



Isultan, Sultan Kudarat

Name of Procuring Entity : SK 1st District Engineering Office Request for Quotation : **2024-04-0012 (P.R. No.) 2024-04-0012**

Revised on : _____ Date : April 8, 2024

Standard Form/Title :	REQUEST FOR QUOTATION	Office/End-User :	Finance Section
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COMPANY NAME

ADDRESS

TEL. NO./FAX NO.

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Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than 10:00 AM, of _____ in the return envelope attached herewith, to the Goods & Services, Procurement Services, Kalawag II Isulan, Sultan Kudarat

TERMS and CONDITIONS :

1. All entries must be typewritten or legibly written.
2. Delivery period within 15 Calendar Days upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment, from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. G-EPS Registration Certificate/Mayor's Permit/DTI shall be attached upon submission of the quotation.
6. Bidders shall submit original brochures of the product.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is P16,500.00

ANSARE M. BUSRAN

BAC - Chairman

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