

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
OFFICE OF THE REGIONAL DIRECTOR

Region V
Legazpi City

Request for Quotation(P.R. No.): 2024-03-048

Name of Procuring Entry: **DPWH RO V**

Revised on:

Standard Form/Title: **REQUEST FOR QUOTATION**

Date: 03/06/2024
Office/End-User: **ADMIN. DIV**

COMPANY NAME:

ADDRESS:

TEL. NO./FAX NO.

TIN No.

Please quote your lowest price on the item(s) listed below, subject to the Terms and Conditions stated below and submit your quotation duly stated by your representative not later than 2:00 P.M. **April 19, 2024** in the return envelope attached herewith to the BAC Secretariat for Goods, DPWH Region V, Old Airport Road, Brgy. Cruzada, Legazpi City.

TERMS and CONDITIONS:

1. All entries must be typewritten or legibly written
2. Delivery period within Thirty (30) C.D. upon receipt of approved funded Purchase Order (P.O.). Administrative Penalties pursuant to Sec. 69 of the Revised IR-64 5104 shall be imposed for non-delivery without valid reason
3. Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment from date of acceptance by the end-user.
4. Price validity shall be for a period of sixty (60) calendar days.
5. **Bidders Registration Certificate/Mayor's Permit/DTI, Tax Clearance, Income/Business Tax Return and Omnibus Sworn Statement** shall be attached upon submission of the quotation
6. Bidders shall submit original brochures showing certifications of the product, if applicable.
7. Please indicate the brand for each item being offered.
8. The approved budget ceiling for this procurement is **P335,266.51**

MARIA TEODORA P. LOSANTAS, Ph.D., DBA., JD
(BAC Chairperson)

Chief Administrative Officer

Item No.	ITEMS & DESCRIPTION		QTY.	UNIT	UNIT PRICE	TOTAL PRICE
	Room Accommodation (for 2 days)		47	pax		
	Catering Services for 2 days -Provision of AM Snack, Lunch, PM Snack, Dinner		47	pax		
	Catering Services for 1 day -Provision of AM Snack, Lunch, PM Snack		47	pax		
	MENU					
	Day 1		Day 2		Day 3	
			Breakfast		Breakfast	
			Garlic Fried Rice Pork Picadillo Sunny Side-Up Egg Dills Chamorado		Garlic Fried Rice Longganisa Sunny-Side Up Egg Fried Talong Fruits	
	AM Snack		AM Snack		AM Snack	
	Pasta Cecilia Garlic Bread Fresh Cucumber Juice		Mango Sticky Rice Lemon Grass Juice		Tuna Sandwich Cannote Fries Houseblend Iced Tea	
	Lunch		Lunch		Lunch	
Steamed Rice Crab & Corn Soup Baby Back Ribs Grilled Fish in Salt and Pepper Vegetable Kale-Kaise Mango Tapioca		Steamed Rice Nido Oriental Soup Bicol Express Sweet & Sour Fish Pinangat Coffee Jelly		Steamed Rice Vegetable Soup Pork Hamonado Tuna w/ Herb Sauce Chopsuey Fruit Salad		
PM Snack		PM Snack		PM Snack		
Buko Pie Four Seasons Juice		Parrot Guisado Baduya Pink Lemonade		Special Eggpie Buko Juice		
Dinner		Dinner				
Steamed Rice Egg Drop Soup Hongkong Style Chicken Grilled Liempo Buttered Mixed Vegetables Fruits		Steamed Rice Mushroom Soup Chicken Galantina Pork Mongolian Vietnamese Spring Roll Fruits				
Assesses/Inclusions:						
*Complimentary Breakfast for Check-in Guests						
*Free use of venue w/ WiFi connection (Max of 10 hours per day)						
*Free Hotting Brewed Coffee w/ Creamer & Sugar; Hot Chocolate (breakfast only)						
*Free Purified Drinking Water w/ Dispenser						
*Complete Catering Utensils and Equipment						
*Assistance of Well-Trained Waiters						
*Assisted Butler (Vaccinated and Well-Trained Waiter and Cleaning Personnel)						
*Complimentary Food good for 5 persons						
*Food Butler; Food Handler (Indicate Allergies)						
*Spot Guard, Hair Net and Gloves						
*Use of Projector, White Screen, and Microphones						
*Room and Bathroom Amenities						
For the Conduct of Seminar on Time and Stress Management on April 23-25, 2024						

Brand and Model:

Delivery Period:

Warranty:

Validity:

After having carefully read and accepted your General Conditions, I, We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.

Printed Name / Signature / Date

Date