		
	Please Sign Stick on Note	10	pack		
	Record Book (300 pages)	10	books		
	SCISSOR, Stainless, 6" High Quality	5	pair		
	SIGN PEN, black, Gel pen 0.3	5	box		
	SIGN PEN, blue, Gel pen 0.3	5	box		
	SIGN PEN, black, Gel pen 0.5	5	box		
	SIGN PEN, blue, Gel pen 0.5	5	box		

	Staple Wire #35	3	box		
	Stapler w/ Staple Remover #35 (26/15)	4	pcs		
	Toilet Tissue 12 roll/pack 2ply	8	pack		
	White Board Marker Black	3	box		
	Permanent Marker (Blue)	3	box		
	Permanent Marker (Black)	3	box		
	Permanent Marker (Red)	3	box		

	Rags, COTTON, (7" in dia.) Assorted colors	5	kilo		
	DISINFECTANT SPRAY, 400g/net content	5	can		
	INSECTICIDE, 600mL (420g) /can	5	can		
	CLEANER, 300mL/can min, for FURNITURE	3	can		
	Spray Acrylic Paint (Red)	10	can		
	Spray Acrylic Pain (Yellow)	10	can		
	Paint Brush (Rounded)	10	pcs		
	1/2" Paint Brush	5	pcs		
	4" Paint Brush	5	pc		

Ink for Epson (774 BK)	30	cart		
Ink for Epson (664 C)	17	cart		
Ink for Epson (664 M)	17	cart		
Ink for Epson (664 Y)	17	cart		
Ink for Epson (003 BK)	5	cart		
Ink for Epson (003 C)	5	cart		
Ink for Epson (003 M)	5	cart		
Ink for Epson (003 Y)	5	cart		
Ink for Canon Plotter (PFI-8120 MBK)	5	cart		
Ink for Canon Plotter (PFI-8120 BK)	3	cart		
Ink for Canon Plotter (PFI-8120 Y)	3	cart		
Ink for Canon Plotter (PFI-8120 C)	3	cart		
HP Design Jet T650 Ink (712B)	20	cart		
HP Design Jet T650 Ink (712C)	15	cart		
HP Design Jet T650 Ink (712M)	15	cart		
HP Design Jet T650 Ink (712Y)	15	cart		
X-X-X-X-X-X-X-X-X-X				

GRAND TOTAL:

Brand and Model :

Delivery Period :

After having carefully read and accepted your General Conditions, I/ We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the terms and conditionsspecified by DPWH.

Printed Name/Signature/Date

Tel/No./Cellphone No/Email Add.

Email address: dpwh.apayao1stdeo@gmail.com