

Request for Quotation (P.R No.): PR/2024-10-0385

Date: OCT 11 2024

Office/End-user:

PhilGEPS No.:

To

TIN:

**(SMALL VALUE PROCUREMENT ABOVE 50K)**

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your sealed quotation and other requirements duly signed by your representative not later than **10:00am** of 01/12/2024 at the **DE's Cottage Conference Room of Bukidnon 1st DEO, DPWH, Malaybalay City.**

**SARAH JAYE B. LAGRAMA**  
OIC- Assistant District Engineer  
BAC Chairperson

1. All entries must be typewritten or legibly written

2. Delivery period is within \_\_\_\_\_ upon receipt

2. **Delivery period** is within \_\_\_\_\_ upon receipt of the approved funded Purchase Order (P.O.). Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.

**3. Warranty** must be submitted after acceptance by the procuring entity of the delivered

supplies in the following conditions and terms of warranty:

**Expendable Supplies** (consumed in used within 1 year like fuel, spareparts and etc.)

**Non-Expandable Supplies** (serviceable in more than one (1) year like furniture, fixtures and etc.)

-3 MONTHS  
-1 YEAR  
-3 YEARS

**4. Price validity** shall be for a period of sixty (60) calendar days.

5. PhilGEPS Registration, Mayor's Permit, DTI, Income/Business Tax Return, Tax Clearance Certificate and

Omnibus Sworn Statement shall be attached upon submission of quotation.

6. Bidders shall submit original brochures showing certifications of the product , if applicable

7. Please indicate the "**BRAND NAME/MODEL** " for each items being offered

8. The approved budget ceiling (**ABC**) for this procurement is

**PHP 56,000.00**

9. The awarding for this RFQ will be on a lump-sum basis. Prospective Suppliers must quote for all of the items, otherwise they will be subjected for disqualification.

10. For **FUEL**, Unit price may change subject for fluctuation of current pump price upon withdrawal of fuel.

11. Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside)

must submit along with their quotation.

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
1	Multifunction Inkjet Printer (A4)	2	unit		
	<b>Specifications:</b>				
	Print Technology - Inkjet (color)				
	Print Speed - Draft: 22ppm or ISO: 9 ipm; speed measured in A4/letter size paper				
	Print Quality - 600 x 600 dpi				
	Copy Speed - Draft: 6cpm or ISO: 5.5 ipm; speed measured in A4/letter size paper				
	Scan Resolution - 1200 dpi				
	Scan Features - Multi-sheet scan to single PDF File				
	Scan Type - Flatbed and ADF				
	Duty Cycle - 5,000 pages per month				
	Memory - N/A				
	Ink/Toner System - Continuous Ink Supply or Ink Tank System (original or built-in); Refill must be available nationwide. Certificate of Authenticity is required.				
	Network Interface - fast Ethernet				
	IO Ports - USB 2.0; Ethernet (RJ-45)				
	(page 1 of 3)				
	TOTAL				

**Purpose:** Supply and delivery of 2 unit Multifunction Inkjet Printer (A4) for use in daily document printing. [copvina.com](http://copvina.com)

scanning, DPWH Bukidnon 1st District Engineering Officer, Malaybalay City, Bukidnon

**Warranty:**

**Price Validity:**

After having carefully read and accepted your General Conditions, I/We quote you on the items at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that concur with the Terms and Conditions specified by DPWH.

Printed Name &amp; Signature, Date

Contact Number/E-mail Address





Request for Quotation (P.R No.): PR/614-10-5385  
Date: 07/1/2024

Date: OCT 1 / 2024

Office/End-user:

PhIGEPS No.:

TCC No:

TIN:

(SMALL VALUE PROCUREMENT ABOVE 50K)

OCT 23 2024

e to be bid, name and address of

## 0



**SARAH JAYE B. HAGRAMA**

**SARAH JANE B. SAGRAMA**  
OIC- Assistant District Engineer  
BAC Chairperson

-3 MONTHS

-1 YEAR

-3 YEARS

**PHP 56,000.00**

Inside)

TOTAL

alaybalay City, Bukidnon

**Warranty:**

**Price Validity:**

the items at prices noted above.  
Terms and Conditions specified b

Printed Name &amp; Signature, Date

Contact Number/E-mail Address





Republic of the Philippines  
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS  
**BUKIDNON 1ST DISTRICT ENGINEERING OFFICE**  
Malaybalay City, Bukidnon, Region X

