Republic of the Philippines Department of Public Works and Highways NATIONAL CAPITAL REGION

Manila Page 1 of 2

Name of Procuring Entity

Revised on

Request for Quotation (P.R.): 2024-03-018

Date: 03/20/2024

Standard Form/Title REQUEST FOR QUOTATION Office/End-User: Planning and Design Division

COMPANY NAME:

ADDRESS : TEL. NO./FAX NO.:

Please quote your lowest price on the item(s) listed below, subject to the Terms and Condition listed below and submit your quotation duly signed by your representative not later than 10:00 A.M. of March 25, 2024 in the return sealed envelope attached herewith to the BAC Secretariat, 2nd Floor, 2nd St., Port Area, Manila

TERMS and CONDITION:

- 1. All entries must be type written or lightly written
- Delivery period within <u>Five (5)</u> calendar days upon receipt of the approved funded Purchase Order (P.O.), Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials, one (1) year for Equipment from date of acceptance by the end-user
- 4. Price validity shall be for a period of sixty (60) calendar days.
- 5. PHILGEPS Registration Certificate or Registration No./ Mayor's Permit/ DTI or SEC Registration

 Certificate/ Tax Clearance / Omnibus Sworn Statement (For ABCs above ₱50K) / Income/Business

 Tax Return (For ABCs above ₱500k) shall be attached upon submission of the quotation.
- 6. Bidders shall submit brochures showing certifications of the product applicable
- 7. Please indicate the brand for each item being offered.
- 8. All documents must be CERTIFIED TRUE COPY.
- 9. The approved budget ceiling for this procurement is **Php 993,642.50**

Very truly yours

JORD ACHAES R. DAVID
Chief, Administrative Division
BAC Vice Chairperson

ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
1	Computer Mouse, Wired 2 m, 2400 dpi,	17	рс	Р	P	
	6 buttons, with mouse pad					
2	Keyboard, Wired, 1.5 m, Black, 104 keys layout	17	рс	Р	Р	
3	External Solid State Drive, 10 TB, USB 3.00	5	рс	Р	Р	
4	Flash Drive, 8 GB, SSD, OTG USB-C, USB 3.2	40	рс	Р	Р	
5	Flash Drive, 16 GB, SSD, OTG USB-C, USB 3.2	40	рс	Р	Р	
6	Flash Drive, 32 GB, SSD, OTG USB-C, USB 3.2	40	рс	Р	Р	
7	Flash Drive, 64 GB, SSD, OTG USB-C, USB 3.2	40	рс	Р	Р	
8	Flash Drive, 128 GB, SSD, OTG USB-C, USB 3.2	40	рс	Р	Р	
9	Flash Drive, 256 GB, SSD, OTG USB-C, USB 3.2	40	рс	Р	Р	
10	Flash Drive, 512 GB, SSD, OTG USB-C, USB 3.2	40	рс	Р	Р	
11	Expandable Envelope, long size	105	рс	Р	Р	
12	Long White Folder	80	рс	Р	Р	
13	INK REFILL , Ineo 226i cartridge, TN 228C	5	рс	Р	Р	
14	INK REFILL , Ineo 226i cartridge, TN 228K	6	рс	Р	Р	
15	INK REFILL , Ineo 226i cartridge, TN 228M	5	рс	Р	Р	
16	INK REFILL , Ineo 226i cartridge, TN 228Y	6	-	Р	Р	
17	Highlighter, assorted 4 colors per pack	30		Р	Р	
18	Cotton Gloves, for binding	5	pair	Р	Р	
19	Plastic Ring Binder 10 mm 50 sheets	55	рс	Р	Р	
20	Plastic Ring Binder 14 mm 110 sheets	55	рс	Р	P	
21	Plastic Ring Binder 20mm 150 sheets	55	рс	Р	Р	
22	Plastic Ring Binder 25mm 200 sheets	55	рс	Р	Р	
						_

Delivery Period	:				
Price Validity	:	-	Warranty :		
After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.					
		•	Printed Name/Signa	ature	

Republic of the Philippines

	Department of the	ic Works	and High	ways		
	NATIONAL C Mani		REGION		Pa	age 2 of 2
Name of Pro				Request for Quo		-03-018
Revised on				Date: 03/20/202		
Standard Fo	rm/Title REQUEST FOR QUOTATION	Office/End-User:	Planning and Desi	ign Division		
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	ed budget ceiling for this procurement is Php 993,642.50					
ITEM NO.	ITEM & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL AMOUNT	BRAND AND MODEL
23	Plastic Ring Binder 28mm 250 sheets	55	рс	P	Р	
24	Plastic Ring Binder 38mm 350 sheets	55	рс	P	P	
25	SIGN PEN, Black, 0.5mm needle tip	200	рс	P	Р	
26	SIGN PEN, Blue, 0.5mm needle tip	100	рс	P	P	
27	SIGN PEN, Black, 1 mm needle tip	80	рс	Р	Р	
28	SIGN PEN, Blue, 1 mm needle tip	35	рс	Р	Р	
29	Permanent Marker Pen, Fine Tip,12 pcs per Box	5	box	Р	Р	
30	A3/125 Laminating Machine	1	рс	Р	Р	
31	Laminating Film A3 size 250 microns	5	ream	P	Р	

I II LIWI NO.	TIEW & DESCRIPTION	QII	ONT	ONIT FRICE	TOTAL AMOUNT	MODEL
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26	SIGN PEN, Blue, 0.5mm needle tip	100	рс	Р	P	
27	SIGN PEN, Black, 1 mm needle tip	80	рс	Р	P	
28	SIGN PEN, Blue, 1 mm needle tip	35	рс	Р	P	
29	Permanent Marker Pen, Fine Tip,12 pcs per Box	5	box	Р	P	
30	A3/125 Laminating Machine	1	рс	Р	P	
31	Laminating Film, A3 size, 250 microns,	5	ream	Р	P	
	100 sheets per ream					
32	Cork Board 48x24 cm	20	рс	Р	P	
	XXX					
	GRAND TOTAL =					

Delivery Period	:					
Price Validity	:	Warranty :				
After having carefully read and accepted your General condition I / We quote you on the item(s) at prices noted above.						
		Printed Name/Signature				