



Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**SOUTH COTABATO 1ST**  
**DISTRICT ENGINEERING OFFICE**  
REGIONAL OFFICE XII  
Tindalo St., Balite, Brgy. Lagao, General Santos City

Name of Procuring Entity : **DPWH So. Cot. 1ST , DEO, GSC** Request for Quotation PR No: **2024-03-068-018**

Revised on : Date : **April 2, 2024**

Standard Form/Title : **REQUEST FOR QUOTATION (Small Value Procurement)** Office/End - User : **Maintenance Section**

<b>COMPANY NAME</b> :			
<b>ADDRESS</b> :			
<b>TEL. NO./FAX No.</b> :			<b>TIN</b> :

Please quote your lowest price on the item(s) listed below. Subject to the Terms and Conditions stated below and submit your quotation duly signed by your representative not later than **10:00 A.M. Of April 8, 2024** in the return envelope attached herewith to Procurement Office of Department of Public Works and Highways South Cotabato 1st District Engineering Office, Tindalo St., Balite, Brgy. Lagao, General Santos City.

**TERMS and CONDITIONS:**

- All entries must be typewriter or legibly written.
- Delivery period within **30 CD** upon receipt of the approved funded Purchase Order (P.O). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reason.
- Warranty shall be for a minimum of three (3) months for supplies & materials; one year for Equipment; 3 years IT Equipment from date of acceptance by the end-user.
- Price validity shall be for a period of sixty (60) calendar days.
- G-EPS Registration Number/Mayor's Permit/DTI & Omnibus Sworn Statement shall be attached upon submission of the quotation
- Bidders shall submit original brochures of the product.
- Please indicate the brand for each items being offered.
- The approved budget ceiling for this procurement is **P 97,600.00**

**(SGD)TEODY R. GALANG**  
Chief, Construction Section  
BAC Chairperson

Item No.	ITEMS & DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL PRICE
	<b>Supply &amp; Delivery of IT Consumables for use in the Maintenance Section of DPWH South Cotabato 1st District Engineering Office, General Santos City.</b>				
1	EPSON M1100 (BLACK-005)	25	BTL.		
2	Ink, HP GT52 Cyan (M0H54AA) 90 ML	5	BTL.		
3	Ink for Epson L3158 (BLACK-003) 70 ml	15	BTL.		
4	Ink for Epson L3158 (CYAN-003) 70 ml	15	BTL.		
5	Ink for Epson L3158 (MAGENTA-003) 70 ml	15	BTL.		
6	Ink for Epson L3158 (YELLOW-003) 70 ml	15	BTL.		
7	Ink for Epson L3158 (YELLOW-003) 70 ml	15	BTL.		
8	Ink for Epson L6490 (BLACK-008) 127 ml	15	BTL.		
9	Ink for Epson L6490 (YELLOW-008) 70 ml	15	BTL.		
10	Ink for Epson L6490 (CYAN-008) 70 ml	15	BTL.		
11	Ink for Epson L6490 (MAGENTA-008) 70 ml	15	BTL.		

**Total Amount in Figures Php:**

**Total Amount in Words:**

*The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the name. Otherwise, they will be*

*Please specify brand name otherwise, bids will not be*

Suppliers must quote for all of the items. Otherwise, they will be subjected for disqualification.

accepted.

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Brand and Model

Delivery Period

\_\_\_\_\_

\_\_\_\_\_

*After having carefully read and accepted your General Conditions, I / We quote you on the item(s) at prices note above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that I concur with the Terms and Conditions specified by DPWH.*

**c/o TEDDY R. GALANG**

BAC Chairperson

DPWH, South Cotabato 1st DEO, General Santos City

\_\_\_\_\_  
Printed Name / Signature / Date

\_\_\_\_\_  
Tel. No. / Cellphone No. / E-mail Address

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