Name of Procuring Entity:

Request for Quotation (P.R No.): **PR2024-10-0385**  
Date: **OCT 17 2024**

Revised on:

Office/End-user:

Standard Form/ Title: **REQUEST FOR QUOTATION**

PhilGEPS No.:

COMPANY NAME:

TCC No:

ADDRESS:

TIN:

TEL. NO./FAX NO:

(SMALL VALUE PROCUREMENT ABOVE 50K)

Please quote your lowest price inclusive of VAT on the item/s listed below, subject to the Terms and Conditions of this RFQ, and submit your sealed quotation and other requirements duly signed by your representative not later than **10:00am of OCT 23 2024** at the **DE's Cottage Conference Room of Bukidnon 1st DEO, DPWH, Malaybalay City**.

Please observe proper sealing and marking of bids. All envelopes must contain the RFQ number and name to be bid, name and address of

**TERMS and CONDITIONS:**

1. All entries must be typewritten or legibly written

2. **Delivery period** is within \_\_\_\_\_ upon receipt of the approved funded Purchase Order (P.O.).  
Administrative penalties pursuant to Sec. 69 of the Revised IRR-RA 9184 shall be imposed for non-delivery without valid reasons.

**SARAH JAINE B. TABRAMA**  
OIC Assistant District Engineer  
BAC Chairperson

3. **Warranty** must be submitted after acceptance by the procuring entity of the delivered supplies in the following conditions and terms of warranty:

**Expendable Supplies** (consumed in used within 1 year like fuel, spareparts and etc.)

**-3 MONTHS**

**Non-Expendable Supplies** (serviceable in more than one (1) year like furniture, fixtures and etc.)

**-1 YEAR**

**IT Equipments** (computers, printers and etc.)

**-3 YEARS**

4. **Price validity** shall be for a period of sixty (60) calendar days.

5. PhilGEPS Registration , Mayor's Permit , DTI , Income/Business Tax Return, Tax Clearance Certificate and Omnibus Sworn Statement shall be attached upon submission of quotation.

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11. Supplier must have an official store/registered establishment - Geotagged Photos of Actual Store of Supplier (Outside and Inside) must submit along with their quotation.

ITEM NO.	ITEM AND DESCRIPTION	QTY.	UNIT	UNIT PRICE	TOTAL PRICE
<b>Other requirements:</b>					
	Brand and Model - Must be an Internation Brand Name with existence of atleast ten (10) years in the Philippines. Unit Model must be in the current catalog and not end-of-life.				
	Manufacturer's Certificate is required.				
	<b>Regulatory</b> - Energy Star certified (with energy star stamp). For Printers that do not carry an Energy Star label, an appropriate means of proof of Energy consumption levels shall be submitted such as technical dossier of the manufacturer or at test report from a recognized body to demonstrate compliance with this requirement.				
	<b>Documentation and Media</b> - All equipment shall be supplied with standard manufacturer documentation, on any electronic storage media and hard copy version where available.				
	<b>Warranty and Maintenance</b> - The Supplier is required to provide a 1-yr warranty for parts and onsite labor from the date of the Inspection and Acceptance Report (IAR).				
	<b>Technical Support</b> - The Local technical support through telephone and email, 8 hours per day (8:00am-5:00pm), 5 days a week (Monday-Friday) for problems resolution.				
	Support shall have a response time of next business day.				
	<b>(page 3 of 3)</b>				
	<b>TOTAL</b>				
Purpose: Supply and delivery of 2 unit Multifunction Inkjet Printer (A4) for use in daily document printing,copying and scanning, DPWH Bukidnon 1st District Engineering Officer, Malaybalay City, Bukidnon					

**Brand and Model:** \_\_\_\_\_

**Warranty:** \_\_\_\_\_

**Delivery Period:** \_\_\_\_\_

**Price Validity:** \_\_\_\_\_

After having carefully read and accepted your General Conditions, I/we quote you on the items at prices noted above. If the space for Delivery Period, Warranty and Price Validity are left blank, it means that concur with the Terms and Conditions specified by DPWH.

Printed Name & Signature, Date

Contact Number/E-mail Address